



**DOUGLAS COUNTY FAIR BOARD- EXECUTIVE COMMITTEE MEETING**

**THURSDAY, MARCH 11, 2021 AT 6:30 PM**

**EVENTS CENTER CONFERENCE ROOM**

**MINUTES**

**Attendance:** Scott Candelaria, Pat Candelaria, Phil Riesselman, Lora Talbert, Debbie Mills, John Adams, Craig Sloan, Hayden Schmidt, Ben Alderton, Dean Elliott, Tim Hallmark, Luanne Lee, Michelle Bartlett, Synneva Knopp

**Meeting**

**Updates from the Chairs**

Phil requested an additional \$250 for the Livestock Sale budget in order to purchase a function on ShoWorks that allows pictures to be uploaded. Dean said he could transfer him the money out of the Guest Services budget.

The Marketing, Rodeo, and Entertainment Chairs reported their committees were on track.

Hayden reported that there will be one more update to the Competition Rules.

**Feast at the Fair**

The decision was made to postpone the Feast at the Fair until 2022.

**Sponsor Update**

The Allstate Lowry Insurance Agency signed on to be the first parking lot sponsor.

**Old West Town**

Lora and Debbie gave a summary of inclusions for the Old West Town: Town Fronts, Longhorns, Petting Zoo, Pony Carousel and Tres Amigos Roping.

**Carnival**

Lora stated the plan is to have a smaller version of the carnival to allow room to still include the Old West Town.

### **Administrative Committee**

Dean stated he did not get that if the Executive Committee isn't interested in bringing the Administrative Committee back, then it should be removed from the bylaws. Phil recommended having a Fair Board Director Chair the committee and filling the committee with Fair Foundation members.

### **Budget Planning**

Tim asked the Committee if they would be interested in having an educational presentation on the budget request process so they are set up for success for their April committee meetings. It was decided to have the presentation at the next Fair Board meeting and have the meeting start 30 minutes earlier.

### **Other**

County staff is working on a custodial and maintenance schedule for County employees and have created a new map of the Fairgrounds Featuring 4 quadrants that Facility Supervisors will oversee. The idea behind the new plan is to help minimize confusion and duplication of efforts in order to make everyone successful.

County staff presented the Fair Task Spreadsheet they use to track progress throughout the year. It was decided the spreadsheet would be sent out every Friday by noon.

### **Next Meeting:**

April 15, 2021

### **Comments:**