

MINUTES

Thursday, January 6, 2011

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 9:00 a.m. at Expo Square, 4503 East 21st Street, Tulsa, Oklahoma at ExpoServe at Armory Hall, with the following members present: BOCC Chairman, Fred Perry; Karen Keith; Member; John Smaligo, Member; Daryl Woodard, Member. Absent: Mike Spradling, Member. Others present: Mark Andrus, President/CEO; Thomas G. Hilborne, Jr., Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Tulsa County Administration Building on January 4, 2011 at 1:34 p.m.

The meeting was called to order at 9:02 a.m. and the following business was transacted:

The 2011 BOCC Chairman Fred Perry submitted a letter to the TCPFA Board designating Commissioner Keith as Chairman of the Tulsa County Public Facilities Authority for calendar year 2011 effective this date.

Moved by Smaligo, seconded by Perry, to elect Woodard as Vice Chairman of the Tulsa County Public Facilities Authority. Upon roll call, Smaligo, yes; Perry, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Perry, seconded by Woodard, to elect Spradling as Secretary/Treasurer of the Tulsa County Public Facilities Authority. Upon roll call, Smaligo, yes; Perry, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Perry, to approve the minutes of the December 21, 2010 Regular Meeting. Upon roll call, Smaligo, yes; Perry, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Perry, to accept and file the 2011 Operating Budget. Upon roll call, Smaligo, yes; Perry, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Smaligo, to accept and file the Inventory Resolutions. Upon roll call, Smaligo, yes; Perry, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Perry, seconded by Smaligo, to approve Addendum #2 for Informational and Marketing Video for Armory. Upon roll call, Smaligo, yes; Perry, yes; Woodard, yes; Keith, yes. Motion carried.

A complete listing of all information relating to the following proposals are on file and available for public inspection in the office of the President/CEO.

Sealed proposals were received and opened for Informational and Marketing Video for Armory. The proposals were six in number as follows:

<u>Company</u>	<u>Amount</u>
Blue House Media	By Item
Flying Colors	By Item
Cloud Nine Productions	By Item
Swearingen Communications	By Item
Bloyed Creative	By Item
Jack Frank Productions	By Item

Moved by Smaligo, seconded by Perry, to refer opened proposals to staff for review and recommendation. Upon roll call, Smaligo, yes; Perry, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Perry, to ratify Facilities Lease Agreements, and Miscellaneous Contracts (complete listings in President/CEO's miscellaneous file). Upon roll call, Smaligo, yes; Perry, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Smaligo, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Upon roll call, Smaligo, yes; Perry, yes; Woodard, yes; Keith, yes. Motion carried.

President/CEO's Activity Report:

- Welcomed the 2011 TCPFA Madam Chair Keith
- Full calendar of events for 2011

- List of IAFE 2010 Awards
- 25th Anniversary of the Chili Bowl (Sig presented the F&B promotional cups to the board)
- Grand Stand demolition is currently in process

Madam Chairs Report:

- Recognized the passing of Marilyn Salley and expressed sympathy for the family
- Excited about the 2011 year at Expo Square

Moved by Smaligo, seconded by Perry, to convene to Executive Session to discuss confidential communications between the Trustees of the Authority and its attorney concerning pending claims and/or actions by A.R.M., Inc. vs. TCPFA, case number 2010-7189, District Court, Tulsa County, the Authority hereby determining, on advice of its attorney, that disclosure will seriously impair the ability of the Authority to process the claim in the public interest to Title 25, Oklahoma Statutes 2001, Section 307 (B) (4). Upon roll call, Smaligo, yes; Perry, yes; Woodard, yes; Keith, yes. Motion carried.

Executive Session began at 9:21 a.m.

Executive Session ended at 9:52 a.m.

[Trustees returned to regular open session]

Moved by Smaligo, seconded by Perry, to grant settlement authority to Trustee Woodard in the range amount that was discussed in the Executive Session. Upon roll call, Smaligo, yes; Perry, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Perry, to adjourn the meeting. Upon roll call, Smaligo, yes; Perry, yes; Woodard, yes; Keith, yes. Motion carried.

The Chair adjourned the meeting at 9:56 a.m.

Chairman

Secretary