



DOUGLAS COUNTY FAIR BOARD- GUEST SERVICES COMMITTEE

WEDNESDAY, SEPTEMBER 15, 2022 AT 5:30 PM

KIRK HALL

MINUTES

Attendance: Gabriel Ryan, James Jamison, Gary Turner, Lisa Turner, Jean Sabulsky, Sonia Ormsbee, Scott Candelaria, Stefanie Hawkins

MEETING

Debrief of 2022 Fair & Rodeo - The Committee discussed pros and cons from the 2022 Fair and Rodeo. Consensus was positive, with the changes that were put in place from previous years operations.

Volunteer Recruitment – start earlier for recruitment, utilize education centers while in session to capture. Reach out to prior volunteers use them to promote for friends & family members. Set up during fair events “volunteer” signage at information booths and specialty events.

Volunteer Training - volunteer orientation went well, continue to train in all areas for understanding. Committee agreed to begin to define assignments that are open during shifts and will move volunteers to where assistance may be needed most.

Check In – discussion will continue to possibly move to one centralized check in location for volunteers.

Technology – frequent pre and in event testing of technology, this did help but needed to continue as some internal updates were not captured. This includes radios and ticket scanners. In event changes to line coordination did assist in early challenges for cueing of lines.

Signage – recommendations for signage to be clear on building closures, gate location (enter/exit). Day of Event Schedule was great and very well received from both volunteers and attendees.

Next Meeting:

October 12, 2022