

## MINUTES

Thursday, March 6, 2014

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at Expo Square, 3902 East 15<sup>th</sup> Street, Tulsa, Oklahoma in the Culinary Training Center at ExpoSERVE, with the following members present: Chairman, Karen Keith; Member, John Smaligo; Member, Mike Spradling, Vice Chairman; Daryl Woodard, Secretary. Absent: Ron Peters, Member. Others present: Mark Andrus, President/CEO; Thomas G. Hilborne, Jr., Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Ray Jordan Tulsa County Administration Building on March 4, 2014 at 2:58 p.m.

[Daryl Woodard signed the Oath of Office and Acceptance by Trustee]

The Chair called the meeting to order at 8:38 a.m. and the following business was transacted:

Moved by Spradling, seconded by Smaligo, to approve Regular Meeting Minutes of February 6, 2014. Upon roll call, Smaligo, yes; Woodard, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Woodard, to receive and file the December 2013 Financial Statements. Upon roll call, Smaligo, yes; Woodard, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to reject all bids received for Installation of Structural Tile for the Ford Truck Arena Exhibit Hall due to exceeding budget. Upon roll call, Smaligo, yes; Woodard, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Smaligo, to accept bid received from Dever, Inc. for Gold Cart Rentals for the 2014 Tulsa State Fair. Upon roll call, Smaligo, yes; Woodard, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Woodard, to accept bid received from Rowdy Silver, LLC for Livestock Awards for the 2014 Tulsa State Fair. Upon roll call, Smaligo, yes; Woodard, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Smaligo, to approve Request for Waiver of Soliciting Bids or Quotes & Sole Source Designation for Armor Garage, LLC. Upon roll call, Smaligo, yes; Woodard, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Woodard, to approve Request for Waiver of Soliciting Bids or Quotes & Sole Source Designation for GrinOn Industries, LLC. Upon roll call, Smaligo, yes; Woodard, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Smaligo, to approve Request for Waiver of Soliciting Bids or Quotes & Sole Source Designation for Progressive Specialty Glass Company. Upon roll call, Smaligo, yes; Woodard, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve permission to advertise for proposals for the 2014 Tulsa State Fair Transit System. Upon roll call, Smaligo, yes; Woodard, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Smaligo, to approve request for permission to advertise for bids for the following for the 2014 Tulsa State Fair:

- 1) Souvenir Cups

- 2) Tickets, Passes & Stickers
- 3) Visitor's Guide Printing
- 4) Wearable's & Promotional Items

Upon roll call, Smaligo, yes; Woodard, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve request for permission to advertise for bids for Yodock Water Filled Barricades. Upon roll call, Smaligo, yes; Woodard, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Smaligo, to approve request for permission to advertise for proposals for Video Simulcast Services for 2014 Live Race Meet. Upon roll call, Smaligo, yes; Woodard, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve request to access Excise Funds in the amount of \$297,992.62 to be utilized for the following:

- **\$61,713.17** for payment of a February 24<sup>th</sup> invoice from Tulsa County for labor and fuel costs to complete the dirt hauling and associated dirt work for the Arabian Horse Event in October, 2013.
- **\$21,070** for the purchase of a replacement security vehicle.
- **\$23,209.45** for replacement of F&B cooling coil, Core drill hole and installation of bypass and control valves in cooling tower, removal and install of bladder in central plant, replacement Pavilion hot water tank. We have used similar funding for cooling/heating projects.
- **\$150,000** to be added to the \$70,000 previously approved for equestrian/livestock security fencing and gates along 15th Street. Bids came back well over our estimates. This priority request is incident driven and has been expanded to include a perimeter fencing that would provide containment for loose animals east, west, and north of the barn complex.
- **\$20,000** for new non-Fair entry gate signs.
- **\$22,000** for additional traffic barriers. Our first two orders have proved to be exceptionally good in improving our traffic safety measures. This additional request will provide barriers for Fair use and off midway placement during non-Fair time.

Upon roll call, Smaligo, yes; Woodard, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Upon roll call, Smaligo, yes; Woodard, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Smaligo, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Upon roll call, Smaligo, yes; Woodard, yes; Spradling, yes; Keith, yes. Motion carried.

President/CEO's Activity Report:

- Home & Garden Show

Chairs Report:

- Thank You to Staff

Moved by Smaligo, seconded by Spradling, to adjourn the meeting. Upon roll call, Smaligo, yes; Woodard, yes; Spradling, yes; Keith, yes. Motion carried.

The Chair adjourned the meeting at 9:15 a.m.

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Chairman

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Secretary