

## MINUTES

Thursday, February 2, 2012

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 9:00 a.m. at Expo Square, 3902 East 15<sup>th</sup> Street, Tulsa, Oklahoma at ExpoServe at Armory Hall, with the following members present: Chairman, Fred Perry; John Smaligo, Member; Karen Keith, Member; Daryl Woodard, Secretary; Mike Spradling, Vice Chairman. Others present: Mark Andrus, President/CEO; Thomas G. Hilborne, Jr., Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Tulsa County Administration Building on January 31, 2012 at 2:38 p.m.

The meeting was called to order at 9:03 a.m. and the following business was transacted:

Moved by Woodard, seconded by Keith, to approve the Regular Minutes of the January 5, 2012 and Special Minutes of the January 19, 2012 Meetings. Upon roll call, Woodard, yes; Smaligo, yes; Keith, yes; Spradling, yes; Perry, yes. Motion carried.

Moved by Smaligo, seconded by Woodard, to accept and file the October 2011 Financial Statement. Moved by Spradling, seconded by Woodard, to amend the wording to receive and file the October 2011 Financials. Upon roll call, Woodard, yes; Smaligo, yes; Keith, yes; Spradling, yes; Perry, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve permission to advertise for bids for the 2012 Tulsa State Fair agenda items which are as follows: #3 – Signage, #4 – Wraps, #5 – Tickets, Passes and Stickers, #6 – Visitor’s Guide Printing and #7 – Sound, Lights and Staging. Upon roll call, Woodard, yes; Smaligo, yes; Keith, yes; Spradling, yes; Perry, yes. Motion carried.

Moved by Smaligo, seconded by Woodard, to approve permission to advertise for bids for the QuikTrip Center Tunnel Reinforcement Project. Upon roll call, Woodard, yes; Smaligo, yes; Keith, yes; Spradling, yes; Perry, yes. Motion carried.

Moved by Smaligo, seconded by Keith, to approve Request for Waiver for Soliciting Bids or Quotes & Sole Source Designation for Coenco, Inc., (Induction Lighting for all Bans). Upon roll call, Woodard, yes; Smaligo, yes; Keith, yes; Spradling, yes; Perry, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to ratify Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO’s miscellaneous file). Upon roll call, Woodard, yes; Smaligo, yes; Keith, yes; Spradling, yes; Perry, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO’s miscellaneous file). Upon roll call, Woodard, yes; Smaligo, yes; Keith, yes; Spradling, yes; Perry, yes. Motion carried.

President/CEO’s Activity Report:

- Boat & Travel Show now going on in the QuikTrip Center. The show has extended their hours till 9:00 p.m. to allow more traffic
- Completed a walk-thru of the QT Center with Chris Cadieux, owner of QuikTrip, and he was pleased about the upkeep of the facility.

- Amanda reported that the Pavilion will be housing two new events this year, the Ladies Roller Derby and the Oklahoma Defenders an indoor football team.

Chairs Report:

- Commissioner Perry and Trustee Woodard had great discussions with the Friends of the Fairgrounds Association and feel more up to date with the organization

Moved by Spradling, seconded by Smaligo, to convene to Executive Session to discuss the employment, and/or appointment, and compensation of President/Chief Executive Officer of the Authority pursuant to Title 25, Oklahoma Statutes 2001, Section 307 (B)(1). Upon roll call, Woodard, yes; Smaligo, yes; Keith, yes; Spradling, yes; Perry, yes. Motion carried.

Executive Session began at 9:20 a.m.

Executive Session ended at 10:06 a.m.

[Trustees returned to regular open session]

Moved by Keith, seconded by Smaligo, to adjourn the meeting. Upon roll call, Woodard, yes; Smaligo, yes; Keith, yes; Spradling, yes; Perry, yes. Motion carried.

The Chair adjourned the meeting at 10:07 a.m.

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Chairman

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Secretary