



**DOUGLAS COUNTY FAIR BOARD- GUEST SERVICES COMMITTEE**

**WEDNESDAY, FEBRUARY 9, 2022 AT 5:30 PM**

**EVENTS CENTER CONFERENCE ROOM**

**MINUTES**

**Meeting**

**Volunteer Shifts and Schedule**

Committee has a better idea of when volunteers are needed based on current activities and will update as needed when additional activities are confirmed.

**Sign Up Genius**

Staff will purchase account, and work with committee to create shifts.

**Volunteer Shirts**

Committee would like to have all volunteers wear the same color of shirt this year. Looking at a Kelly green or similar. May be polos or regular t-shirts.

**Incentive Items for Volunteers**

**Meals-** Seems that snacks are more well received. Committee will take snacks out to volunteers on the grounds throughout the day, or leave snacks in coolers at specific locations.

**Gift Cards-** Committee would like to buy five \$25 gift cards for giveaways each day. Would like to buy from Fair sponsors.

**Orientation for Ticketing Volunteers**

Staff will book multiple day and evening training sessions for ticketing that are in addition to the general orientation.

Additional general orientation will be held July 14<sup>th</sup> from 7-8 pm.

**Volunteer Recruitment Plan**

Committee members will bring their recruitment ideas to the next meeting.

**Next Meeting:**

**3/9/2022 at 5:30pm**