



## We Have Winners! Now What Do We Do?

Congratulations! You have students who have placed in one or more of the Academic Rodeo Contests. **Here are your next steps.**

1. Give the **Award Letter** for the contest to the student(s) who placed.
2. IF you have students in Middle School (grades 6-8) or High School (grades 9-12), be sure they are aware they may **apply for scholarships** to be awarded at the Awards Celebration. Deadline for applications is February 17. Stress this to them!!
3. **Students should RSVP** to you by the deadline you choose to let you know they will attend.
4. A representative from your group (Primary Contact or another Sponsor) **should RSVP to me by February 21** with the names of the students who will attend. Also indicate which TEAM coaches will attend. I reserve a seat for each student and the coach for the team in team contests. This is **VERY important** in keeping the program flowing quickly to allow us to finish in approximately 1 hour 15 minutes to 1 ½ hours.
5. Tell your principal and/or superintendent about the Awards Celebration. We always enjoy seeing the principals and superintendents who come to support their students.
6. Plan your trip and plan to arrive promptly and be in seats by 9:45.

Checking-in When You Arrive:

- **Check-in and get your packet:**  
As you enter, look for a central area where a volunteer will be distributing School/Group Packets. There is ONE per School or Group. It contains items appropriate for your group: Participation Ribbons or Certificates, Place Ribbons, Honorable Mention Ribbons, Special Recognition Ribbons, Medallions, Ag ID Worksheets, Computer Science Projects, Engineering Challenge score sheets, Writing Entries, and Youth Fashion Show worksheets and score sheets. There may be other information and brochures from some of our Support Partners. We usually have 1 Fair Ticket for each student.
- **Find Student Seats**  
Seats for students are numbered and labeled for each student. Students sit in their contest groups to be recognized as a group on stage. We begin alphabetically with Academic Challenge Quiz. IF a student has placed in more than one contest, he or she will go to an area of benches to wait for the next contest.  
We do NOT reserve seats for teachers (except coaches of teams) or parents. There is a large section of seating in front of the stage for teachers and parents.
- Have **students in the assigned seats by 9:45**. We begin awards presentations at 10:00.
- **AFTER** the Awards Celebration:  
Collect ALL entries for your group on the days the building will be open. Use the list provided in your packet to check that you have everything! They will be stacked for you, but sometimes things end up in the wrong stack.
- Complete the report on the General Info page to give us statistical information about your participation. This is important in recruiting Support Partners and Sponsors.