



DOUGLAS COUNTY FAIR BOARD- GUEST SERVICES COMMITTEE

WEDNESDAY, JULY 6, 2022 AT 5:30 PM

EVENTS CENTER CONFERENCE ROOM

MINUTES

Attendance: Allison, Sonia, Gabe, Scott, James, Gary, Lisa, Dick, Jean

MEETING

- Volunteer Packets/waivers

Allison is updating the volunteer packets for orientation and

All volunteers will sign waivers and get their shirt at orientation

Day of packets will include FAQ's, tracking sheet for interactions, today's schedule, and sheet with QR code for electronic schedule.

- Meal Vouchers, and badges

Committee will provide just snacks. Sharon will order.

- Volunteer outreach update

Lisa- No luck with any businesses on her list. Contacted every activity director at local schools, no response, but will also contact through Facebook. Opportunities are posted on Volunteer Match.

James- Homeschool groups were not able to participate this year. Will reach out to local Martial arts school, black belt candidates need to do acts of kindness and volunteering can count.

Gary- No response from his companies either.

Jean and Dick- Worked a booth at tunes for trails- only 5 or 6 people stopped at the table, but the Fair was mentioned on stage before the concert.

Farmers Markets have been going well, steady amount of people and some are very excited potential volunteers.

LDS Church will send information to the missionaries and church members at large, they will try to make it to one of our orientation times.

Dads of Castle Rock will promote for volunteering but not coordinating a group.

- Volunteer orientation supplies/food

Allison will bring snacks and water for volunteers at orientation and lunch for committee members.

Allison will update the PowerPoint and send to committee to read through and decide on speakers. Will also print out FAQ sheets and provide souvenir programs.

- Update on volunteer numbers

We are full for first weekend. Still need 13 on Thurs., 58 on Fri., 80 on Sat. and 25 Sun.

Committee discussed priorities for assignments so we can fill high priority spots first and work down.

High need for greeters before Livestock Sale, and to give directions to barn dance.

- Work day for setting up volunteer command center

Jean will come July 28th, to set up volunteer command. Sonia and Lisa will set up the ticket offices.

Next Meeting:

September 14, 2022

Comments: