



## 2024-2025 Academic Rodeo Complete Timeline

Set 7/31/2024

“Promoting excellence in education  
and showcasing the talents of all our youth”

| Checklist                | Dates and Deadlines  | Notes   | Contest    |
|--------------------------|--|---|------------|
| <b>August to October</b> |  |   |            |
|                          | <ul style="list-style-type: none"> <li>Choose the <b>Primary Contact</b> (See "Primary Contact Packet" on Getting Started Page of Website)</li> <li>Choose <b>Sponsors or Coaches</b> (See "Coach/Sponsor Packet" on Getting Started Page of Website) for each of the contests your group plans to register. Their names and e-mails should be included in the registration for that contest.</li> </ul> | The Primary Contact is the Chief Facilitator for School/Group Coaches/Sponsors are first contacts for their specific contests only. | <b>ALL</b> |
|                          | <ul style="list-style-type: none"> <li>School/Group <b>CONTEST Registration Opens August 1- Register between August 1-October 15.</b> October 15 is the <b>DEADLINE</b>, <b>Only 1 registration</b> is needed for a School or Group.</li> <li>The <b>Primary Contact</b> will submit the School/Group Contest Registration.</li> </ul>   | Go to Academic Rodeo >Getting Started and click REGISTER link This is to <b>register contests ONLY</b> for your group.              | <b>ALL</b> |
|                          | <b>After</b> the initial School/Group Contest Registration, adding or dropping contests is done using the ADD/DROP Form.   | A link to the ADD/DROP form is on the General Info page.  | <b>ALL</b> |
|                          | <ul style="list-style-type: none"> <li>Study the rules, deadlines, other documents and forms needed, for contest.</li> </ul>   | Reference the individual Contest Information (Contests pages on the website)  | <b>ALL</b> |
|                          | <ul style="list-style-type: none"> <li>Print rules and schedule. Post for easy reference. Mark your calendar with important dates and deadlines.</li> </ul>  | Reference the Contest Timeline (Contest page) or the Academic Rodeo Calendar (General Info page).                                   | <b>ALL</b> |
|                          | <ul style="list-style-type: none"> <li>Find the <b>Academic Rodeo Code of Conduct</b>. Discuss with students and confirm their commitment to abide by the Code. <b>By registering any student in a contest</b>, you are verifying their agreement. <b>Violation of the rules by students or adults with group can result in disqualification.</b></li> </ul>   | The Code of Conduct is on General Info page. You do NOT bring it to contest.  | <b>ALL</b> |

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| <b>August to October, continued</b>  |  |  |                |
|  | ♦ Find the <b>Indemnification Forms</b> . Each student and Coach/Sponsor attending a contest on the grounds <b>will be required to submit a signed Indemnification Form</b> .  | Student and Adult Indemnification forms are in PDF format on the General Info page.  | <b>ALL</b>     |
|  | ♦ Please note that during September the ETSF Office is focused on the East Texas State Fair. Please email me instead of calling the office with Academic Rodeo questions during this time. If a phone call is necessary, I will give you my cell number after you send an email.   | Email: jarvie@etstatefair.com  | <b>ALL</b>     |
| <b>October 7 THIS IS EARLIER THAN LAST YEAR!!!! (Change due to UT Tyler class schedule for our judges)</b> |  |  |                |
|  | ♦ <b>Writing Prompt</b> to be e-mailed to Sponsors of registered groups in afternoon on this date. A scoring rubric is also provided with this e-mail. Contact Academic Rodeo immediately if you do not receive the prompt.  | Announce prompt to students on day before writing; <b>HOWEVER, NO pre-writing activities may be done.</b>  | <b>Writing</b> |
| <b>October 8-11, 2024 Notify me immediately if your school is on Fall Break during this time!</b>          |  |  |                |
|  | ♦ Writing at school: Must be done in one hour time period at the school under teacher's supervision October 8-11.<br>*Discuss Code of Conduct with students BEFORE writing.<br>*Provide scoring rubric to students the day before writing to help them understand how they will be evaluated.<br><br><i><b>Writing deadline is earlier this year due to the UTT student schedule and request from the judging professor.</b></i> | NO pre-writing activities may be done. Check rules for allowed length of essay. Those exceeding "grace" limit will NOT be judged. Code of Conduct is on the General Info page. | <b>Writing</b> |
|  | ♦ Select 3 top essays from each grade level at your school or in your group. These students may make minor edits and corrections under the supervision of the Sponsor to prepare final copy for submission.  | Sponsor or other designee will evaluate and choose essays to submit.   | <b>Writing</b> |
|  | ♦ <b>REMEMBER: Use template for creating Cover Page</b> for each essay. Submit Cover Page and Essay plus a copy of Cover Page AND Essay.   | Cover Page template on Writing page  | <b>Writing</b> |
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| <b>October 15, 2024</b> |  |  |                |
| ◆                       | ShoWorks Portal link becomes active for Student Registrations.   | General Info page - "To Register Students"   | <b>ALL</b>     |
| ◆                       | For <b>ShoWorks Registrations</b> , a password has been assigned to your School or Group and was e-mailed to ALL Sponsors & Coaches in the <b>Registration Confirmation E-Mail</b> in October.<br>A detailed document with screen shots of the form was sent to coaches and sponsors with the first e-mail for each contest. IF you have problems or do not understand how to use the form, PLEASE contact Jarvie Stroupe for assistance!! | Password NEEDED - Do NOT change this password!<br>jarvie@etstatefair.com<br>or 903 597-2501                    | <b>ALL</b>     |
| <b>October 15, 2024</b> |  |  |                |
| ◆                       | Deadline for 2024-2025 School/Group CONTEST Registration online.   | Getting Started Page - Click REGISTER link   | <b>ALL</b>     |
| <b>October 16, 2024</b> |  |  |                |
| ◆                       | <b>Drop Date for Academic Challenge Quiz</b> , either level, for those schools who have registered but have decided they will not participate. PLEASE drop as soon as you determine you will not participate.  | Link to ADD/DROP Form on General Info page<br>Late drops drastically affect everyone in the bracket!           | <b>ACQ</b>     |
| ◆                       | <b>Drop Date for Mindset Breaking Experience</b> for those schools who have registered but have decided they will not participate. PLEASE drop as soon as you determine you will not participate.  | Link to ADD/DROP Form on General Info page<br>Late drops drastically affect everyone involved!                 | <b>MBE</b>     |
| <b>October 17, 2024</b> |  |  |                |
| ◆                       | <b>Student Entries and Registrations due for Writing Contest.</b> Registration is done through the ShoWorks Portal. Find link on Contest Page or General Info page beginning October 15. <b>Students must be registered before their entries are submitted.</b><br>You will confirm your students adherence to the Code of Conduct.  | Link on Writing Page<br>Do NOT submit Student Registrations on the Contest Registration form or Add/Drop Form! | <b>Writing</b> |
| <b>October 21, 2024</b> |  |  |                |
| ◆                       | Sponsors of each contest should have received an e-mail with contest information. Contact Academic Rodeo IMMEDIATELY if you have not received an e-mail for your contest by this date.   | Check SPAM folder or Junk Mail before contacting Jarvie<br>jarvie@etstatefair.com                              | <b>ALL</b>     |

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|-------------------------|---|--|-------------------------|
| <b>October 21, 2024</b> |   |  |                         |
| ◆                       | Submission of for Kinder Critters and Art will <b>BEGIN</b>   |  | <b>Kinder &amp; Art</b> |
| ◆                       | <b>Art Entries-</b> Be sure entries are mounted properly and are the correct format and size. Deliver or mail to the ETSF Office. NEW ADDRESS 11315A State Hwy 64W Tyler, TX 75704  | See Art Rules on Art Contest page.<br>Labels sheet is on Art page.   | <b>Art</b>              |
| ◆                       | <b>Kinder Critters Entries</b> - Be sure entries are prepared correctly with label attached to <b>BOTTOM</b> of the box. Deliver to the ETSF Office.  | See Kinder Critters Rules on Kinder Critters page.<br>Labels sheet is on Kinder Critters page.                               | <b>Kinder</b>           |
| <b>October 30, 2024</b> |   |  |                         |
| ◆                       | <b>Student Registrations due for Mindset Breaking Experience.</b> Registration is done through the ShoWorks Portal. Find link on Contest Page or General Info page beginning October 15.  | Link on MBE and General Info pages<br>Do NOT submit Student Registrations on the Contest Registration form or Add/Drop Form! | <b>MBE</b>              |
| <b>October 31, 2024</b> |   |  |                         |
| ◆                       | <b>Student Entries and Registrations DUE for Kinder Critters Contest.</b> Registration is done through the ShoWorks Portal. Find link on Contest Page or General Info page beginning October 15. <b>Students must be registered before their entries are submitted.</b> | Link on Kinder Critters and General Info pages   | <b>Kinder</b>           |
| <b>November 4, 2024</b> |   |  |                         |
| ◆                       | <b>Student Entries and Registrations DUE for Art Contest.</b> Registration is done through the ShoWorks Portal. Find link on Contest Page or General Info page beginning October 15. <b>Students must be registered before their entries are submitted.</b>             | Link on Art and General Info pages<br>Do NOT submit Student Registrations on the Contest Registration form or Add/Drop Form! | <b>Art</b>              |
| <b>November 5, 2024</b> |   |  |                         |
| ◆                       | Kinder Critter Judging  | Coaches will be notified when results are posted   | <b>Kinder</b>           |
| <b>November 6, 2024</b> |   |  |                         |
| ◆                       | <b>Mindset Breaking Experience Preliminary</b> Rounds for Primary and Intermediate  | Schedule will be sent to Coaches and will be posted  | <b>MBE</b>              |
| <b>November 7, 2024</b> |   |  |                         |
| ◆                       | <b>Mindset Breaking Experience Preliminary</b> Rounds for Middle School and High School   | Schedule will be sent to Coaches and will be posted  | <b>MBE</b>              |

| Checklist                                  | Dates and Deadlines   | Notes  | Contest      |
|--|---|--|--------------|
| <b>November 11, 2024</b>                   |   |  |              |
| ◆  | Art Judging during this week.   | Coaches will be notified when results are posted   | <b>Art</b>   |
| <b>November 18, 2024</b>                   |   |  |              |
| ◆  | <b>Student Registrations due for Academic Challenge Quiz.</b> Registration is done through the ShoWorks Portal. Find link on Contest Page or General Info page beginning October 15.  | Link on ACQ and General Info pages<br>Do NOT submit Student Registrations on the Contest Registration form or Add/Drop Form! | <b>ACQ</b>   |
| <b>November 28-December 1, 2024</b>        |   |  |              |
|  | ETSF Office Closed  |  | <b>ALL</b>   |
| <b>December 2-3, 2024</b>                  |   |  |              |
| ◆  | <b>Academic Challenge Quiz First Round Matches for Middle School Level</b>  | Check MS Bracket on Academic Challenge Quiz page   | <b>ACQ</b>   |
| <b>December 4-5, 2024</b>                  |   |  |              |
| ◆  | <b>Academic Challenge Quiz First Round Matches for High School Level</b>  | Check HS Bracket on Academic Challenge Quiz page   | <b>ACQ</b>   |
| <b>December 11, 2025</b>                   |   |  |              |
| ◆  | Complete <b>Drama Forms</b> online:<br><b>MS OAP Form</b> gives info about the play to be performed.<br><b>HS Drama Intent</b> indicates the number of planned performances in each category for scheduling purposes.<br>Actual Student Info is not required until early January. | Link to forms can be found on the Drama Festival page  | <b>Drama</b> |
| <b>December 23, 2024 - January 1, 2025</b> |   |  |              |
| ◆  | The East Texas State Fair Office will be closed.<br>The Academic Rodeo Director will not be in the office, but can be contacted by e-mail during this time.   | <a href="mailto:jarvie@etstatefair.com">jarvie@etstatefair.com</a>   | <b>ALL</b>   |
| <b>January 2, 2025</b>                     |   |  |              |
| ◆  | <b>Scripts</b> for HS Drama and MS One Acts plus any <b>Sound/Lighting Notes</b> for One Acts are due. NEW ADDRESS: 11315A State Hwy 64W Tyler, TX 75704  | Actual scripts must be mailed or delivered to Academic Rodeo Office.   | <b>Drama</b> |

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| <b>January 3, 2025</b>     |   |  |  |
| ◆                          | Register ALL students for All remaining contests  | General Info page - "To Register Students"   | <b>ALL</b>   |
| ◆                          | <b>Student Registrations due for Agriculture Identification, Computer Science, Drama Festival, Engineering Challenge, Mathletics, Pentathlon, Science Fair, Spelling Bee and other divisions in Youth Fashion Show.</b><br>Registration is done through the ShoWorks Portal. Find link on Contest Page or General Info page beginning October 18. | Link on each contest and General Info page<br>Do NOT submit Student Registrations on the Contest Registration form or Add/Drop Form! | <b>Ag ID<br/>CSF<br/>EC<br/>Drama<br/>Mathletics<br/>Pentathlon<br/>Sci<br/>Spelling<br/>YFS</b> |
| <b>January 6-10, 2025</b>  |   |  |  |
| ◆                          | <b>Science Fair Journals due (for Experimental and Model/Demonstration) and Abstracts</b> for K-2nd   |  | <b>Sci</b>   |
| ◆                          | <b>Science Fair illustrations</b> due for judging. Follow instructions for mounting and labeling entry.   | See Science Fair Rules   | <b>Sci</b>   |
| ◆                          | <b>Youth Fashion Show worksheets, modeling videos, and all construction garments</b> due to Academic Rodeo for judging. Worksheets are on the Youth Fashion Show page on the website.<br>Smart Buying garments are NOT turned in for judging.   | Find PDF version of forms on YFS page, or request an Excel worksheet from Academic Rodeo.  | <b>YFS</b>   |
| <b>January 8, 2025</b>     |   |  |  |
| ◆                          | Pentathlon at UT Tyler<br>Bring signed Indemnification form for each student.   |  | <b>Pentathlon</b>  |
| ◆                          | <b>Pentathlon, continued</b>  |  | <b>Pentathlon</b>  |
|                            | 8:00 - 8:45 a.m. – Check In   |  |  |
|                            | 9:00 - 10:00 a.m. – Individual Tests  |  |  |
|                            | 10:30 – 11:15 a.m. – Quiz Bowl  |  |  |
|                            | 11:30 a.m. – 12:00 p.m. – Begin Engineering Build   |  |  |
|                            | 12:00 – 1:00 p.m. – Lunch   |  |  |
|                            | 1:15 – 2:15 p.m. – Continue Engineering Build   |  |  |
|                            | 2:15 – 3:00 p.m. – Engineering Task Completion  |  |  |
| <b>January 14-15, 2025</b> |   |  |  |
| ◆                          | <b>Drama Festival - Middle School One Act Plays</b><br>See Schedule for specific rehearsal and performance times. Schedule will be sent to Coaches.<br>Bring signed Indemnification form for each student to your rehearsal.  |  | <b>Drama</b>   |
| <b>January 16, 2025</b>    |   |  |  |
| ◆                          | <b>Academic Challenge Quiz MS &amp; HS Matches Finals Rounds</b>  | ACQ Brackets will be on ACQ page.  | <b>ACQ</b>   |
|                            |   |  |  |
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| <b>January 18, 2025</b> |   |   |                 |
| ◆                       | Spelling Bee - location to be determined  | Attendance <b>MAY</b> be limited to student, 2 parents & the Sponsor. | <b>Spelling</b> |
|                         | 8:45 a.m. – Check-in for 2nd Grade begins   |   |                 |
|                         | 9:15 a.m. – 2nd Grade Contest   |   |                 |
|                         | 12:00 p.m. – Check-in for 3rd Grade begins  |   |                 |
|                         | 12:30 p.m. – 3rd Grade Contest  |   |                 |
| <b>January 21, 2025</b> |   |   |                 |
| ◆                       | Mindset Breaking Experience Finals – (ALL Levels) Finals Schedule is set by random draw | Finals Schedule will be sent to Coaches and posted on Mindset         | <b>MBE</b>      |
| <b>January 22, 2025</b> |   |   |                 |
| ◆                       | Agriculture Identification Contest  | Check Ag ID Schedule on Ag ID page                                    | <b>Ag ID</b>    |
| <b>January 23, 2025</b> |   |   |                 |
| 0 ◆                     | Mathletics  |   | <b>Math</b>     |
|                         | 8:30 a.m. – Check-in begins   |   |                 |
|                         | 9:15 a.m. – Preliminary Written Test – ALL students take test.                          | Slight changes in times may be made but check-in will be 8:30am       |                 |
|                         | 10:45 a.m. – Lunch Break  |   |                 |
|                         | 12:30 p.m. – Announcement of top teams and individuals                                  |   |                 |
|                         | 12:45 p.m. – Finals Begin   |   |                 |
| <b>January 27, 2025</b> |   |   |                 |
| ◆                       | Engineering Challenge at the Discovery Science Place                                    | Schedule will be sent to Coaches and posted                           | <b>EC</b>       |
| <b>January 28, 2025</b> |   |   |                 |
| ◆                       | Computer Science Fair MS & HS - virtually online – Schedule to be announced             |   | <b>CSF</b>      |
| <b>January 30, 2025</b> |   |   |                 |
| ◆                       | Science Fair  |   | <b>Sci</b>      |
| ◆                       | Science Fair (Judging will take place in stages depending on the number of entries.)    | Schedule information will be sent to Coaches                          | <b>Sci</b>      |
| <b>February 4, 2025</b> |   |   |                 |
| ◆                       | Computer Science Fair EL - virtually online – Schedule to be announced                  |   | <b>CSF</b>      |

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| <b>February 6, 2025</b>  |  |  |   |
|                          | ◆ <b>Night in the Arts</b> : Art, Kinder Critters, Scientific Illustrations and Computer Generated Art Displays. Youth Fashion Show and High School Drama Contest  |  | <b>Art, Kinder, Science Fair, CSF, YFS, Drama</b> |
|                          | ◆ <b>Drama Festival Part of the Night in the Arts- High School Monologues, Duets, and Musical Theater</b><br>See Schedule for specific rehearsal and performance times.<br>Bring signed Indemnification form for each student. | Schedule will be sent to Coaches and posted          | <b>Drama</b>                                      |
| <b>February 7, 2025</b>  |  |  |   |
|                          | ◆ Deadline for RSVP from Schools by this date for names of Students attending the Awards Celebration   | Primary Contact should submit for the entire campus. | <b>ALL</b>  |
| <b>February 13, 2025</b> |  |  |   |
|                          | ◆ Scholarship Application Deadline - See Contest rules to see who may apply. NEW ADDRESS 11315A State Hwy 64W Tyler, TX 75704  | Submit to ETSF Office by 5:00 p.m.                   | <b>ALL</b>  |
| <b>February 27, 2025</b> |  |  |   |
|                          | ◆ <b>Awards Ceremony</b>   |  | <b>ALL</b>  |
| <b>March 3-7, 2025</b>   |  |  |   |
|                          | All items to be picked up this week!   |  | <b>ALL</b>  |
|                          |  |  |   |
|                          |  |  |   |