

MINUTES

Thursday, February 6, 2014

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at Expo Square, 3902 East 15th Street, Tulsa, Oklahoma in the Culinary Training Center at ExpoSERVE, with the following members present: Chairman, Karen Keith; Member, John Smaligo; Member; Ron Peters, Member; Mike Spradling, Vice Chairman. Absent: Daryl Woodard, Secretary; Thomas G. Hilborne, Jr., Counsel. Others present: Mark Andrus, President/CEO; John Weidman, Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Ray Jordan Tulsa County Administration Building on February 3, 2014 at 3:38 p.m.

The Chair called the meeting to order at 8:30 a.m. and the following business was transacted:

Discussion of the 2013 TSF and Health Department – Kendra Wise & Elizabeth Nutt

2013 Tulsa State Fair Presentation – Amanda Blair presented a chart displaying a net profit of \$1.97 mil that was generated from the 2013 TSF. The 2014 TSF theme will be “11 Days of Awesome”.

Moved by Smaligo, seconded by Peters, to approve Meeting Minutes of January 15, 2014. Upon roll call, Smaligo, yes; Peters, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Peters, to approve request to access Excise Funds (\$185,500) and Surcharge (\$185,500) fund accounts totaling \$371,000 to be utilized for the following:

- **\$40,000**...for the purchase of a new floor scrubber and the rehab of one current sweeper
- **\$18,000**...to replace lawn care equipment
- **\$19,000**...for construction of a weather reducing entryway for the administrative lobby
- **\$90,000**...to purchase a replacement, rebuilt 85 foot man lift
- **\$9,000**... to replace original furnishings in administration offices
- **\$16,000**...to purchase additional traffic safety barricades
- **\$46,000**...to replace wooden bleachers used for outdoor fairground shows
- **\$18,000**...to replace an 8 year old server for HVAC and our EBMS systems
- **\$7,000**...to replace Cat6 Cable/wiring in ceiling of Admin first floor
- **\$18,000**...to install equi-turf flooring in F-150 animal wash bay
- **\$8,000**...to purchase a replacement “ground hog” arena dirt-working implement
- **\$25,000**...to purchase 10-15 replacement livestock gates and solid arena panels
- **\$28,000**...to purchase waste eliminating draft beer dispensing units
- **\$29,000**...to purchase Aloha Software and hardware to be used by F&B for our Agribusiness events

Upon roll call, Smaligo, yes; Peters, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Peters, to approve the Amended & Restated TCPFA Bylaws. Upon roll call, Smaligo, yes; Peters, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Spradling, to approve the Amended & Restated TCPFA Employee Handbook. Upon roll call, Smaligo, yes; Peters, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Spradling, to approve the Amended & Restated TCPFA Company Credit Cards Policy. Upon roll call, Smaligo, yes; Peters, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Smaligo, to approve Expo Square Regular Employee Benefit Program. Upon roll call, Smaligo, yes; Peters, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded Peters, to accept Hertz Equipment Rental bid for Lease-Purchase for Boom Lift (Refurb Model # Genie Z80/60) in the amount of \$85,850. Upon roll call, Smaligo, yes; Peters, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Spradling, to approve permission to advertise for proposals for Power Washing Services. Upon roll call, Smaligo, yes; Peters, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Peters, to approve permission to advertise for bids for the following for the 2014 Tulsa State Fair:

- 1) Golf Cart Rentals
- 2) Livestock Awards
- 3) Tents for Purchase

Upon roll call, Smaligo, yes; Peters, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Spradling, to approve permission to advertise for bids for Portable Bleachers for Events. Upon roll call, Smaligo, yes; Peters, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Smaligo, to ratify Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Upon roll call, Smaligo, yes; Peters, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Smaligo, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Upon roll call, Smaligo, yes; Peters, yes; Spradling, yes; Keith, yes. Motion carried.

President/CEO's Activity Report:

- Accounting is working on a new layout for claims
- Jack Roller – World of Wrestling (letter of appreciation)
- Wayne Driggers – 2013 Energy Recap

Chairs Report:

- Numbers reflect teamwork

Moved by Smaligo, seconded by Peters, to adjourn the meeting. Upon roll call, Smaligo, yes; Peters, yes; Spradling, yes; Keith, yes. Motion carried.

The Chair adjourned the meeting at 9:11 a.m.

Chairman

Secretary