MEMORANDUM

TO: Pat Key, County Clerk

FROM: Mark Andrus – President/CEO TCPFA

DATE: February 6, 2013

SUBJECT: Cancellation of Regular Meeting of

Tulsa County Public Facilities Authority

TAKE NOTICE that the TCPFA Regular Meeting scheduled for Thursday, February 7, 2013 at 9:00 a.m., at ExpoSERVE Culinary Training Center, 3902 East 15th Street, Tulsa, Oklahoma has been canceled due to a lack of quorum.

This memo will serve as notice required by the Open Meeting Act.

MA:tlc

cc: TCPFA Trustees

Mr. Thomas G. Hilborne, Jr.