

REGULAR MEETING

AMENDED MINUTES

Thursday, January 7, 2016

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at Expo Square, 3902 East 15th Street, Tulsa, Oklahoma in the Culinary Training Center at ExpoSERVE, with the following members present: Chairman, John Smaligo; Karen Keith, Member; Ron Peters, Member; Mike Spradling, Secretary. Absent: Daryl Woodard, Member; Thomas G. Hilborne, Jr., Counsel. Others present: Mark Andrus, President/CEO; John Weidman, Acting Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Ray Jordan Tulsa County Administration Building on January 5, 2016 at 3:01 p.m.

The 2015 Chairman called the meeting to order at 8:30 a.m.

The 2016 BOCC Chairman Karen Keith, submitted a letter to the TCPFA Board designating Commissioner Smaligo as Chairman of the Tulsa County Public Facilities Authority for calendar year 2016 effective this date.

[Trustee Spradling entered the meeting at 8:31 a.m.]

Moved by Peters, seconded by Spradling, to elect Keith as Vice Chairman of the Tulsa County Public Facilities Authority. Upon roll call, Spradling, yes; Keith, yes; Peters, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Peters, to elect Spradling as Secretary/Treasurer of the Tulsa County Public Facilities Authority. Upon roll call, Spradling, yes; Peters, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Peters, to approve Regular Meeting Minutes of December 10, 2015. Spradling, yes; Peters, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Spradling, seconded by Keith, to receive and file the October 2015 Financial Statements. Spradling, yes; Peters, yes; Keith, yes; Smaligo, yes. Motion carried.

Discussion of Expo Square Property Insurance Coverage

Moved by Peters, seconded by Keith, to accept and file the 2015 Year-End Inventory Count Resolutions. Spradling, yes; Peters, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Spradling, seconded by Peters, to accept and award bid to Smith Farm & Garden for two Debris Loader Trailer Systems in the amount of \$57,463.20. Spradling, yes; Peters, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Spradling, to approve Amended and Restated TCPFA Employee Handbook. Spradling, yes; Peters, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Spradling, seconded by Keith, to approve Amended and Restated TCPFA Company Credit Card Policies. Spradling, yes; Peters, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Peters, seconded by Spradling, to approve Expo Square Employee Benefit Program. Spradling, yes; Peters, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Peters, seconded by Keith, to approve Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Peters, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Peters, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Spradling, yes; Peters, yes; Keith, yes; Smaligo, yes. Motion carried.

President/CEO's Activity Report:

- Chili Bowl begins January 12th
- Shoot Out 2nd biggest event to the Chili Bowl
- Introduction to Andrew Hickman, Maintenance

Chairs Report: No Report

Moved by Peters, seconded by Keith, to adjourn the meeting. Spradling, yes; Peters, yes; Keith, yes; Smaligo, yes. Motion carried.

The Chair adjourned the meeting at 8:53 a.m.