

SPECIAL MINUTES

Wednesday, January 15, 2014

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:00 a.m. at Expo Square, 3902 East 15th Street, Tulsa, Oklahoma in the Culinary Training Center at ExpoSERVE, with the following members present: Chairman, John Smaligo; Karen Keith, Member; Ron Peters, Member; Mike Spradling, Secretary. Absent: Daryl Woodard, Vice Chairman; Thomas G. Hilborne, Jr., Counsel. Others present: Mark Andrus, President/CEO; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Ray Jordan Tulsa County Administration Building on January 10, 2014 at 2:26 p.m.

The Chairman called the special meeting to order at 8:00 a.m. and the following business was transacted:

The 2014 BOCC Chairman Ron Peters submitted a letter to the TCPFA Board designating Commissioner Keith as Chairman of the Tulsa County Public Facilities Authority for calendar year 2014 effective this date.

Moved by Smaligo, seconded by Peters, to elect Spradling as Vice Chairman of the Tulsa County Public Facilities Authority. Upon roll call, Smaligo, yes; Peters, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Spradling, to elect Woodard as Secretary/Treasurer of the Tulsa County Public Facilities Authority. Upon roll call, Smaligo, yes; Peters, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Smaligo, to approve Special Meeting Minutes of December 3, 2013. Upon roll call, Smaligo, yes; Peters, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Spradling, to receive and file the October 2013 Financial Statements. Upon roll call, Smaligo, yes; Peters, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Spradling, to receive and file the November 2013 Financial Statements. Upon roll call, Smaligo, yes; Peters, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Spradling, to receive and file the 2014 Operating Budget. Upon roll call, Smaligo, yes; Peters, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Peters, to approve request to access Excise Funds in the amount \$350,000 to be utilized for the following:

- **\$29,000** to replace outdated and inferior electrical wiring, remove and replace ceiling grid, ceiling, and light fixtures on administrative first floor. Last done in 1966.
- **\$78,000** for repair work of roof wind damage to Ford Truck Dealers, Expedition, and Explorer Barns.
- **\$60,000** to replace thirty PC's used for our Mega sales and ticket office and related electronic equipment (current equipment is 5+ years old)
- **\$125,000** to complete as much paving of the median of our esplanade as this level of funding will allow.
- **\$20,000** for the purchase of a small tractor to replace our current rental tractor that costs \$1,100 each month (20 month payback...projected 12 year use).
- **\$10,000** to replace a power washing system used for Expo vehicles and equipment.
- **\$28,000** for RSE ducts cleaning.

Upon roll call, Smaligo, yes; Peters, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Spradling, to receive and file the 2013 Year-End Inventory Count and Resolutions. Upon roll call, Smaligo, yes; Peters, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Peters, to accept Cherokee Pride Construction, Inc. bid for Dirt Hauling Service. Upon roll call, Smaligo, yes; Peters, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Peters, to reject all proposals received for Security Fence due to all proposals exceeded budget limit. Upon roll call, Smaligo, yes; Peters, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Peters, to approve permission to advertise for bids for Installation of Structural Tile for the Ford Truck Arena Exhibit Hall. Upon roll call, Smaligo, yes; Peters, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Spradling, to ratify Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Upon roll call, Smaligo, yes; Peters, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Smaligo, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Upon roll call, Smaligo, yes; Peters, yes; Spradling, yes; Keith, yes. Motion carried.

President/CEO's Activity Report:

- 2013 good year, positive team
- Fortunes up
- 2013 final numbers should be presented at the 02/06/14 meeting

Chairs Report:

- Looking forward to 2014
- Expo Square to host a neighborhood meeting

Moved by Spradling, seconded by Peters, to convene to Executive Session to discuss the employment, and/or appointment, and compensation of President/Chief Executive Officer of the Authority pursuant to Title 25, Oklahoma Statutes 2001, Section 307 (B) (1). Upon roll call, Smaligo, yes; Peters, yes; Spradling, yes; Keith, yes. Motion carried.

Executive Session began at 8:24 a.m.

Executive Session ended at 8:53 a.m.

[Trustees returned to regular open session]

Moved by Smaligo, seconded by Peters, to adjourn the meeting. Upon roll call, Smaligo, yes; Peters, yes; Spradling, yes; Keith, yes. Motion carried.

The Chair adjourned the meeting at 8:54 a.m.

Chairman

Secretary