



DOUGLAS COUNTY FAIR BOARD- GUEST SERVICES COMMITTEE MEETING

TUESDAY, JUNE 9, 2020 AT 5:30 PM

VIRTUAL WEBEX MEETING

AGENDA

Meeting

Attendance: Tom Harris, Dean Elliott, Dick Sabulsky, Jean Sabulsky, John Woodrick, Scott Candelaria, Sonia Ormsbee, Pam Spradlin, Luanne Lee.

Current status of Fair planning: Dean updated the committee about the status of the Fair and how the Fair is moving forward. The Fair will be a "Throwback" Fair, focusing on the 4-H shows including Livestock Shows and General Projects. It is very important to the Fair Board and the Commissioners for the kids to have this opportunity to show their animals. More about celebrating the western heritage and agricultural roots.

Focus on major activities

Role of volunteers: Only one volunteer has signed up for the first weekend. As soon as the Fair Board has more direction as to what the Fair will look like, the committee can move forward. Volunteers will definitely still be needed to direct and greet people with more of a directional role than the traditional roles in the past.

Jean provided a letter after the last committee meeting to be sent to volunteers after they have signed up. Michelle has sent this to one volunteer already and will send it out to individuals that have shown interest in volunteering.

Michelle will send out a draft of the email that will be sent out to past volunteers to the committee.

The committee discussed at what time they should edit the volunteer schedule to reflect the correct needs of volunteers. Dean suggested that we wait until early July to do this.

Jean asked Dean to clarify the variance process and how staff and the Fair Board are interacting with the commissioners moving forward. Dean clarified that everything is changing quickly and that Tri-County Health, The Commissioners, The Fair Board and Staff are all working very closely and monitoring the situation.

Dean reiterated that the Fair Board would all like to have a full Fair, but we have to do what we can within the guidelines.

Pam talked about the meetings that she has been a part of regarding the Fair and the variance process. She let the committee know that currently the variance process can take upwards of two weeks to fully process the requests. The variance for Fair is still being written.

Dean reiterated that the Fair Board is trying to do everything possible that can still be done successfully.

Update on Volunteer Connect

Notify Just Serve: Dean received a communication from the coordinator for JustServe about how they can help to promote the Fair. Dean would like to move forward with this and give them our volunteer website to help people sign up. The committee agreed.

Interim meeting in late June: Dean proposed that the committee have a follow up meeting on June 23. The committee agreed that this is a good idea.

Update from Staff

Projects and target dates: Michelle will send an email to past volunteers. Michelle asked the committee to look at Orientation options, whether that be virtual or in person. The committee would be in favor of doing the orientation in person, not virtually. Even if it had to be outside, they would prefer the orientation outside. If there is to be lunch provided for the volunteers at Orientation, food trucks could be an option.

The committee discussed the possibility that volunteers may not want to come and help at Fair because they fear being around large groups of people.

Sonia updated the committee that her team is working on ticketing and setting up a schedule for ticket takers. This will look a lot different than in the past with no in person ticket sales.

Open items

Encourage people to sign up, The Fair Board and the committee are committed to making this happen.

Other

Pam gave updates and reminders that there are a lot of logistics to figure everything out. This is a large undertaking, but we are all up to the challenge! The committee discussed challenges of all aspects of the Fair.

Dean reiterated that there are other Fairs and Counties that are not holding a Fair. This is a great and unique that we are having any sort of Fair. There are a lot of things that staff is working on and figuring out how to move forward. The committee should support staff in any way possible because they are so busy. Thanks for hanging in and working with us through this!

Luanne thanked the committee for working with staff and the Fair Board through the process.

Next Meeting:

June 23, 2020

Comments: