



**DOUGLAS COUNTY FAIR BOARD**  
**THURSDAY, JANUARY 26, 2023**  
**EVENTS CENTER CONFERENCE ROOMS**  
**MINUTES**

The Douglas County Fair Board meeting was called to order at 6:30pm on January 26, 2023, by Dean Elliott - Chairperson. The meeting was held in Event Center Conference Room. The Pledge of Allegiance was recited.

**Board Members Present:**

*John Adams*  
*Pat Candelaria*  
*Scott Candelaria*  
*Dean Elliott*  
*Sarah Fischer*  
*Wesley Jacobs*  
*Debbie Mills*  
*Phil Riesselman*  
*Pat Salazar*  
*Hayden Schmidt*  
*Pam Spradlin*  
*Lora Talbert*  
*Rob Tkach*

**Associate Members Present:**

*Josiah Fredericks*  
*Scott McHenry*  
*Kyle Moore*  
*Jean Sabulsky*  
*Dick Sabulsky*  
*Gary Turner*  
*Lisa Turner*

**Staff Members Present:**

*Laurie Anderson*  
*Michelle Bartlett*  
*Tim Hallmark*  
*Luanne Lee*  
*Stefanie Hawkins*  
*Tori Thelen*

**Other Guests Present:**

*Sheriff Darren Weekly*  
*Bailey Fisher*  
*Tori Checkal*  
*Cindy Duckworth*  
*Stefanee Whitney*

**Board Members Absent:**

*Pat Candelaria*  
*Scott Candelaria*  
*Debbie Mills*  
*Gabriel Ryan*  
*Ben Alderton*  
*Arlie Gordon*

**Associate Members Absent:**

*Nick Candelaria*  
*Matt Coyle*  
*Deb Dilley*  
*John Holst*  
*Chayce Lutz*  
*Laura Martin*  
*Patti Russell*  
*Jessica Smith*  
*Todd Spencer*

**Staff Members Absent:**

*Mercedes Glenn*  
*Clay Gysin*  
*Guinevere Nelson*

**6:30 PM CALL TO ORDER, PLEDGE OF ALLEGIANCE****Public Meeting**

No public comment

**Approval of Last Meeting Minutes**

Pat moved to approve the December 2022 Fair Board minutes - Gabe seconded. Approved with no further discussion

**Treasurer's Report**

Wes covered 2023 Fair Budget with more to come from County. Tim stated a meeting was scheduled with County Budget Director second week of February

**Consent Agenda:**

John moved to approve; Scott seconded – Consent Agenda Approved

**Executive**

- Committee discussed a new monthly meeting schedule for Guest Service and Marketing
- Committee discussed all standing committees sign up to help at the summer Farmer's Markets to promote the overall Fair
- Committee discussed more consistent branding with the marketing poster each year
- Committee discussed Fair Board Director nominations and ways to get the public involved in committees before applying for Fair Board
- Committee discussed the main entrance from 2022 and the capacity of the other two entrances on the Fairgrounds

**Administration**

- Fair Board Shirt Orders
- Fair Board Jacket Update for 2023

**Entertainment**

- Committee recommends a variety of 2023 Entertainment Acts
- Committee recommends a 12% Commission for Food Vendors instead of a flat fee
- No changes to Marketplace vendor application

**Guest Services**

- Local Farmer's Market's discussed for committee involvement
- 2023 volunteer schedule is in process and when finalized will be posted to new volunteer management program-Offero
- New committee meeting time is second Monday at 6:00pm

**Livestock Sale**

- Livestock Sale BBQ – Committee recommended Broken Bones Catering
- Polo Shirts/Hats finalizing quotes for 2023
- Save the Date design selected and will be sent in April 2023

**Marketing**

- Committee discussed and requested revisions on the 2023 Marketing Poster created by Versatility and the final poster will be presented to Fair Board
- New committee meeting time is second Monday at 5:00pm

**Rodeo**

- No January meeting

**Show Management**

- No January meeting

**Reports from other groups****Fair Foundation**

Cindy reminded about the March 10<sup>th</sup> Anniversary Gala; the event is close to sold out.  
May 6<sup>th</sup> The Cowboy Ball will be replaced by another event with more details to come.

**FFA**

Bailey reminded about Chapter Speaking Night February 7<sup>th</sup> – looking for help on judges  
March 31<sup>st</sup> Oyster Fry in Kirk Hall

**4-H Youth/Leaders Council**

Tori reminded the Board about June Shows 3<sup>rd</sup> & 4<sup>th</sup> for Youth Council

**Regular Agenda****Staff Report**

No report from staff

**Old Business**

**Competition Rules** - Hayden explained the proposed 2023 Competition Rule changes

**OPEN CLASS**

Agriculture – Clean up class numbers and descriptions  
Weeds – Remove weeds department and add into Floriculture Department  
Floriculture - Clean up class numbers and descriptions  
Open Class - Clean up class numbers and descriptions

**COWHIDE RACE**

Changed competition rules to improve safety

**JR DIVISION****POULTRY**

VIII. Divisions --- Market Ducks --- A.

Added - Maximum entry will be one Market Hen and one Market Drake

**CAVY** - Remove Cavy Department altogether

**HORSE**

II. Eligibility ---A.

Change Age Classifications to: Junior (8-10), Intermediate (11-13), Senior (14-18)

Add Walk-Trot (8-18)

VII. High Point --- B.

Simplify the High Point Structure regardless of the number of entries per class to:

First Place: 6 points

Second Place: 5 points

Third Place: 4 points  
Fourth Place: 3 points  
Fifth Place: 2 points  
Sixth Place: 1 point  
VII. High Point --- B

Change tie breaker procedure to: the Showmanship placings of the tied exhibitor will be used to break the tie.

Ranch Horse Show

Change to: Ranch Horse Show Junior Division Exhibitors are required to be Ranch Horse Level I or above to be eligible for this show. (From Level II)

Change class numbers to match new structure and age classifications

### **BEEF**

VIII. Divisions --- Market Beef --- D. Weight Restrictions

All market beef must weigh a minimum of 1050 pounds at weigh-in. (Change from 1,000lbs)

### **SWINE**

II. Eligibility --- D

Remove D. Swine Age Classifications: Market Swine - Born on/or after January 1 of the current year

### **DOG AGILITY**

General Rules --- B

Change to: The safety certification can be administered by a Douglas County 4H dog project leader or a professional dog agility trainer

General Rules --- D

A Dogs must be a minimum of 12 months old to compete in Add: Foundation Jumpers and Foundation Standard, and a minimum age of 15 months is required for all other levels

Change Jump Heights and scoring to match State and to make it easier

Course Description --- D

Remove: Time penalties shall not be assessed but time will be used to break ties for Champion and Reserve Champion awards

Scoring and Evaluation --- B

Change tie breaker to: Ties will be broken with a runoff. Course to be determined by the judge

Scoring and Evaluation --- C

Add: Qualifying scores will be determined by multiplying the first-place score of each class b0.75 for the qualifying score threshold or qualifying scores will be given to the top 75% of the class; whichever of these two metrics (within each class) that results in more qualifying scores will be used

Scoring and Evaluation --- O

Change to: Douglas County 4-H Dog Agility Leader may measure dog height

### **CAT**

II. Eligibility --- G

Change: Exhibit Day judging participation including a display is required of all exhibitors recommended, but not required

VII. Awards --- 5

Remove: Display Board (100 pts.)

### **GENERAL LIVESTOCK RULES**

II. ---Y. Release of Livestock

The release time for all livestock, with the exception of horses, is 3:30 p.m. on the final Sunday of the Douglas County Fair & Rodeo. Any Junior Division Exhibitor who leaves early could be subject to discipline. Change to 3:30pm instead of 4:00pm

II. --- Y. Release of Livestock --- 3

1. All Junior Livestock Division Exhibitors are required to be in the barns on the final Sunday of the Fair by 3:30 pm for cleanup even though their animals may have already been removed

II. --- Y. Release of Livestock --- 4

4. Exhibitor needs to fill out an official form provided by the Fair Office for any animal being released and/or removed from Douglas County Fairgrounds, including state fair nominations, breeding, and buyer holds. This form needs to be signed by the exhibitor, superintendent, and person removing animal from the fairgrounds

II. --- Y. Release of Livestock --- 5

1. Breeding Sheep may be removed after their show until noon on Friday, with proper documentation and approval. If not removed at this time, they will not be released until Sunday

Hayden moved to approve the revised Competition Rules, Wes requested strike based around the Breeding Sheep release

The Fair Board approved 9 – 2 in favor on the 2023 Competition Rules

Wes stated Rules need to go out to Fair Board sooner

### **Superintendent Approval**

Horse - Assistant Superintendent - Andrea Slattery - Hayden moved to approve, John seconded

Dog Agility - Assistant Superintendent - Kim Krueger - Hayden moved, Phil seconded

Dog Agility - Superintendent- Karen Vincent Sue Weinroth - Hayden moved, Phil seconded

### **New Business**

#### **2023 Fair Poster**

Marketing brought updated 2023 poster with logo and branding, it was suggested to go back to designer to update the logo to fit within the poster theme

#### **PRCA Pro Tour**

John reviewed the increased viewing market and asked to add Castle Rock Colorado to marketing for TV slots and materials

### **Director Comments**

Dean brought Director nominations to the Board with Associate Members Lisa Turner and Gary Turner. Phil moved, Gabe seconded, all approved. Will be brought to Commissioners for final approval

Dean recommended to the Board for the February Executive and Fair Board Meetings be moved back a week. Executive proposed to move February 16<sup>th</sup> and Fair Board to February 26<sup>th</sup>. Phil motioned and Gabe seconded. All approved

**No additional comments**

**Meeting Adjourned 8:10pm**

**Next Meeting February 26, 2023**



**Rules for Citizen Engagement at Fair Board Meeting**

To have orderly, efficient, civil, and productive board meetings, the following rules apply to all citizens that have a desire to address the Board:

1. Citizen comments will be heard during the public comment section at the board meeting.
  2. All citizen comments must be addressed to the Board. Directing comments to staff or other members of the public is not permitted during Board meetings.
  3. Public comment section is limited to ten minutes collectively.
  4. Citizens are asked not to repeat comments made by others; merely indicate their concurrence.
  5. Citizens will be asked to use a microphone so that Board members and the audience can hear their comments.
  6. Clapping, cheering, booing and the like are not permitted at Board meetings.
  7. Failure to abide by the aforementioned rules of engagement is considered disruptive to the public process and will result in a warning to the violation citizen(s) by the Board Chair. If after that warning the citizen(s) continues to violate these rules, they will be asked to leave the meeting. If the citizen does not leave the meeting when asked, the appropriate steps will be taken by the Board Chair to have them removed from the meeting.
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**Mission Statement:** The Douglas County Fair and Rodeo is the premier annual community event in Douglas County bringing together the best of Rural Heritage, Agriculture, Western Sports, Youth and Adult Exhibits and quality Entertainment.