



## 2023 Academic Rodeo Complete Timeline

Set 7/31/2023

“Promoting excellence in education  
and showcasing the talents of all our youth”

Checklist	Dates and Deadlines	Notes	Contest
<b>August to October</b>			
	<ul style="list-style-type: none"> <li>Determine the Primary Contact (Submits Contest Registration; liaison for Group) Select Sponsors or Coaches for each of the contests your group plans to register. Their names and e-mails will be included in the registration for that contest.</li> </ul>	The Primary Contact is the main liaison. Coaches/Sponsors are first contacts for their specific contests only. ALL coordinate.	<b>ALL</b>
	<ul style="list-style-type: none"> <li>School/Group CONTEST Registration Opens - Register anytime after this date and <b>preferably before October 15. Only 1 registration</b> is needed for a School or Group. A <b>Primary Contact</b> will submit the School/Group Contest Registration and will notify ALL Coaches and Sponsors of their responsibilities for contests.</li> </ul>	Go to Academic Rodeo >Getting Started and click REGISTER link This is to <b>register contests ONLY</b> for your group.	<b>ALL</b>
	<p><b>IF</b> you are interested in only one contest, check to see if others at your school are interested in other contests <b>BEFORE</b> you register.</p>		<b>ALL</b>
	<p><b>After</b> the initial School/Group Contest Registration, adding or dropping contests is done using the ADD/DROP Form.</p>	A link to the ADD/DROP form is on the General Info page.	<b>ALL</b>
	<ul style="list-style-type: none"> <li>Study the rules, deadlines, other documents and forms needed, for contest. Know limits for participation. Print Timeline to keep track of dates and deadlines. Make students aware of rules and any resources for preparation. Mark any deadlines on your calendar.</li> </ul>	Each Contest Page has rules, schedules, and resources for the specific contest. Reference the Contest Timeline.	<b>ALL Sponsors &amp; Primary Contact</b>
	<ul style="list-style-type: none"> <li>With Primary Contact, check school events that may conflict with this contest. Work with school officials and Academic Rodeo to try to resolve the conflict. Print rules and schedule. Post for easy reference. Mark your calendar with important dates and deadlines.</li> </ul>	Reference the Contest Timeline on the contest page or the Academic Rodeo Calendar on the Getting Started and General Info pages.	<b>ALL</b>
	<ul style="list-style-type: none"> <li>Find the <b>Academic Rodeo Code of Conduct</b>. Discuss with students and confirm their commitment to abide by the Code. <b>By registering any student in a contest</b>, you are verifying their agreement. <b>Violation of the rules by students or adults with group can result in disqualification.</b></li> </ul>	The Code of Conduct is on General Info page. You do NOT bring it to contest. You can keep a record by using the School Group Planning document on	<b>ALL</b>

Checklist	Dates and Deadlines	Notes	Contest
<b>August to October, continued</b>			
	<p>◆ Each student and Coach/Sponsor attending a contest on the grounds <b>will be required to submit a signed Indemnification Form</b>. The Primary Contact should keep all of these and send the notebook or file with each Coach or Sponsor when the group attends a contest.</p>	<p>Student and Adult Indemnification forms are in PDF format on the General Info page.</p>	<b>ALL</b>
	<p>◆ Please note that during August through mid-October, the Academic Rodeo Director works remotely and is not physically present in the ETSF Office, where the primary focus in the Office is the East Texas State Fair. The AR Director will have access to e-mail and phone during this time. E-Mail is the easiest method of contact, but when calling the ETSF line with an Academic Rodeo question, ask to be transferred to Academic Rodeo. If the Director is unavailable when you call, leave a voice mail message. A response will come as soon as possible.</p>	<p>E-Mail: dneuman@etstatefair.com Phone: 903.597.2501, ask for Deborah Newman or Academic Rodeo</p> <p>There is NO Fax line available.</p>	<b>ALL</b>
<b>October 15, 2022</b>			
	<p>◆ Deadline for 2022 School/Group CONTEST Registration online.</p>	<p>Getting Started Page - Click REGISTER link</p>	<b>ALL</b>
<b>October 16-18, 2022</b>			
	<p>◆ <b>Sponsors of each contest receive e-mail</b> with contest information. Contact Academic Rodeo <b>IMMEDIATELY</b> if you do not receive an e-mail for your contest by this date.</p>	<p>If you do not receive the e-mail, check SPAM folder or Junk Mail. Some school servers, filter out our e-mails.</p>	<b>ALL</b>
<b>October 17, 2022</b>			
	<p>◆ <b>Writing Prompt</b> to be e-mailed to Sponsors of registered groups in afternoon on this date. A scoring rubric is also provided with this e-mail. Contact Academic Rodeo immediately if you do not receive.</p>	<p>Announce prompt to students on day before writing; <b>HOWEVER, NO pre-writing activities may be done.</b></p>	<b>Writing</b>
	<p>◆ <b>Drop Date for Writing Contest</b> for those schools who have registered but have decided they will not participate. PLEASE drop as soon as you determine you will not participate or you will continue to receive e-mails asking for your submissions.</p>	<p>Online ADD/DROP Form on General Info page with links from contest page</p>	<b>Writing</b>
<b>October 18, 2022</b>			
	<p>◆ <b>ShoWorks Portal</b> link becomes active for <b>Student Registrations</b>. Do <b>NOT</b> submit Student Registrations on the Contest Registration form or Add/Drop Form!</p>	<p>Link is on Contest Page or General Info page.</p>	<b>ALL</b>

Checklist	Dates and Deadlines	Notes	Contest
<b>October 18, 2022</b>			
	<p>◆ For <b><i>ShoWorks Registrations</i></b> , a password has been assigned to your School or Group and was e-mailed to ALL Sponsors &amp; Coaches in the <b>Registration Confirmation E-Mail</b> in October.</p> <p>A detailed document with screen shots of the form was sent to coaches and sponsors with the first e-mail for each contest. IF you have problems or do not understand how to use the form, PLEASE contact Deborah Newman for assistance!!</p>	<p>Password NEEDED - Do NOT change this password!</p> <p>For Assistance: dnewman@etstatefair.com OR 903-597-2501 (Ask to be connected to Academic Rodeo</p>	<b>ALL</b>
<b>October 18-21, 2022</b>			
	<p>◆ Writing at school: Must be done in one hour time period at the school under teacher's supervision October 19-22.</p> <p>*Discuss Code of Conduct with students BEFORE writing.</p> <p>*Provide scoring rubric to students the day before writing to help them understand how they will be evaluated.</p> <p><i>Writing is done in October to allow ample time for judging essays before the holidays and releasing results in early January.</i></p>	<p>NO pre-writing activities may be done. Check rules for allowed length of essay. Those exceeding "grace" limit will NOT be judged.</p> <p>Scoring Rubric is provided in the e-mail with the Writing Prompt.</p> <p>Code of Conduct is on the General Info page &amp; a link is on Writing page.</p>	<b>Writing</b>
	<p>◆ Select 3 top essays from each grade level at your school or in your group. These students may make minor edits and corrections under the supervision of the Sponsor to prepare final copy for submission.</p>	<p>Sponsor or other designee will evaluate and choose essays to submit.</p>	<b>Writing</b>
	<p>◆ Students with top 3 essays in each grade may make <b>REMEMBER: Use template for creating Cover Page</b> for each essay. Submit Cover Page and Essay plus a copy of Cover Page AND Essay.</p>	<p>Cover Page template on Writing page</p>	<b>Writing</b>
<b>October 19, 2022</b>			
	<p>◆ <b>Drop Date for Academic Challenge Quiz</b>, either level, for those schools who have registered but have decided they will not participate. PLEASE drop as soon as you determine you will not participate or you will continue to receive e-mails asking for registrations.</p>	<p>Link to ADD/DROP Form on General Info page</p> <p>Late drops drastically affect everyone in the bracket!</p>	<b>ACQ</b>

Checklist	Dates and Deadlines	Notes	Contest
<b>October 19, 2022</b>			
◆	ACQ Coaches will provide information about your school to be used in questions for the 3rd Quarter of MS matches or 2nd Period of HS matches. This is a great way for schools to learn about and appreciate each other.	Online form on Academic Challenge Quiz page	ACQ
◆	<b>Drop Date for Mindset Breaking Experience</b> for those schools who have registered but have decided they will not participate. PLEASE drop as soon as you determine you will not participate or you will continue to receive e-mails asking for your submissions.	Link to ADD/DROP Form on General Info page Late drops drastically affect everyone involved!	MBE
<b>October 20, 2022</b>			
◆	<b>Preliminary ACQ Brackets</b> to be posted online. The brackets will be adjusted if any schools or groups drop from the competition.	On Academic Challenge Quiz page - MS Bracket & HS Bracket	ACQ
<b>October 21, 2022</b>			
◆	<b>Mindset Breaking Experience Prelim</b> schedule will be posted online.	On Mindset Breaking Experience page	MBE
<b>October 24-27, 2022. Monday through Thursday</b>			
◆	Registered schools in <b>Engineering Challenge</b> may pick-up Lego kits from Academic Rodeo	Pick-up in ETSF Office (See Map on Getting Started or General Info pages)	EC
<b>October 24, 2022</b>			
◆	<b>Student Registrations due for Academic Challenge Quiz.</b> Registration is done through the ShoWorks Portal. Find link on Contest Page or General Info page beginning October 18.	Link on ACQ and General Info pages Do NOT submit Student Registrations on the Contest Registration form or Add/Drop Form!	ACQ
	Discuss Code of Conduct with students BEFORE registering.	Link to General Info page on ACQ Page	
◆	<b>Student Registrations due for Mindset Breaking Experience.</b> Registration is done through the ShoWorks Portal. Find link on Contest Page or General Info page beginning October 18.	Link on MBE and General Info pages Do NOT submit Student Registrations on the Contest Registration form or Add/Drop Form!	MBE
	Discuss Code of Conduct with students BEFORE registering.	Link to General Info page on MBE Page	

Checklist	Dates and Deadlines	Notes	Contest
<b>October 25, 2022</b>			
	<p>◆ <b>Student Registrations due for Writing Contest.</b> Registration is done through the ShoWorks Portal. Find link on Contest Page or General Info page beginning October 18. You will confirm your students adherence to the Code of Conduct.</p>	<p>Link on Writing Page Do NOT submit Student Registrations on the Contest Registration form or Add/Drop Form!</p>	<b>Writing</b>
<b>October 27, 2022</b>			
	<p>◆ Entries due in Writing Contest. Must be hand-delivered or mailed to arrive on this date. Do NOT fax or e-mail entries. Entries received after the essays have been taken to judges will be displayed, but will NOT be judged.</p>	<p>Submit 2 COMPLETE copies (Cover Page &amp; Essay) of each essay to the ETSF Office. Academic Rodeo keeps one copy for display and one goes to judges.</p>	<b>Writing</b>
<b>October 31, 2022</b>			
	<p>◆ <b>Academic Challenge Quiz First Round Matches</b> IF NEEDED for either Level in Building E - Matches will occur throughout the day if needed. ONLY teams and coaches for the specific match allowed in the building.</p>	<p>Check MS or HS ACQ Bracket on Academic Challenge Quiz page</p>	<b>ACQ</b>
<b>November 1, 2022</b>			
	<p>◆ <b>Academic Challenge Quiz First Round Matches for Middle School Level</b> in Building E - Matches will occur throughout the day on both days. ONLY teams and coaches for the specific match allowed in the building.</p>	<p>Check MS ACQ Bracket on Academic Challenge Quiz page</p>	<b>ACQ</b>
<b>November 2, 2022</b>			
	<p>◆ <b>Academic Challenge Quiz First Round Matches for High School Level</b> in Building E - Matches will occur throughout the day on both days. ONLY teams and coaches for the specific match allowed in the building.</p>	<p>Check HS ACQ Bracket on Academic Challenge Quiz page</p>	<b>ACQ</b>
<b>November 3, 2022</b>			
	<p>◆ <b>Academic Challenge Quiz First Round Matches</b> IF NEEDED for either Level in Building E - Matches will occur throughout the day if needed. ONLY teams and coaches for the specific match allowed in the building.</p>	<p>Check MS or HS ACQ Bracket on Academic Challenge Quiz page</p>	<b>ACQ</b>
<b>November 4, 2022</b>			
	<p>◆ <b>Mindset Breaking Experience Preliminary</b> Rounds in Building E.</p>	<p>Schedule is on Mindset Breaking page.</p>	<b>MBE</b>

Checklist	Dates and Deadlines	Notes	Contest
<b>November 7, 2022</b>			
	♦ <b>Drop Date for Art Contest</b> for those schools who have registered but have decided they will not participate. An online Add/Drop Form is available for this. PLEASE drop as soon as you determine you will not participate or you will continue to receive e-mails requesting your registrations and submissions.	Link to ADD/DROP Form on General Info page	<b>Art</b>
<b>November 7, 2022</b>			
	♦ <b>Student Registrations due for Art Contest.</b> Registration is done through the ShoWorks Portal. Find link on Contest Page or General Info page beginning October 18.	Link on Art and General Info pages Do NOT submit Student Registrations on the Contest Registration form or Add/Drop Form!	<b>Art</b>
	Discuss Code of Conduct with students BEFORE registering.	Link to General Info page on Art Page	<b>Art</b>
	♦ <b>Drop Date for Kinder Critters Contest</b> for those schools who have registered but have decided they will not participate. An online Add/Drop Form is available for this. PLEASE drop as soon as you determine you will not participate or you will continue to receive e-mails asking for your submissions.	Link to ADD/DROP Form on General Info page	<b>Kinder</b>
	♦ <b>Student Registrations due for Kinder Critters Contest.</b> Registration is done through the ShoWorks Portal. Find link on Contest Page or General Info page beginning October 18.	Link on Kinder Critters and General Info pages Do <b>NOT</b> submit Student Registrations on the Contest Registration form or Add/Drop Form!	<b>Kinder</b>
	Discuss Code of Conduct with students BEFORE registering.	Link to General Info page on Art Page	<b>Kinder</b>
<b>November 10, 2022</b>			
	♦ <b>Art Entries Due</b> - Be sure entries are mounted properly and are the correct format and size. Deliver to the ETSF Office. Entries may be brought in the week before when group attends another contest.	See Art Rules on Art Contest page. Labels sheet is on Art page.	<b>Art</b>
	♦ <b>Kinder Critters Entries Due</b> - Be sure entries are prepared correctly with label attached to BOTTOM of the box. Deliver to the ETSF Office. Entries may be brought in the week before when group attends another contest.	See Kinder Critters Rules on Kinder Critters page. Labels sheet is on Kinder Critters page.	<b>Kinder</b>

Checklist	Dates and Deadlines	Notes	Contest
<b>November 23-25, 2022 - THANKSGIVING HOLIDAY</b>			
	The East Texas State Fair Office and Academic Rodeo will be closed.		
<b>December 8, 2022</b>			
◆	<b>Drop Date for YFS Event Design Category</b> for those schools who have registered but have decided they will not participate in <b>this Division</b> . An online Add/Drop Form is available for this.	Link to ADD/DROP Form on General Info page	<b>YFS</b>
<b>December 8, 2022</b>			
◆	<b>Student Registrations due for YFS Set Design.</b> Other Divisions are registered in January. Registration is done through the ShoWorks Portal. Find link on Contest Page or General Info page beginning October 18.	Link on YFS page Do NOT submit Student Registrations on the Contest Registration form or Add/Drop Form!	<b>YFS</b>
	Discuss Code of Conduct with students BEFORE registering.	Link to General Info page on YFS Page	<b>YFS</b>
<b>December 9, 2022</b>			
◆	<b>Request Ag ID competition time slot</b> by e-mail. Also indicate the number of students you expect to participate. Your actual registrations are due later and can be adjusted even at contest check-in. The number allows for scheduling groups as no more than 50 students can be scheduled in one section of a time slot.	8:30, 10:30 or 1:30 Within each time slot, there are 3 sections of 30 minutes in length. Two sets of 25 students run concurrently in each time slot.	<b>Ag ID</b>
<b>December 12, 2022</b>			
◆	<b>Designs/Plans for YFS Set Design are due.</b> Submit entry for each team in a notebook.	See YFS Rules	<b>YFS</b>
<b>December 13, 2022</b>			
◆	<b>Drop Date for Engineering Challenge</b> for those schools who have registered but have decided they will not participate. An online Add/Drop Form is available for this. PLEASE drop as soon as you determine you will not participate or you will continue to receive e-mails asking for your submissions.	Link to ADD/DROP Form on General Info Page	<b>EC</b>
<b>December 14, 2022</b>			
◆	<b>Drop Date for Drama Festival</b> for those schools who have registered but have decided they will not participate. An online Add/Drop Form is available. PLEASE drop as soon as you determine you will not participate or you will continue to receive e-mails asking for your submissions. This is very important to prevent ordering of unnecessary awards. Also, late drops affect the schedule for everyone!	Link to ADD/DROP Form on General Info page	<b>Drama</b>

Checklist	Dates and Deadlines	Notes	Contest
<b>December 14, 2022</b>			
◆	Complete <b>Drama Forms</b> online: <b>MS OAP Form</b> gives info about the play to be performed. <b>HS Drama Intent</b> indicates the number of planned performances in each category for scheduling purposes. Actual Student Info is not required until early January.	Link to forms can be found on the Drama Festival page	<b>Drama</b>
<b>December 16, 2022</b>			
◆	<b>Ag ID Schedule</b> to be posted online	Schedule is on Ag ID page	<b>Ag ID</b>
◆	<b>Engineering Challenge Schedule</b> to be Posted	On Engineering Challenge page	<b>EC</b>
◆	<b>Drama Festival Schedule</b> to be posted	Schedules are on Drama page.	<b>Drama</b>
<b>December 22, 2022 - January 2, 2023</b>			
◆	The East Texas State Fair Office will be closed December 22 & 23 (Thursday & Friday) and December 26 (Monday). The Office may be closed additional days during this time. December 1 - January 2: The Academic Rodeo Director will not be in the office, but can be contacted by e-mail during this time.		<b>ALL</b>
<b>January 3, 2023</b>			
◆	<b>Results for Art Contest</b> to be announced on website. Award letter will be sent to Sponsors at a later time. Read, copy and give to eligible students.	Results page	<b>Art</b>
<b>January 3, 2023</b>			
◆	<b>Results for Kinder Critters Contest</b> to be announced on website. Award letter will be sent to Sponsors at a later time. Read, copy and give to eligible students.	Results page	<b>Kinder</b>
◆	<b>Results for Writing Contest</b> to be announced by this date, if not before on website. Award letter will be sent to Sponsors at a later time. Read, copy and give to eligible students.	Results page	<b>Writing</b>
◆	<b>Results for YFS Set Design</b> to be announced on website. Award letter will be sent to Sponsors at a later time. Read, copy and give to eligible students.	Results page	<b>YFS</b>
<b>January 4-6, 2023 - any time during this period</b>			
◆	<b>Youth Fashion Show worksheets, modeling videos, and all construction garments</b> due to Academic Rodeo for judging. Worksheets are on the Youth Fashion Show page on the website. Smart Buying garments are NOT turned in for judging.	Find PDF version of forms on YFS page, or request an Excel worksheet from Academic Rodeo.	<b>YFS</b>



Checklist	Dates and Deadlines	Notes	Contest
<b>January 4-6, 2023 - any time during this period</b>			
◆	<b>Outstanding Educator nominations</b> are due.	Outstanding Educator Page -PDF form	<b>OE</b>
<b>January 4, 2023</b>			
◆	<b>Drop Date for Agriculture, Identification, Computer Science, Mathletics, Pentathlon, Science Fair, Spelling Bee, and other divisions of Youth Fashion Show</b> for those schools who have registered but have decided they will not participate. PLEASE drop as soon as you determine you will not participate or you will continue to receive e-mails asking for your submissions.	Link to ADD/DROP Form on General Info page	<b>Ag ID CSF Mathletics Pentathlon Sci Spelling YFS</b>
<b>January 5, 2023</b>			
◆	<b>Scripts</b> for HS Drama and MS One Acts plus any <b>Sound/Lighting Notes</b> for One Acts are due.	Actual scripts must be mailed or delivered to Academic Rodeo Office. Do NOT attempt to send scripts by e-mail.	<b>Drama</b>
<b>January 6, 2023</b>			
◆	<b>Student Registrations due for Agriculture Identification, Computer Science, Drama Festival, Engineering Challenge, Mathletics, Pentathlon, Science Fair, Spelling Bee and other divisions in Youth Fashion Show.</b> Registration is done through the ShoWorks Portal. Find link on Contest Page or General Info page beginning October 18.	Link on each contest and General Info page Do NOT submit Student Registrations on the Contest Registration form or Add/Drop Form!	<b>Ag ID CSF EC Drama Mathletics Pentathlon Sci Spelling YFS</b>
<b>January 9-12, 2023 - any time during this period</b>			
◆	<b>Computer Science entries</b> due for pre-judging. Follow correct submission requirements.	See rules for explanation of entry copy to be submitted for display.	<b>CSF</b>
<b>January 9-12, 2023 - any time during this period</b>			
◆	<b>Science Fair Journals and Abstracts</b> for K-2nd, Experimental and Model/Demonstration projects due for pre-judging.	See rules for explanation of Abstract to be submitted for future display.	<b>Sci</b>
◆	<b>Science Fair illustrations</b> due for judging. Follow instructions for mounting and labeling entry.	See Science Fair Rules	<b>Sci</b>

Checklist	Dates and Deadlines	Notes	Contest
<b>January 9, 2023</b>			
◆	<b>Academic Challenge Quiz HS Matches</b> Second Rounds - Actual schedule depends on the number of teams registered for the contest. See HS ACQ Bracket for specific teams competing. May be adjusted as needed after final registration.	HS ACQ Bracket is on ACQ page.	<b>ACQ</b>
<b>January 10, 2023</b>			
◆	<b>Mathletics</b> in Building E	Team members and coaches only	<b>Math</b>
	8:30 a.m. – Check-in begins		
	9:15 a.m. – Preliminary Written Test – ALL students take test.	Only participating teams and coaches may be present for Finals	
	10:45 a.m. – Lunch Break		
	12:30 p.m. – Announcement of top teams and individuals		
	12:45 p.m. – Finals Begin		
<b>January 11, 2023</b>			
◆	<b>Academic Challenge Quiz MS Matches</b> See MS ACQ Bracket for specific teams competing.	MS ACQ Bracket is on ACQ page.	<b>ACQ</b>
<b>January 12, 2023</b>			
◆	<b>Academic Challenge Quiz MS Matches</b> See MS ACQ Bracket for specific teams competing.	MS ACQ Bracket is on ACQ page.	<b>ACQ</b>
<b>January 13, 2023</b>			
◆	<b>Academic Challenge Quiz MS Championship</b> See MS ACQ Bracket for specific teams competing.	MS ACQ Bracket is on ACQ page.	<b>ACQ</b>
<b>January 14, 2023</b>			
◆	<b>Spelling Bee</b> - location to be determined	Attendance <b>MAY</b> be limited to student, 2 parents & the Sponsor.	<b>Spelling</b>
	8:45 a.m. – Check-in for 2nd Grade begins		
	9:15 a.m. – 2nd Grade Contest		
	12:00 p.m. – Check-in for 3rd Grade begins		
	12:30 p.m. – 3rd Grade Contest		
<b>January 17, 2023</b>			
◆	<b>Contest Make-up Day</b> - Will be used as needed	Sponsors to be notified.	
<b>January 17, 2023</b>			
◆	<b>Drama Festival - Possible OAP Rehearsals</b> See Schedule for specific rehearsal and performance times. This will be set by December 16. When coming to a rehearsal, bring a signed Indemnification form for each student.	Schedule and Indemnification Form are on Drama page.	<b>Drama</b>

Checklist	Dates and Deadlines	Notes	Contest
<b>January 18-19, 2023</b>			
◆	<b>Drama Festival - Middle School One Act Plays</b> See Schedule for specific rehearsal and performance times. Schedule to be set by December 16. Bring signed Indemnification form for each student to your rehearsal.	Schedule and Indemnification Form are on Drama page.	<b>Drama</b>
<b>January 20, 2023</b>			
◆	<b>Contest Make-up Day</b> - Will be used as needed	Sponsors to be notified.	
◆	<b>YFS Set Design</b> Winning Group to decorate for Fashion Show in Building E.	Winning Group will be notified in early January	<b>YFS</b>
<b>January 21, 2023</b>			
◆	<b>Youth Fashion Show</b> - in Building E NOTE: This year the Fashion Show is on <b>Saturday</b> .	When possible, the order of modeling will be sent to Sponsor with a diagram of stage.	<b>YFS</b>
	9:00-10:00 – Check-in, pictures begin, followed by modeling practice		
	10:00 – Fashion Show begins		
<b>January 23, 2023</b>			
◆	<b>Drama Festival - High School Monologues, Duets, and Musical Theater</b> See Schedule for specific rehearsal and performance times. This will be set by December 15. Bring signed Indemnification form for each student.	Schedule and Indemnification Form are on Drama page.	<b>Drama</b>
<b>January 24, 2023</b>			
◆	<b>Academic Challenge Quiz HS Championship</b> See MS ACQ Bracket for specific teams competing.	HS ACQ Bracket is on ACQ page.	<b>ACQ</b>
<b>January 25, 2023</b>			
◆	<b>Agriculture Identification Contest</b> in Building E – Teams will compete in one of three time blocks (9:00, 10:30 or 1:15). All levels of a school may compete in the same time block.	Check Ag ID Schedule on Ag ID page	<b>Ag ID</b>
<b>January 26, 2023</b>			
◆	<b>Pentathlon</b> in Building E Bring signed Indemnification form for each student.	Indemnification Form is on Pentathlon page.	<b>Pentathlon</b>
	8:30 – 8:50 a.m. – Check-in		
	9:00 – 10:15 a.m. – Written Tests		

Checklist	Dates and Deadlines	Notes	Contest
<b>January 26, 2023</b>			
◆	<b>Pentathlon, continued</b>		<b>Pentathlon</b>
	10:30 – 11:15 a.m. – Quiz Bowl		
	11:30 a.m. – 12:00 p.m. – Begin Engineering Build		
	12:00 – 1:00 p.m. – Lunch		
	1:15 – 2:15 p.m. – Continue Engineering Build		
	2:15 – 3:00 p.m. – Engineering Task Completion		
<b>January 27, 2023</b>			
◆	<b>Mindset Breaking Experience Finals</b> – In Building E - Finals Schedule is set by random draw at Prelims.	Finals Schedule is posted on Mindset page.	<b>MBE</b>
<b>January 30, 2023</b>			
◆	<b>Contest Make-up Day</b> - Will be used as needed	Sponsors to be notified.	
<b>January 31, 2023</b>			
◆	<b>Engineering Challenge</b> in Building E – See schedule	Check Engineering page.	<b>EC</b>
<b>February 1, 2023</b>			
◆	<b>Science Fair</b> Set-up in Building E - 11:00 – 12:30 p.m.		<b>Sci</b>
◆	<b>Science Fair</b> in Building E – 1:00 p.m. (Judging will take place in stages depending on the number of entries. Elementary entries will be judged first.)	Schedule information will be e-mailed.	<b>Sci</b>
<b>February 2, 2023</b>			
◆	<b>Computer Science Fair</b> - virtually online – Schedule to be announced		<b>CSF</b>
<b>February 3, 2023</b>			
◆	<b>Contest Make-up Day</b> - Will be used as needed	Sponsors to be notified.	
<b>February 6, 2023</b>			
◆	<b>ACQ or Contest Make-up Day</b> - Will be used as needed	Sponsors to be notified.	
<b>February 7, 2023</b>			
◆	<b>Contest Make-up Day</b> - Will be used as needed	Sponsors to be notified.	
<b>February 7-10, 2023</b>			
◆	<b>School Lists</b> will be sent to all schools and groups listing ALL students registered, their status of participation, contest and any award received. <b>Groups will confirm information</b> is correct or will supply corrected info (name spelling, etc.) to Academic Rodeo.	Lists will be sent by email to Primary Contact and all sponsors/coaches registered for the group. One person should reply for group.	<b>ALL</b>

Checklist	Dates and Deadlines	Notes	Contest
<b>February 16, 2023</b>			
	♦ Scholarship Application Deadline - See Contest rules to see who may apply.	Submit to ETSF Office by 5:00 p.m. or to Open House by 6:30 p.m.	<b>ALL</b>
	♦ Academic Rodeo Open House in Building E - 4:00 - 6:30 p.m. IF it is possible to offer this opportunity. A final decision will be made by mid-January. This is a great opportunity for parents and friends to see the entries submitted for Academic Rodeo and see some of the set-ups involved in contests as well as see photos from the contests.		<b>ALL</b>
<b>February 17, 2023</b>			
	♦ RSVP from Schools by this date for names of Students attending the Awards Celebration - Only Students who place 1st, 2nd, or 3rd in a contest, receive an Honorable Mention Award or a Special Recognition Award, receive a One Act Play All Star Cast designation		<b>ALL</b>
	♦ The following students from each contest group attend Awards Celebration:	Coordinate with other Sponsors.	
	<b>Academic Challenge Quiz:</b> Members of 1st, 2nd, & 3rd Place Teams attend Awards Celebration.		<b>ACQ</b>
	<b>Agriculture Identification:</b> 1st, 2nd, & 3rd Place Winners attend Awards Celebration.		<b>Ag ID</b>
	<b>Art Contest:</b> 1st, 2nd, 3rd Place, & Honorable Mention Winners plus Special Recognitions attend Awards Celebration.		<b>Art</b>
	<b>Computer Science:</b> Students placing 1st, 2nd, or 3rd in any category attend Awards Celebration.		<b>CSF</b>
	<b>Drama:</b> 1st, 2nd, & 3rd Place Winners in HS Monologues, Duologues, & Musical Theater; Casts and/or Special Honors in MS One Act Plays attend Awards Celebration.		<b>Drama</b>
	<b>Engineering Challenge:</b> Members of 1st, 2nd, & 3rd Place Teams attend Awards Celebration.		<b>EC</b>
	<b>Kinder Critters:</b> 1st, 2nd, & 3rd Place and Honorable Mention winners attend Awards Celebration.		<b>Kinder</b>
	<b>Mathletics:</b> Members of 1st, 2nd, & 3rd Place Teams and students placing 1st, 2nd, or 3rd on Written Test attend Awards Celebration.		<b>Math</b>
	<b>Mindset Breaking Experience:</b> Students on 1st, 2nd, & 3rd Place Teams attend Awards Celebration.		<b>MBE</b>

Checklist	Dates and Deadlines	Notes	Contest
<b>February 24, 2023, Awards Celebration - Students who may attend, continued</b>			
	<b>Pentathlon:</b> Students on 1st, 2nd, & 3rd Place Teams and Individual who placed 1st, 2nd, or 3rd on Tests attend Awards Celebration.		<b>Pent</b>
	<b>Science Fair:</b> 1st, 2nd, & 3rd Place Winners attend Awards Celebration.		<b>Sci</b>
	<b>Spelling Bee:</b> 1st, 2nd, & 3rd Place Winners attend Awards Celebration.		<b>Spelling</b>
	<b>Writing Contest:</b> 1st, 2nd, & 3rd Place Winners attend Awards Celebration.		<b>Writing</b>
	<b>Youth Fashion Show:</b> 1st, 2nd, & 3rd Place Winners Overall AND 1st, 2nd, & 3rd Place Category Winners attend the Awards Celebration.		<b>YFS</b>
<b>February 22, 2023</b>			
	◆ <b>Scholarship Announcement to Sponsors</b> - Students are NOT notified until they are announced at the Awards Celebration.	Recipient list to be sent by email	<b>ALL</b>
<b>February 24, 2023</b>			
	◆ <b>Awards Celebration - Location to be announced</b>		<b>ALL</b>
	<b>Schedule:</b> <b>9:00 to 9:50</b> - Arrive to Celebration location, Pick up Packets at Check-in, Find designated seats with Contest Groups <b>10:00</b> - Presentations begin with Outstanding Educator Honors, then contests in alphabetical order, and conclude with announcement of Scholarship Winners <b>11:30</b> - Event should be concluded for groups to go by Building E and collect entries		
	◆ The following items may be in the packet for your group IF you participated in a particular contest:		
	For <b>Academic Challenge Quiz</b> , the Packet contains: Place Ribbons for members of 1st, 2nd or 3rd Place teams; Participation Certificates for those who do not place.		<b>ACQ</b>
	For <b>Agriculture Identification Contest</b> , the Packet contains: Medallions for those who place 1st, 2nd or 3rd; Checks for Elementary students who place (IF available); Participation Ribbons for those who do not place; Ag ID Worksheets.	A designated sponsor MUST sign for Elementary award checks (IF available)	<b>Ag ID</b>
	For <b>Art Contest</b> , the Packet contains: Medallions for those who placed 1st, 2nd or 3rd; Checks for Elementary students who place (IF available); Honorable Mentions for those receiving that award; Participation Ribbons for those who did not place.	A designated sponsor MUST sign for Elementary award checks (IF available)	<b>Art</b>

Checklist	Dates and Deadlines	Notes	Contest
<b>February 24, 2023, Awards Celebration, Items in Packet, continued</b>			
	For <b>Computer Science</b> , the Packet contains: Medallions for those who place 1st, 2nd or 3rd; Checks for Elementary students who place (IF available); Participation Ribbons for those who do not place; Computer Science entries.	A designated sponsor MUST sign for Elementary award checks (IF available)	<b>CSF</b>
	For the <b>Drama Festival</b> , the Packet contains: Medallions for High School students placing 1st, 2nd or 3rd; Medallions for MS Outstanding Performers; Participation Certificates for those who do not place in High School Level; Participation Certificates for members of Middle School One Act Plays.		<b>Drama</b>
	For <b>Engineering Challenge</b> , the Packet contains: Place Ribbons for members of 1st, 2nd, or 3rd Place teams; award checks (IF available) for members of Elementary Teams that placed; Special Recognition Certificates for the team; and Participation Certificates for members of teams that did not place.	A designated sponsor MUST sign for Elementary award checks (IF available)	<b>EC</b>
	For <b>Kinder Critters</b> , the Packet contains: Medallions for those who place 1st, 2nd or 3rd; Checks for Elementary students who place; Honorable Mention for those receiving that award, Participation Ribbons for those who did not place.	A designated sponsor MUST sign for Elementary award checks (IF available)	<b>Kinder</b>
	For <b>Mathletics</b> , Packet contains: Place Ribbons for members of 1st, 2nd, or 3rd Place Teams; Medallions for individuals placing 1st, 2nd, or 3rd on Written Test; and Participation Certificates for students who did not place.	A designated sponsor MUST sign for Elementary award checks (IF available)	<b>Math</b>
	For <b>Mindset Breaking Experience</b> , the Packet contains: Place Ribbons for members of 1st, 2nd, or 3rd Place Teams; Checks for Elementary students whose teams place; Participation Certificates or Finalist Certificates for students on teams which did not place	A designated sponsor MUST sign for Elementary award checks (IF available)	<b>MBE</b>
	For <b>Pentathlon</b> , the Packet contains: Place Ribbons for team members on 1st, 2nd, or 3rd Place Teams; Medallions for individuals placing 1st, 2nd or 3rd on a Written Test; Participation Certificates for those who did not place.		<b>Pentathlon</b>
	For <b>Science Fair</b> , the Packet contains: Medallions for those who place 1st, 2nd or 3rd; Checks for Elementary students who place; Participation Ribbons for those who do not place; Certificates for classes completing the K-2nd Display projects.	A designated sponsor MUST sign for Elementary award checks (IF available)	<b>Sci</b>

Checklist	Dates and Deadlines	Notes	Contest
<b>February 24, 2023, Awards Celebration - Items in Packets, continued</b>			
	For <b>Spelling Bee</b> , the Packet contains: Medallions for those placing 1st, 2nd, or 3rd; award checks (IF available) for students who placed; and Participation Ribbons for those who did not place.	A designated sponsor MUST sign for Elementary award checks (IF available)	<b>Spelling</b>
	For the <b>Writing Contest</b> , the Packet contains: Medallions for 1st, 2nd, & 3rd Place winners; award checks (IF available) for Elementary students who placed; Participation Ribbons; and 1 copy of each essay submitted. The other copy remains on display with Academic Rodeo and will be displayed again during the East Texas State Fair in September.	A designated sponsor MUST sign for Elementary award checks (IF available)	<b>Writing</b>
	For <b>Youth Fashion Show</b> , the Packet contains: YFS Worksheets and Evaluations, Medallions for those placing 1st, 2nd, or 3rd Overall; Checks for Elementary students placing Overall; Place Ribbons for those placing 1st, 2nd, or 3rd in a Category; Participation Ribbons for those who did not place.	A designated sponsor MUST sign for Elementary award checks (IF available)	<b>YFS</b>
◆	12:00 p.m. - 1:30 p.m. - Pick-up Window for schools/groups <b>AFTER</b> the Awards Celebration ALL entries for your School or Group will be sorted in stacks for pick-up from Building E by a Representative from your Group. <b>Please use sheet attached to Packet to check for ALL items and to be sure you do NOT have something that belongs to another group.</b>	Please coordinate with other sponsors at your school and collect packet, ALL entries, & awards, promptly.	<b>ALL</b>
<b>February 27, 2023</b>			
◆	9:00 a.m. - 4:45 p.m. - Pick-up Window for schools/groups unable to attend the Awards Celebration or groups without winners. Other pick-up times MUST be arranged with Academic Rodeo Coordinator	Please coordinate with other sponsors at your school and collect packet, ALL entries, & awards, promptly.	<b>ALL</b>
<b>February 28, 2023</b>			
◆	9:00 a.m. - <b>12:00 p.m.</b> - FINAL Pick-up time for schools/groups unable to attend the Awards Celebration or groups without winners. Other pick-up times MUST be arranged with Academic Rodeo Coordinator	Please coordinate with other sponsors at your school and collect packet, ALL entries, & awards, promptly.	<b>ALL</b>
<b>March 4, 2023</b>			
◆	Please complete online <b>Participation Form</b> to give statistical information about your group's participation in Academic Rodeo Please coordinate with other sponsors at your school. One person can complete one form for entire group.	Form is on General Info Page	<b>ALL</b>



Checklist	Dates and Deadlines	Notes	Contest
<b>March 23-24, 2023</b>			
	<p>◆ Lego sets should be returned to the ETSF Office by this date. Sets should be inventoried and checked with the content list provided when the set was checked out. Groups who do not return sets by this date will be invoiced and will not be able to check out a set in future years without a deposit.</p>		EC