

MINUTES

Thursday, March 1, 2012

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 9:00 a.m. at Expo Square, 3902 East 15th Street, Tulsa, Oklahoma at ExpoServe at Armory Hall, with the following members present: Chairman, Fred Perry; John Smaligo, Member; Karen Keith, Member; Daryl Woodard, Secretary; Mike Spradling, Vice Chairman. Others present: Mark Andrus, President/CEO; Thomas G. Hilborne, Jr., Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Tulsa County Administration Building on February 28, 2012 at 3:04 p.m. The Revised Agenda was posted in the lobby of the Tulsa County Administration Building on February 28, 2012 at 3:40 p.m.

The meeting was called to order at 9:03 a.m. and the following business was transacted:

Moved by Keith, seconded by Smaligo, to approve the Regular Minutes of the February 2, 2012 Meeting. Upon roll call, Spradling, yes; Keith, yes; Perry, yes; Smaligo, yes; Woodard, yes. Motion carried.

Moved by Smaligo, seconded by Spradling, to receive and file the December 2011 Financial Statement. Upon roll call, Spradling, yes; Keith, yes; Perry, yes; Smaligo, yes; Woodard, yes. Motion carried.

Moved by Woodard, seconded by Smaligo, to approve Addendum #1 for Tickets, Passes & Stickers for the 2012 Tulsa State Fair. Upon roll call, Spradling, yes; Keith, yes; Perry, yes; Smaligo, yes; Woodard, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve Extreme Clean USA, Inc., Amendment #1 for Cleaning Service Agreement for the 2012 Tulsa State Fair. Upon roll call, Spradling, yes; Keith, yes; Perry, yes; Smaligo, yes; Woodard, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve permission to advertise for bids for Park-n-Ride Shuttle Service for the 2012 Tulsa State Fair. Upon roll call, Spradling, yes; Keith, yes; Perry, yes; Smaligo, yes; Woodard, yes. Motion carried.

Moved by Spradling, seconded by Smaligo, to approve permission to advertise for bids for Wearable's & Promotional Items for the 2012 Tulsa State Fair. Upon roll call, Spradling, yes; Keith, yes; Perry, yes; Smaligo, yes; Woodard, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve permission to advertise for bids for Rodeo Stock Contractor for the 2012 Tulsa State Fair. Upon roll call, Spradling, yes; Keith, yes; Perry, yes; Smaligo, yes; Woodard, yes. Motion carried.

Moved by Woodard, seconded by Smaligo, to award bids for Signage for the 2012 Tulsa State Fair to Meek's Group. Upon roll call, Spradling, yes; Keith, yes; Perry, yes; Smaligo, yes; Woodard, yes. Motion carried.

Moved by Keith, seconded by Spradling, to award bids for Wraps for the 2012 Tulsa State Fair to Meek's Group. Upon roll call, Spradling, yes; Keith, yes; Perry, yes; Smaligo, yes; Woodard, yes. Motion carried.

Moved by Woodard, seconded by Smaligo, to award bids for Visitor's Guide Printing for the 2012 Tulsa State Fair to Globe Ticket & Label Company. Upon roll call, Spradling, yes; Keith, yes; Perry, yes; Smaligo, yes; Woodard, yes. Motion carried.

Moved by Keith, seconded by Smaligo, to award bids for the QuikTrip Center Tunnel Reinforcement Project to Magnum Construction. This project will be funded by the 2007 bonds. Upon roll call, Spradling, yes; Keith, yes; Perry, yes; Smaligo, yes; Woodard, yes. Motion carried.

Moved by Woodard, seconded by Smaligo, to ratify Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Upon roll call, Spradling, yes; Keith, yes; Perry, yes; Smaligo, yes; Woodard, yes. Motion carried.

Moved by Woodard, seconded by Smaligo, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Upon roll call, Spradling, yes; Keith, yes; Perry, yes; Smaligo, yes; Woodard, yes. Motion carried.

President/CEO's Activity Report:

- Blair & Thompson are visiting the Houston Livestock/Rodeo Fair

Chairs Report:

- \$1.5 Mil profit from the 2011 Tulsa State Fair
- Friends of the Fairgrounds Agreement

Moved by Spradling, seconded by Keith, to convene to Executive Session to discuss the employment, and/or appointment, and compensation of President/Chief Executive Officer of the Authority pursuant to Title 25, Oklahoma Statutes 2001, Section 307(B)(1). Upon roll call, Spradling, yes; Keith, yes; Perry, yes; Smaligo, yes; Woodard, yes. Motion carried.

Executive Session began at 9:20 a.m.

Executive Session ended at 10:15 a.m.

[Trustees returned to regular open session]

Moved by Smaligo, seconded by Keith, to approve a new contract based upon the terms of the previous renewal for the CEO with these changes that we make it for a three year term; that the new salary be \$135,000 with a 4% escalator in years 13 & 14; remove *percentage increases granted to other full time employees* clause; and add the *termination without cause* clause, in that case if there was a termination without cause that there would be a 6 month salary as severance pay. Upon roll call, Spradling, yes; Keith, yes; Perry, yes; Smaligo, yes; Woodard, yes. Motioned carried.

Moved by Keith, seconded by Smaligo, to adjourn the meeting. Upon roll call, Woodard, yes; Smaligo, yes; Keith, yes; Spradling, yes; Perry, yes. Motion carried.

The Chair adjourned the meeting at 10:18 a.m.

Chairman

Secretary