



17746-D CR 34 Goshen, Indiana 46528  
 574-533-3247 Fax: 574-534-3743 [www.4hfair.org](http://www.4hfair.org)

# Summer Fair Picnics

For Corporations, Class Reunions, Family Reunions, Organizations at the Elkhart County 4-H Fair  
*The following options are made available with the intent of providing private dining along with the enjoyment of experiencing the "Fun Fair".*

- Picnic Group Size 200 or less..... \$10.00 per person**
- Picnic Group Size 201 - 500..... \$9.50 per person**
- Picnic Group Size 501 or more..... \$9.00 per person**

*Per Person fees are charged to persons 10 yrs & older. Children 9 yrs. & under are no charge but need to be listed in the total count below for table and chair set-up and tent size. No refunds on unused Gate Admissions.*

**Included:**

- Private Tent(s) Space on the Fairgrounds
- Tent Space to accommodate the total number of reservations for a scheduled time of 4 hours
- Welcome signs at the tent including your group name
- Tables, Table Coverings & Chairs including Set up & Tear down
- PA System, Platform & Podium
- Host(s) for your event
- Clean Up
- Gate Admission into the Fair
- Free Parking

**Catered Meals (Minimum of 50 Persons). .... several menu options**

**Grab & Go Meals (No Minimum).....several menu options**

*Food must be purchased through a food vendor at the fair or if a caterer from off-site is selected, they must sign a contract agreeing to pay the Fair 15% of the gross revenue they generate from the event.*

*Minimum of 50 persons required to reserve a tent for a catered meal.*

*Weekdays Monday-Thursday catering or grab & go is optional.*

**'Clover Cash' - Food Coupons... ..... \$2.00 each**

*Clover Cash is good for food purchased through participating food vendors during the fair. Each coupon is worth \$2 and is treated as US currency; change will be given by the food concession vendor if due.*

**Midway Wristbands accepted on any Wristband Day..... \$25.00 each**

**Midway Ride Tickets (sheet of 20 tickets) good the day of your picnic only ..... \$20.00 per sheet**

*Discounted midway prices are good only if purchased through the Fair Office prior to the opening day of the fair. Refunds are not given on unused tickets or wristbands.*

**Requested Picnic Date \_\_\_\_\_ Requested Picnic Time (4 hour max) \_\_\_\_\_**

*All dates & times are subject to availability. These items will be confirmed or altered with approval of Lessee before Fair signs contract.*

	<b>Number</b>	<b>\$ Totals</b>	
200 or Less @ \$10.00 per person Number of reservations (10 yrs & older)		@\$10.00	Tables & Chairs will be set for the total number of Reservations including children 9 yrs & under
201 - 500 @ \$9.50 per person Number of reservations (10 yrs & older)		@\$9.50	
500 + @ \$9.00 per person Number of reservations (10 yrs & older)		@\$9.00	Total number of Reservations # _____
Number of children 9 yrs & under (no charge - no gate admission required)		No Charge	Number of Food Tables - 8 ft. # _____
Clover Cash - Each has a value of \$2.00 <b>NON-REFUNDABLE</b>		@ \$2.00	
Ride Wristband Vouchers <b>NON-REFUNDABLE</b>		@ \$25.00	Platform & Podium requested                      Yes    No
Ride Ticket Sheets (Sheet of 20 Tickets) <b>NON-REFUNDABLE</b>		@ \$20.00	PA System requested                                      Yes    No

Group / Company Name: \_\_\_\_\_ Elkhart Co. 4-H Fair: \_\_\_\_\_

Signature of Representative: \_\_\_\_\_ Signature of Fair: \_\_\_\_\_

**Signature above indicates that the terms of the contract, listed on the back, have been read and you are agreeing, on behalf of your Group, Company or Organization, to follow them.**

# Elkhart County 4-H Agricultural Exposition, Inc.

## Summer Fair Picnics - Terms and Conditions of Contract

### General Equipment Information:

- Tent space as agreed upon on the front of the contract shall be provided by the Fair.
- Tables, table coverings & chairs shall be provided by the Fair at no charge as agreed upon on the front of the contract.
- A simple PA system, podiums and stages shall be provided by the Fair at no charge.
- Ample number(s) of portable toilets and hand washing stations shall be provided by the Fair at no charge.
- The use of audio equipment, loud speakers or other amplified equipment is acceptable but is subject to noise control, monitored by the Fair's Picnic coordinator(s).

### Access Information:

- Inner grounds access near the assigned corporate picnic tent will be provided for picnic coordinators as agreed upon by the Fair and the Lessee. ***Prior to the event, please make arrangements to get into the area, by calling the Fair Office at 574-533-3247 and communicating with the Fair Picnic coordinator of the Fair at (574) 370-0817.***
- Inner grounds access near the assigned corporate picnic tent will be provided for food delivery vehicles with hang tags being issued by the Fair to ensure entrance into the proper area. ***Prior to the event, please notify the Caterer that they need to make arrangements to get into the area by communicating with the Fair Picnic coordinator of the Fair at (574) 370-0817.***
- Fair picnic guests will be provided with the best parking available based upon the day of the week and the time of day the picnic is held.

### Tent & Ground Space Information:

- The Lessee will be permitted to use the assigned tent(s) for the hours indicated on the front of the contract and may hold any activities desired as long as they are consistent with the advancement and the purpose of the 4-H program.
- Assignment of specific tents will be based upon the needs of the Lessee and the number of picnics booked during a given time period. Tent assignment will be released no later than the day tickets are distributed to the coordinators. The assignment of each tent will be issued to only one group at any given time. Tents are located as far apart as possible and every effort will be made to provide as much area as possible for each picnic.
- The Lessee shall not be permitted to distribute any literature or other materials outside the confines of the tent and green space assigned. All distributions must be limited to the Lessee's guests.
- No animals, pets or livestock of any kind are allowed in the fair picnic area.
- No subletting of the tent or assigned space is permissible.

### Financial & Insurance Obligations:

- The Lessee agrees to sign the contract and pay a deposit of \$500.00 or the full amount if less than \$500 to secure the picnic date(s). The 2nd payment for the balance of the tent rental, estimated midway ride vouchers, estimated midway ticket sheets and estimated Clover Cash minus the \$500.00 deposit will be **due May 1**.
- The Lessee agrees to update the number of estimated per person reservations, midway ride vouchers, midway ticket sheets, Clover Cash that are needed and to pay the balance (if any) for the event no later than July 1.
- Any additional gate admission tickets, midway ride vouchers, midway ticket sheets and Clover Cash requested as the date of the picnic approaches will be due upon receipt of the merchandise.
- NO REFUNDS given on unused gate admission tickets, ride vouchers, midway tickets or clover cash. Any unused tickets can be used during the balance of the current year Fair week.
- All companies must supply the Fair office with a Certificate of Insurance for \$1,000,000.00 with a \$2,000,000.00 aggregate for liability and property damage listing the Elkhart County 4-H & Agricultural Exposition, Inc. as the additional insured, from a carrier that is acceptable to the Fair prior to accepting delivery of merchandise from the Fair.
- The parties agree that if the Lessee cancels this contract that any payment made prior to cancellation will be forfeited.

### Summary:

- By signing this contract, the Lessee, agrees to the terms and conditions set forth in this contract.
- This contract constitutes the entire agreement by and between the parties and there are no oral representations to the contrary.
- This contract may not be amended, unless in writing, executed by the parties and attached to this contract. This contract shall be binding upon the parties hereto, their heirs, administrators, successors and assigns.
- Tenant shall indemnify and hold Landlord harmless from and against any and all claims, expenses, damages, Judgments, or costs of any type and nature whatsoever, including reasonable attorney's fees, incurred to defend any claim arising out of any negligence caused in part or entirely by an act or omission to act by the Tenant.
- Landlord shall indemnify and hold Tenant harmless from and against any and all claims, expenses, damages, Judgments, or costs of any type and nature whatsoever, including reasonable attorney's fees, incurred to defend any claim arising out of any negligence caused in part or entirely by an act or omission to act by the Landlord.