

REQUEST FOR PROPOSALS  
FOR  
CARNIVAL AND RELATED CONCESSIONS

AT  
EXPO NEW MEXICO  
RFP#23-005

**AMENDMENT #1**

STATE OF NEW MEXICO  
NEW MEXICO STATE FAIR

PREPARED BY:

NEW MEXICO STATE FAIR  
ISSUE DATE: April 26, 2023

**AMENDMENT NUMBER ONE**

**Section II.A.6 on page 9 of the RFP shall be amended to read as follows:**

	ACTION	RESPONSIBILITY	DATE (if known)
1.	Issue of RFP	Fair	4/26/2023
2.	Pre-proposal conference	Fair, Potential Offerors	5/11/2023 2:00 PM
3.	Distribution List Response	Potential Offerors	5/11/2023 2:00 PM
4.	Deadline to submit additional questions	Potential Offerors	5/16/2023 2:00 PM
5.	Response to written questions/RFP amendments	Fair	5/18/2023
6.	Submission of proposal	Offeror	<del>5/26/2023</del> <b><u>6/6/2023</u></b> 2:00 PM
7.	Proposal evaluation	Evaluation Committee	
8.	Selection of Finalists	Evaluation Committee	
9.	Best and Final Offers from finalists	Offeror	
10.	Oral presentation by finalists (if any)	Offeror	
11.	Contract finalization	Fair, Offeror	3 business days
12.	Contract award	Fair Management	
13.	Protest deadline	Offeror	15 calendar days after knowledge of facts or occurrences giving rise to the protest

**Section II.B.6 on page 11 of the RFP shall be amended to read as follows:**

6. Submission of Proposal

ALL OFFEROR PROPOSALS MUST BE RECEIVED FOR REVIEW AND EVALUATION BY THE PROCUREMENT MANAGER OR DESIGNEE NO LATER THAN 2:00 PM MOUNTAIN STANDARD TIME ON **Tuesday June 6, 2023** ~~Friday, May 26, 2023~~. Proposals received after this deadline will not be accepted. The date and time will be recorded on each proposal at the Expo New Mexico receptionist desk by the receptionist on duty in the administration building upon their arrival. Proposals must be addressed to the Procurement

Manager and delivered to the receptionist on duty at the address listed in Section I, Paragraph C. Proposals must be sealed and labeled on the outside of the package to clearly indicate that they are in response to the "Carnival and related concessions" RFP. Proposals submitted by facsimile will not be accepted.

**NO EXCEPTIONS TO THIS DEADLINE WILL BE ALLOWED.** For the purpose of determining the timeliness of a proposal, cell phone time in the reception area of the administration building of the New Mexico State Fairgrounds will be used to sign in any and all competitive proposals and will be deemed to be the "Official Time".

A public log will be kept of the names of all offeror organizations which submitted proposals. Pursuant to NMSA 1978 § 13-1-116, the contents of any proposal shall not be disclosed to competing offerors prior to contract award.

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NEW MEXICO STATE FAIR  
CARNIVAL AND RELATED CONCESSIONS  
**ACKNOWLEDGEMENT OF RECEIPT FORM NUMBER THREE**

**In acknowledgement of receipt of this amendment to the 2023 Carnival and Related Concessions RFP.**

This acknowledgement of receipt should be signed and returned to Antoinette Kulinna no later than 2:00 PM MST on May 23, 2023. Only potential offerors who elect to return this form will receive copies of all offerors' written questions and the Fair's written responses to those questions as well as RFP amendments, if any are issued. Response by fax is acceptable for this form, but not for proposals.

FIRM: \_\_\_\_\_

REPRESENTED BY: \_\_\_\_\_

(Please print)

PHONE NO: \_\_\_\_\_ FAX NO: \_\_\_\_\_

E-MAIL ADDRESS (IF ANY): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE, ZIP CODE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

This name and address will be used for all correspondence related to this request for proposals.

Antoinette Kulinna  
New Mexico State Fair  
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Albuquerque, New Mexico 87198

(505) 222-9754  
Fax: (505) 266-7784