



DOUGLAS COUNTY FAIR BOARD- LIVESTOCK SALE COMMITTEE MEETING

WEDNESDAY, NOVEMBER 1, 2023, AT 6:30 PM

FAIRGROUNDS ADMINISTRATIVE CONFERENCE ROOM

MINUTES

Meeting:

Attendance: Zach Burns, Michelle Mannes, Chris Spyke, Pat Candelaria, Scott Candelaria, Phil Riesselman, Wes Jacobs, Nick Candelaria, Lori Sorenson, Ted Sorenson, Rob Tkach.

Phil informed the committee that former Douglas County Commissioner Roger Partridge passed away this week. The sale committee would like to honor him on sale night, with more details to come.

Zach presented a PowerPoint presentation based on the agenda to cover all items with visuals. The Committee discussed the goals and budget of the updates to the pavilion and sale ring.

Advise all to stay on task due to the amount of discussion.

1. **Discuss sale barbecue tent:** The Committee wants to look at a 40'x60' tent behind the pavilion to hold the Buyer's BBQ. The tent can be used throughout the week for other meetings and possible events. Only buyers would be allowed in the tent, with kids only being able to interact with the buyers in the pavilion.
2. **Discuss barbecue time:** The Committee discussed starting the BBQ earlier at 4:30 pm to allow buyers more time to mingle with kids in the pavilion.
 - A. **Policing attendees:** Buyers would have to register with the clerks before entering the BBQ tent through the back of the pavilion.
 - B. **When and where to allow exhibitors to talk to the buyers:** Kids would only be allowed to talk to the buyers in the Pavilion and would not be allowed in the tent.
3. **Sale meeting discussion:** The committee discussed different times for having the mandatory sale meeting; however, there are many other extracurricular activities that moving this meeting would affect. This discussion was tabled for a later meeting.
4. **Follow up on contracted quotes**
 - A. **Caterer:** Chris reached out to GQue, Pat reached out to BMans BBQ, and Michelle will reach out to Broken Bones BBQ for quotes.
 - B. **Hats:** Pat asked Ione of IC Threads to create two sample hats that she will have ready for the January Meeting.

C. Photographer: The Committee recommends moving forward with MLH Photography.

5. Discuss what will be done for the sale ring redesign

A. TV's: Two additional TVs have already been purchased for better viewing of the sale price.

B. Speakers: Seven additional speakers will be placed in the pavilion for better sound.

C. Bleachers and arrangement: The large bleachers will be removed from the pavilion, and two shorter bleachers will be placed. This will allow for a better view inside the pavilion.

D. Lighting: The current lighting will be sufficient, with two fixtures being shifted over to fit the new sale ring placement. String lights will also be added to the ceiling of the pavilion to give it a new ambiance.

E. Auction block position/backing: The auction block and sale ring will be turned 90 degrees to face horizontally instead of vertically. A new wood backdrop will be placed behind the auction block.

F. Help with set up: The sale committee will need some help setting up the sale ring with the new set-up. They discussed having a mock run-through on Friday, November 10.

G. Size of tent: The maximum size to fit the area behind the pavilion for the buyer's BBQ is 40'x60'.

H. Parking: The committee discussed permitted parking for the buyer lot to help ensure there is enough parking for 2024.

I. Ingress and digress: The new layout will help with ingress and egress for all seating areas. This will also make the Fire Department happy to have more entrance and exit points.

J. New hog holding pens: Discussion was had if there is a need for new hog holding pens due to the new configuration. This discussion was tabled until the mock set-up on November 10.

K. New barn door on the north side: A new barn door will be created at the back north side of the pavilion. A concrete walkway will be poured to lead to the new buyer's BBQ tent.

L. Etc.: New large fans will be purchased in the pavilion. These will be quieter and move a lot more air than the current fans. The Committee will also need to discuss the new placement for the previous buyer's signs in the ceiling. More discussion to come on this.

6. Budget: All of the upgrades discussed will come from the budget set aside for the new panels in the pavilion.

7. Mock set up date (11/10), 10:00 am.

8. Software updates: Pat will find a day in the new year that works best for the admin folks to meet with Fair Entry and discuss a few updates to the system.

9. Meeting dates and times: Will remain the same.

10. New business

11. Old business

Next Meeting – January 4, 2024