

DOUGLAS COUNTY FAIR BOARD  
January 16, 2020

The Douglas County Fair Board meeting was called to order at 6:35pm on January 16, 2020 by Pam Spradlin, Chairperson in the Douglas County Events Center Conference room. The Pledge of Allegiance was recited.

Pam started the meeting by passing around the Fair Board sign in sheet.

**Board Members Present:**

*John Adams  
Ben Alderton  
Pat Candelaria  
Scott Candelaria  
Dean Elliott  
Sarah Fischer  
Jennifer Foss  
Tom Harris  
Wesley Jacobs  
Jack Orr  
Gabe Ryan  
Hayden Schmidt  
Pam Spradlin*

**Associate Members Present:**

*Nick Candelaria  
Jessica Smith  
Kyle Moore*

**Staff Present:**

*Laurie Anderson  
Michelle Bartlett  
Kyle Christensen  
Kirsten Cowan  
Mike Ehmann  
Synneva Knopp  
Vicky Starkey*

**Standing Members Present:**

*Grace Pool*

**Board Members Absent:**

*John Anderson  
Monty Anderson  
Arlie Gordon Jr.  
Shawn McWhorter  
Debbie Mills  
Phil Riesselman  
Craig Sloan  
Lora Talbert*

**Associate Members Absent:**

*Barry Borges  
Matt Coyle  
Darlene Craven  
Deb Dilley  
John Holst  
Chayce Lutz  
Laura Martin  
Scott McHenry  
Anneliese Phippen  
Patti Russell  
Dick Sabulsky  
Todd Spencer  
John Woodrick  
Phillip Woodrick*

**Staff Absent:**

*Barbara Drake  
Tim Hallmark  
Luanne Lee*

**Other Guests:**

*Janice Edwards  
Rob Tkach*

## Public Meeting

**Public Comment** – Rob Tkach introduced himself. He is very interested in becoming more involved with Fair Board and Show Management.

**Approval of November 2019 Meeting Minutes** –John Adams moved to approve the November Fair Board Minutes; Scott seconded. The November minutes were approved.

**Treasurers Report** – Wes reviewed the final Fair budget for 2019. Expenses were very close to budget, but revenue fell short.

**Fair Management Report** – Synneva reminded those that have not turned in their signed Code of Conduct to do so by the end of the meeting. She also reminded everyone about the upcoming year's meeting schedule and who is the staff liaison for each committee. Staff also sent around a sign-up sheet for anyone who needs a new name badge.

Michelle announced that the big concert for the year will be The Charlie Daniels Band.

Staff offered the Fair Board remaining 100<sup>th</sup> Anniversary souvenir programs and posters.

Vicky explained the 2020 budget. No new expenses were approved for 2020; the Fair will be operating on the same budget as 2019.

## CSU Extension Director Report

**4-H Council** – The last meeting was held January 9 and all reports were approved. Old business: The Holiday Dance, Lock-in and Spaghetti dinner all went well. New business: None.

**4-H Leaders Council** – Sarah Fischer and Pat Candelaria mentioned a few things that happened at the past meeting in congruence with the 4-H Council Report. At the next meeting, a Fair Board member and a Fair staff member will be in attendance.

**Staff Report** –Kirsten – 4-H 101 in Highlands Ranch & Parker went really well. Staff is looking forward to continuing these in Castle Rock and then launching into a 4-H 102: Discovering Projects which will also be held in Highlands Ranch, Parker, and Castle Rock. There will also be a 4-H 201: Intro to Fair and 4-H 202: Families with Animal/Livestock Projects that will focus on expectations, opportunities and resources for Fair, and the Livestock Sale. 4-H 201 will be held on Tuesday, April 14 from 6-8pm in Kirk Hall and 4-H 202 on Tuesday, May 12 from 6-8pm in Kirk Hall.

The next installment in the Livestock Education Series will be Sunday, February 2 at 1pm called “So, you are thinking about a livestock project”. Then one will be in early March about animal selection, pre-arrival prep, basic nutrition, basic handling/training – Exact date TBA. On April 18, will be the fourth installment: Fitting, Showmanship, and recap of nutrition. Lastly, the last session would be in mid May, exact date TBA, possibly focusing on what judges are looking for, how nutrition might change leading into July, and any handling questions the kids have to prepare for June Show and problem solving for County Fair.

The due date for 4-H Record Books will now be after Fair so that the record books can be more complete to include Fair, the Livestock Sale, and the kids have the opportunity to reflect on the overall experience.

Kyle expressed his excitement to work with the Fairgrounds and Fair staff on leadership trainings for Superintendents and Leaders. He is hoping this will help with conflict resolution skills moving forward. In the future the 4-H office is looking to implement mandatory leadership training for all leaders. New hire on Extension Staff: John Murgel, Extension Program Associate, Horticulture and Extension Programs. John has a strong background in his field coming from the Denver Zoo. He is focusing on how to get more people involved in the program.

## Guest Organization Reports

### Fair Foundation

Pam - There have been two Executive Meetings since the last Fair Board meeting. The first was to form a nominating committee for the new Executive Committee and the second was to decide on a recommendation whether or not to continue with the Consultant. Pam reminded everyone that Monica Wasden, President, and the Consultant both resigned. The selected nominating committee has assembled and recommends a slate to vote on at the next regular Fair Foundation Board meeting on January 29. The Committee is also recommending having only one Vice-President position rather than two. Before the Consultant resigned, she submitted 23 documents for the Foundation Governance Committee and Board to review. The Foundation plans to work on a new MOU with the County.

**FFA** – Ariana Simonds, FFA advisor, was not present but sent in the following report:

*Congratulations to the FFA Livestock Judging team. They competed at the National Western Roundup and did amazing! The team received 6<sup>th</sup> place as a team overall. And a huge congratulations to Ainsley Fischer who received 1<sup>st</sup> Overall Individual!*

## Committee Updates

**Guest Services Committee** – Dean reported that Guest Services will be focusing on three main areas this year. One main focus being targeting different high school programs such as DECA and the IB program. These students will need community service hours and the Fair is a great place for that. The committee is planning to start recruiting earlier this year in February. The next meeting will focus on the volunteer scheduling and inputting it into the new system, Volunteer Connect. The committee will also be attending the Highlands Ranch Community Association Volunteer Fair in April.

**Marketing Committee** – Debbie was not present. Synneva reported on the following: The committee is working on updating the Sponsorship materials and looking at both old and new sponsorship opportunities.

**Royalty-** Jessica reported that the Royalty has been helping at the National Western Stock Show. They helped with Mutton Bustin and participated in the parade. They are promoting the Fair as much as possible. The annual Dutch Anderson Memorial Gymkhana is coming up on Sunday, January 26 and online entries are now open.

**Entertainment Committee** – Lora was not present. Synneva reported on the following: The committee reviewed the 2019 line-up and expenses. Get Connected Events sent in a proposal for 2020 entertainment. The committee will look for different bands to play on Friday night.

**Show Management Committee** – Pam reported that the committee reviewed the schedule and different award options. The committee nominated two individuals to be Associate Directors; Pat Salazar and Rob Tkach. Pam moved that Pat Salazar be approved as an Associate. Wes seconded. Pat Salazar was approved. Pam moved that Rob Tkach be approved as an Associate. John seconded. Rob Tkach was approved.

Changes to the 2020 Competition Rules were discussed.

Creative Arts/Open Class: Pam noticed that there was a duplicate class number and date need to be updated. Wes motioned to approve the 2020 Creative Arts/Open Class rule changes. John Seconded. The motion passed.

4-H: Sections 1 & 2 (General Rules) as well as the Dog and Llama/Alpaca rules were not discussed as there are still more changes to be made.

Ben asked for further clarification on the definition of family as he believed the current definition is restrictive to combined families. Wes motioned to add “Fair Management has the final decision on the definition of family”. Ben seconded. The motion passed.

Jack asked for further clarification on what the definition of coaching is. Wes clarified that coaching is any help from individuals outside of the ring. Sarah asked how this rule was going to be enforced. Wes clarified that this will be up to the Superintendent.

Pat asked for clarification on if Cattle need to be washed out after the Sale as well. The committee will check the rule with the Superintendent.

Wes moved to approve the 4-H competition rules. John seconded. The motion passed.

John suggested that a header and footer be added to the competition rules that reads “2020 Competition Rules” so that no one can copy a page from a previous year. He also suggested to put the word “draft” as a watermark on the document before it is published.

**Superintendents:** The committee recommended that the following superintendents be approved: Jennie Phippen (Sheep Lead) – Pam moved to approve Jennie Phippen. John Seconded. The motion passed.

Lindsay Griffith (Assistant – Horse) – Pam moved to approve Lindsay Griffith. Wes seconded. The motion passed.

Kathi Collins (Assistant Non-Market Goat) – Pam moved to approve Kathi Collins. Sarah seconded. The motion passed.

**Livestock Sale Committee** – Phil was not present. Pat reported on the following: An additional meeting will be held on February 12. The committee has decided to recognize the individuals who have contributed the most to add-ons in both dollar amount and number of add-ons by placing signs near the sale ring. The committee is also going to reach out to Potestio Brothers to see about a different giveaway option for the sale. One idea was to give out a few smaller prizes instead of one big one.

**Rodeo Committee** – John reported that Summit Pro Rodeo won the Stock Contractor Bid and Reita Creek Score Boards won the score board bid. Several committee members attended the NFR in Las Vegas for promotion of the Fair and Rodeo. On January 25, the Rodeo Committee will be hosting dinner at the National Western Stock Show for contestants inviting them to participate at our Rodeo.

**Executive Committee** – No meeting. Pam reported that the committee is moving forward with planning Feast at the Fair.

## **Old Business**

None

**New Business** Pam – A nominating committee needs to be assembled for the process and procedure of approving new awards and retiring Fair Board Directors. Pat Candelaria as Chair, Dean Elliott and Nick Candelaria

Scott asked that the committee also address what is to be done with Fair apparel after a Director is no longer a Director.

### **Director Comments**

Pat was surprised that there were a few things that some Directors were not made aware of that they found out through other means than Fair Board, including the concert. She requested increased communication in the future.

Pam asked the three new Directors to stay for a few minutes after the meeting for new Director orientation.

### **Adjourn**

The meeting was adjourned at 7:40pm