

DOUGLAS COUNTY FAIR BOARD

November 18, 2021

The Douglas County Fair Board meeting was called to order at 6:30pm on, November 18, 2021 by Dean Elliott - Chairperson. The meeting was held in the Events Center Conference Room at the Douglas County Fairgrounds. The Pledge of Allegiance was recited.

Board Members Present:

*John Adams
Pat Candelaria
Scott Candelaria
Dean Elliott
Sarah Fischer
Jennifer Foss
Arlie Gordon Jr.
Wesley Jacobs
Gabriel Ryan
Hayden Schmidt
Craig Sloan
Pam Spradlin
Lora Talbert
Shawn McWhorter
Phil Riesselman*

Associate Members Present:

*Kyle Moore
Laura Martin
Rob Tkach*

Staff Present:

*Michelle Bartlett
Clay Gysin
Luanne Lee
Coral Miller
Tim Hallmark*

Other Guests:

*Tori Checkal
Livi Tanin
Karlina Tanin
Brenda Tanin
Leigh-Ann Coggins
Christine Sijelmassi
Kenzie Sijelmassi
Gary Turner
Lisa Turner*

Board Members Absent:

*Tom Harris
Debbie Mills
Ben Alderton
John Anderson*

Associate Members Absent:

*John Holst
Monty Anderson
Barry Borges
Matt Coyle
Nick Candelaria
Darlene Craven
Deb Dilley
Chayce Lutz
Scott McHenry
Anneliese Phippen
Patti Russell
Dick Sabulsky
Jean Sabulsky
Pat Salazar
Jessica Smith
Todd Spencer
John Woodrick
Phillip Woodrick*

Staff Members Absent:

*Mike Ehmman
Laurie Anderson
Kyle Christensen*



**DOUGLAS COUNTY FAIR BOARD
THURSDAY, NOVEMBER 18, 2021
EVENTS CENTER
MINUTES**

Public Meeting

Public Comment – Christine & Kenzie Sijelmassi thanked the Fair Board for paying their vet bill during Fair.

Approval of Last Meeting Minutes – John Adams moved to approve the last meeting minutes. Craig Sloan seconded. All approved.

Consent Agenda - Wes Jacobs moved to approve the consent agenda. Scott Candelaria seconded. All approved. Pam Spradlin amended that on the 2022 Superintendent Application list, Linda Jefferies should be listed as an Assistant Superintendent for “Home Arts” rather than “Open Class.” Dean Elliott removed Ag Award from consent to new business.

Administrative Committee

- Plan of Work
- Committee Tasks
- Committee Timeline

Guest Services Committee

- No November Meeting

Marketing Committee

- No November Meeting

Entertainment Committee

- No November Meeting

Livestock Sale Committee

- 2021 Wrap-Up
- Budget Review
- 2022 Dates
- Photographer, Caterer and Hat Vendor Updates
- 2022 Sale Software

Rodeo Committee

- No November Meeting

Show Management Committee

- Open Superintendent & Assistant Superintendent Positions

- Competition Rules
- Judge Recommendations

Executive Committee

- Review Date Sub-Committee Efforts/Discuss Activities for the Entire Fair Week
- Guideline and Policy Document Revision Activity
- Ag Grant Award
- Director Appointments
- New Director Requirements

Treasurer's Report – Wes Jacobs stated that 2021 Fair numbers were the best the Fair has done in his time on the Board.

Regular Agenda

Staff Report

- Michelle Bartlett is updating Fair Board contact list
- 2021 Fair won (2) first place (2) second place and (5) 3rd place awards at IAFE. Award Certificates were passed around.
- 4-H is having a lot of staffing changes. The hope is replacements are on the fast track.

Old Business

Messaging around Rodeo Award – Dean Elliott asked the board for their ideas of what kinds of topics should be on a sort of “fact sheet” when sharing with others in the community about the Fair. Specifically, what makes us award winning. Ideas given- sale amounts, total number of animals, a list of awards won each year, number of 4-H participants and projects.

Unique activities following Fair Parade – Dean Elliott stated that after the fair parade, many members of the community came to the fairgrounds. He asked the board for their ideas of unique activities we could put on after the parade. Ideas given- car event, remote control cars, demolition derby, a historical program of Douglas County using some of our alumni, etc.

New Business

Ag Award - Luanne Lee shared with the board that we were awarded a grant of approximately \$55,000 to be spent on educational activities by June 2022. A discussion about ways to spend these funds was started including an opportunity for a Farm to Table event. This event had almost happened in 2020 but was shelved due to Covid. However, that past research could be a wonderful resource for this year.

Superintendent Recommendations – Hayden Schmidt moved to approve the recommendations. Phil Riesselman seconded. All approved.

Judge Recommendations -Hayden Schmidt moved to approve the recommendations. Scott Candelaria seconded. All approved.

Director Appointments – Dean Elliott moved to approve John Adams, Sara Fisher and Jennifer Foss. Wes Jacobs seconded. All approved. Scott Candelaria moved to approve Dean Elliott. Wes Jacobs seconded. All approved.

Director Comments- Dean Elliott stated next fair board meeting will be a shorter meeting just to close out the year.

Rodeo Committee presented Douglas County Fairground’s staff their plaque for winning “Best Medium Rodeo” so that it could be displayed in fairgrounds showroom.

Adjournment at 7:35pm

Next Meeting: December 16, 2021

Rules for Citizen Engagement at Fair Board Meeting

In order to have orderly, efficient, civil, and productive board meetings, the following rules apply to all citizens that have a desire to address the Board:

1. Citizen comments will be heard during the public comment section at the board meeting.
2. All citizen comments must be addressed to the Board. Directing comments to staff or other members of the public is not permitted during Board meetings.
3. Public comment section is limited to ten minutes collectively.
4. Citizens are asked not to repeat comments made by others; merely indicate their concurrence.
5. Citizens will be asked to use a microphone so that Board members and the audience can hear their comments.
6. Clapping, cheering, booing and the like are not permitted at Board meetings.
7. Failure to abide by the aforementioned rules of engagement is considered disruptive to the public process and will result in a warning to the violation citizen(s) by the Board Chair. If after that warning the citizen(s) continues to violate these rules, they will be asked to leave the meeting. If the citizen does not leave the meeting when asked, the appropriate steps will be taken by the Board Chair to have them removed from the meeting.

Mission Statement: The Douglas County Fair and Rodeo is the premier annual community event in Douglas County bringing together the best of Rural Heritage, Agriculture, Western Sports, Youth and Adult Exhibits and quality Entertainment.