



DOUGLAS COUNTY FAIR BOARD- LIVESTOCK SALE COMMITTEE MEETING

WEDNESDAY, OCTOBER 4, 2023, AT 6:30 PM

MULTI-PURPOSE BARN SOUTH

MINUTES

Meeting

Attendance: Zach Burns, Phil Riesselman, Michelle Mannes, Pat Candelaria, Wes Jacobs, Chris Spyke, Kyle Moore, Nick Candelaria, Rob Tkach.

Budget

Outstanding owed: Racquel was not in attendance at the meeting, but the committee believed that only a few buyers were left to pay from the sale night. The late fee is now in effect for all accounts not paid up to this point. The committee decided that for 2024, a late fee of 6% will be implemented for all accounts past due over 30 days.

Thank you notes/payments to exhibitors: Wes is still working on wording to ensure all exhibitors know 2024 the expectations for thank you notes and when they will receive their checks. The committee discussed timeframes for when thank you note lists will be distributed and when kids will receive their checks. The committee decided that the kids would receive their thank you note list within two weeks after the Livestock Sale with only the amount their animals sold for.

All contracts needed for the sale

Pictures: The committee would like to use MLH Photography again.

Caterer: The committee would like to reach out to the following caterers for quotes: SALT, GQue, Broken Bones, and Flying Horse.

Hats: Nick will get sample hats from IC Threads in green.

Shirts: Pat sent out an email to all committee volunteers to see if anyone needed a different shirt, the consensus was no shirts will be ordered for 2024.

Etc

Software Discussion: Michelle, Kyle, Racquel and Pat will schedule a meeting with Fair Entry to go over a few things from the 2023 sale that will make next year's sale much easier.

Hardware Discussion

TV's: The current TVs work great.

Sound: Clay and Zach are looking into solutions for the Pavilion sound.

Lighting: The lighting is still working great.

Sale ring: No changes will need to be made for 2024.

Seating arrangements: There was a bottleneck for seating this year. Staff will look into a solution and get back to the committee.

Computers: Pat would like to request more computers for sale night and reconciliation the next day. She also requests IT support on reconciliation day.

Additional Items: A discussion was held at Show Management to move the Market Poultry show to Wednesday instead of Thursday to help the Sale Committee prepare for the sale.

Rob asked the committee to think about ways to make the Mandatory Sale Committee Meeting more efficient and reiterated the need for a well-developed script.

Next Meeting – November 1, 2023