

## MINUTES

### Special Meeting

Monday, January 7, 2013

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 10:45 a.m. at Expo Square, 3902 East 15<sup>th</sup> Street, Tulsa, Oklahoma at ExpoServe at Armory Hall, with the following members present: Chairman, John Smaligo; Fred Perry, Member; Karen Keith, Member; Mike Spradling, Secretary. Absent: Daryl Woodard, Vice Chairman. Others present: Mark Andrus, President/CEO; Thomas G. Hilborne, Jr., Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Ray Jordan Tulsa County Administration Building on January 2, 2013 at 1:50 p.m.

The meeting was called to order at 10:55 a.m. and the following business was transacted:

President/CEO's Activity Report: (Part 1)

- Amanda Blair presented the 2012 TSF IAFE Awards Received Update
  - TSF 2013 Theme – “Pass the Corndog”
  - New daily promotion for 2013 – Family Fest
  - 2 for Tuesday promotion will be replaced with \$5 admission

[Spradling entered the meeting at 10:59]

The 2012 BOCC Chairman Karen Keith submitted a letter to the TCPFA Board designating Commissioner Smaligo as Chairman of the Tulsa County Public Facilities Authority for calendar year 2013 effective this date.

Moved by Keith, seconded by Spradling, to elect Woodard as Vice Chairman of the Tulsa County Public Facilities Authority. Upon roll call, Keith, yes; Perry, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to elect Spradling as Secretary/Treasurer of the Tulsa County Public Facilities Authority. Upon roll call, Keith, yes; Perry, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Keith, to approve Regular Meeting Minutes of the December 6, 2012 and the Special Meeting Minutes of December 12, 2012 and December 31, 2012. Upon roll call, Keith, yes; Perry, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Spradling, to receive and file the October 2012 Financial Statement. Upon roll call, Keith, yes; Perry, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Keith, to receive and file the 2013 Operating Budget. Upon roll call, Keith, yes; Perry, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Spradling, to receive and file the 2012 Year-End Inventory Count and Resolutions. Upon roll call, Keith, yes; Perry, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Spradling, to approve request to advertise for bids for Dirt Hauling Services. Upon roll call, Keith, yes; Perry, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Spradling, seconded by Keith, to designate Mark Andrus as the representative to act on the Authority's behalf with settlement authority in Case No. CJ-2011-07456, Lesyle A. Dickerson v. Tulsa County Public Facilities Authority d/b/a/ Expo Square, District Court, Tulsa County. Upon roll call, Keith, yes; Perry, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Spradling, to approve the Expo Square 2013-2014 Facility Rental Rates. Upon roll call, Keith, yes; Perry, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to ratify Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Upon roll call, Keith, yes; Perry, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Spradling, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Upon roll call, Keith, yes; Perry, yes; Spradling, yes; Smaligo, yes. Motion carried.

President/CEO's Activity Report: (Part 2)

- 2012 TSF should show a \$1M profit
- Shoot Out event – 2011 (730 entries); 2012 (840ish entries)
- Ray Jordan - the new air handlers recently installed in the Expo Center are proving to work very well with keeping the dust, smoke and fumes down to a minimum

Chairs Report – No Report

Moved by Keith, seconded by Spradling, to adjourn the meeting. Upon roll call, Keith, yes; Perry, yes; Spradling, yes; Smaligo, yes. Motion carried.

The Chair adjourned the meeting at 11:27 a.m.

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Chairman

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Secretary