



DOUGLAS COUNTY FAIR BOARD- GUEST SERVICES COMMITTEE MEETING

TUESDAY, APRIL 13, 2021 AT 5:30 PM

EVENTS CENTER HALL

MINUTES

Meeting

Attendance: Scott Candelaria, Dean Elliott, Synneva Knopp, Michelle Bartlett, Dick Sabulsky, Jean Sabulsky, Sonia Ormsbee, Pam Spradlin.

Update from Staff

Current status of Fair planning: Currently, Fair planning is in full swing for a "normal" Fair.

Projects and target dates: Staff went over outstanding items on the task spreadsheet which included recruitment efforts, orientation, and t-shirts. The committee agreed to discuss orientation at the May committee meeting. Michelle will check into the possibility of getting a videographer to help record a virtual orientation.

Committee Activities

Events Center Info Booth: The Committee agrees that it is not necessary to have an information booth in the Events Center during Fair but could have one or two individuals available to answer questions. The Committee discussed location options for the volunteers including out in the lobby and right inside the Events Center. The consensus was that right inside the Events Center would be a better place for traffic control.

Discuss Camping at Fair: Dean informed the committee that the function of Camping has fallen to the Show Management committee & Staff. Dean believes that camping is a guest service and belongs in the Guest Services committee. Dean asked Michelle to let the committee know the historic timeline of all camping functions.

Volunteer Recruitment: Dean informed the committee that he has contacted the Church of Latter-Day Saints and asked for them to try and recruit other volunteers than just missionaries for the Fair.

The committee agreed that school recruitment might be tough with COVID restrictions still in place and graduation right around the corner. Dean will contact Guidance Counselors at each of the Douglas County School District high schools to see about a virtual recruitment option.

Status of Mailings: Jean and Michelle have a plan to reach back out to past volunteers for a more “personal” touch.

Open Items

The committee asked the status of Marketplace and Food Vendor planning. Staff gave an update that there is a lot of interest but not a lot of applications have been approved as that is typically done all at once. Dean explained that the Entertainment committee secures Food Vendors, but he would like Guest Services to do that because he believes it is a Guest Service as well. Staff clarified that the Entertainment committee does not secure Food Vendors, staff does.

Staff gave an update on the carnival and Midway activities.

Dick felt there was a conflict of manpower between yellow shirt volunteers and Ticket Takers/Ushers. Staff clarified that it is not fair for yellow shirt volunteers to be faced with conflict, the security company will do that.

Chairperson: Dean informed the committee that he has a replacement Chairperson in mind, and the person is very interested, but will let them know a decision by Thursday. The person is trying to figure out their schedule during Fair first.

Next Meeting:

May 11, 2021 @ 5:30pm