

MINUTES

Special Meeting

Thursday, February 14, 2013

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:00 a.m. at Expo Square, 3902 East 15th Street, Tulsa, Oklahoma at ExpoServe at Armory Hall, with the following members present: Chairman, John Smaligo; Fred Perry, Member; Karen Keith, Member; Daryl Woodard, Vice Chairman. Absent: Mike Spradling, Secretary. Others present: Mark Andrus, President/CEO; Thomas G. Hilborne, Jr., Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Ray Jordan Tulsa County Administration Building on February 11, 2013 at 2:27 p.m.

The meeting was called to order at 8:10 a.m. and the following business was transacted:

Moved by Perry, seconded by Keith, to approve Special Meeting Minutes of January 7, 2013. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to receive and file the November 2012 Financial Statement. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve request to access Excess Excise funds in the amount of \$207,500 for the following:

- \$127,500 – Reimbursement to the Tulsa County Highway Department for labor and fuel costs associated with the 2011 BMX event and for the 2011 & 2012 Arabian Horse Shows
- \$10,000 – Replacement of fire alarm panel in food service
- \$70,000 – Resurface flooring of the remaining five livestock wash racks

Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Perry, to approve request to advertise for proposals for Creative Design for Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve request to advertise for bids for BAC Cooling Tower Project. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve request to advertise for bids for Golf Cart Rentals for the 2013 Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Keith, to approve request to advertise for bids for Visitor's Guides Printing for the 2013 Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve request to advertise for bids for Tickets, Passes and Stickers for the 2013 Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve request to advertise for bids for Decorator Service for the 2013 Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve request to advertise for bids for Souvenir Cups for the 2013 Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Woodard, to accept Extreme Clean USA proposal for Tulsa State Fair Cleaning Service for the 2013-2015 Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to accept Arkk Trucking, Inc., bid for Dirt Hauling Services. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Perry, to ratify Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Woodard; to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

President/CEO's Activity Report:

- Consumer season in full swing – just completed the 34th Annual Women's Expo Show, promoter looking to add another show in the Fall
- Horse season begins May 1st

Chairs Report – No Report

Moved by Woodard, seconded by Perry, to adjourn the meeting. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

The Chair adjourned the meeting at 8:20 a.m.