



DOUGLAS COUNTY FAIR BOARD- GUEST SERVICES COMMITTEE

WEDNESDAY, JUNE 8, 2022 AT 5:30 PM

EVENTS CENTER CONFERENCE ROOM

MINUTES

MEETING

- Volunteer Recruitment Update

Aaron Todd, our contact at the LDS Church is working with his committee for volunteers. They usually request that we do an orientation specific to them at a certain day and time. We will tell them that all volunteers must attend our volunteer orientation.

Dads of Castle Rock have been contacted and said they would try to get volunteers from their group. Gabe will follow up with them.

Gary will reach out to companies with volunteer programs.

Lisa will add our event to Volunteer Match.

James will reach out to homeschool groups and Valor Christian.

Jean will drop off business cards at the local senior centers and active adult living communities.

- Signage for Fair

Gabe, Sonia, Jean and Allison discussed signage needs prior to this meeting.

There is a new additional entrance for the Fair, in the parking lot between the Events Center and the parking lot of the Indoor Arena. We will plan on having signage to let people know they can buy tickets and enter there.

West Gate will be open at all times the Fairgrounds is open to the public.

- Volunteer Booth Supplies

- Water & snacks
- 3 ring binder with info needed to provide answers to questions, and a place to write down answers that they didn't know.
- Daily sheet of the activities, times and locations

- Souvenir Programs
- Band-Aids & alcohol wipes.
- Ponchos
- Paper fans for heat
- Trinkets for kids, temp tattoos
- Walkie Talkies

- Cancelled Farmer's Market

Sonia will ask about rescheduling the cancelled date if there are enough volunteers to work the additional date.

Next Meeting:

July 6, 2022 at 5:30 pm