

MINUTES

Tuesday, March 2, 2010

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 9:00 a.m. at Expo Square, 3902 East 15th Street, Tulsa, Oklahoma at ExpoServe at Armory Hall, with the following members present: Chairman, John Smaligo; Fred Perry; Member; Mike Spradling, Secretary; Karen Keith, Vice Chair; Daryl Woodard, Member. Others present: Mark Andrus, President/CEO; Thomas G. Hilborne, Jr., Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Tulsa County Administration Building on February 26, 2010 at 11:56 a.m.

The meeting was called to order at 9:01 a.m. and the following business was transacted:

Moved by Woodard, seconded by Perry, to approve the Minutes of the February 12, 2010 Special Meeting and the Minutes of the February 17, 2010 Regular Meeting. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve the Memorandum of Understanding relating to sharing the use and funding of a Public Information Officer (Michael Willis) between the TCPFA, BOCC and the TCBB. TCPFA will fund the position of the PIO in the annual amount of \$20,000. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve the Bennett Steel, Inc., Change Order #1 for the Renovation of the Ford Explorer Barn with a deduct amount of (\$1,900). Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Spradling, seconded by Keith, to approve the Moore Electric & Logistics, LLC Change Order #1 for the Renovation of the Ford Explorer Barn with a deduct amount of (\$7,407.18). Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve the Moore Electric & Logistics, LLC Change Order #2 for the Renovation of the Ford Explorer Barn in the amount of \$1,886.52. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve the Richland Commercial Masonry Change Order #1 for the Renovation of the Ford Explorer Barn with a deduct amount of (\$5,745.00). Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve the Richland Commercial Masonry Change Order #2 for the Renovation of the Ford Explorer Barn in the amount of \$1,210.00. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve the Tulsa Overhead Door Change Order #1 for the Renovation of the Ford Explorer Barn with a deduct amount of (\$1,021.00). Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Spradling, seconded by Keith, to approve the Tulsa Overhead Door Change Order #2 for the Renovation of the Ford Explorer Barn with a deduct amount of (\$16,549.00). Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Spradling, seconded by Keith, to approve the Vanguard Builders, Inc., Change Order #1 for the Renovation of the Ford Explorer Barn with a deduct amount of (\$98,530.00). Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Woodard, to accept and file the December 2009 Financials. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve permission to access Excess Excise funds in the amount not to exceed \$250,000 to be used as a revolving line of credit for maintaining a current accounts payable level. The excess funds will be replenished as cash flow allows. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Spradling, seconded by Perry, to approve request for permission to bid Sound, Lights, and Staging for 2010 Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve request for permission to bid Promotional Items for 2010 Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Spradling, yes; Smaligo, yes. Motion carried.

A complete listing of all information relating to the following proposals and bids are on file and available for public inspection in the office of the President/CEO.

Sealed proposals were received and opened for Collection Agency Services. The bidder was one in numbers as follows:

M.A.R.S. Inc.	By Item
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Moved by Perry, seconded by Spradling, to refer opened proposal to staff for review and recommendation. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Spradling, yes; Smaligo, yes. Motion carried.

Sealed bids were received and opened for Decorative Service for the 2010 Tulsa State Fair. The bidder was one in numbers as follows:

Midwest Decorating Company	By Item
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Moved by Perry, seconded by Keith, to refer opened bids to staff for review and recommendation. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Spradling, yes; Smaligo, yes. Motion carried.

Sealed bids were received and opened for Tent Rental Service for the 2010 Tulsa State Fair. The bidders were two in numbers as follows:

All Seasons Event Rental	By Item
Party Pro Rents	By Item

Moved by Perry, seconded by Keith, to refer opened bids to staff for review and recommendation. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Spradling, yes; Smaligo, yes. Motion carried.

Sealed bids were received and opened for Golf Cart Rental for the 2010 Tulsa State Fair. The bidders were two in numbers as follows:

Classic Golf Carts	By Item
RMI Golf Carts	By Item

Moved by Perry, seconded by Woodard, to refer opened bids to staff for review and recommendation. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to ratify Facilities Lease Agreements, and Miscellaneous Contracts (complete listings in President/CEO's miscellaneous file). Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Spradling, to convene into Executive Session to discuss and consider the promotion, demotion and/or reclassification of Dennis MacDonnell, Amanda N. Blair, Amanda L. Bretz, Linda Y. Burrows, Jennifer L. Haddix and/or Sarah E. Thompson pursuant to 25 O.S. Sec. 307 (B)(1). Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Spradling, yes; Smaligo, yes. Motion carried.

Executive Session began at 9:14 a.m.
Executive Session ended at 10:22 a.m.

[Trustees returned to regular open session]

Moved by Perry, seconded by Spradling, to approve all Personnel Actions as requested with the exception of Jennifer L. Haddix, under Events to be adjusted from \$60,000 to \$58,000 and to strike last item, Security, Dennis M. MacDonnell. Upon roll call, Keith, no; Perry, yes; Woodard, yes; Spradling, yes; Smaligo, yes. Motion carried.

President/CEO's Activity Report:

- No Report

Chairman's Report:

- No Report

Moved by Keith, seconded by Perry, to adjourn the meeting. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Spradling, yes; Smaligo, yes. Motion carried.

The Chairman adjourned the meeting at 10:25 a.m.

Chairman

Secretary