

MINUTES

Thursday, March 7, 2013

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 9:00 a.m. at Expo Square, 3902 East 15th Street, Tulsa, Oklahoma at ExpoServe at Armory Hall, with the following members present: Chairman, John Smaligo; Fred Perry, Member; Karen Keith, Member; Daryl Woodard, Vice Chairman. Absent: Mike Spradling, Secretary. Others present: Mark Andrus, President/CEO; Thomas G. Hilborne, Jr., Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Ray Jordan Tulsa County Administration Building on March 5, 2013 at 2:32 p.m.

The meeting was called to order at 9:02 a.m. and the following business was transacted:

Moved by Woodard, seconded by Keith, to approve Special Meeting Minutes of February 14, 2013. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve Revised Event Separation Policy. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve request to advertise for bids for Wearable's & Promotional Items for the 2013 Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Keith, to approve request to advertise for bids for Video Production for the 2013 Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Perry, to approve request to advertise for bids for Livestock Ear Tags for the 2013 Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Perry, to approve request to advertise for bids for Rodeo Stock Contractor for the 2013 Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve request to advertise for bids for Power Washing Services. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to accept Cooper Design proposal for Creative Design for the 2013-2015 Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Perry, to accept Dever, Inc., bid for Golf Cart Rental for the 2013 Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to accept Graphic Alliance bid for Visitor's Guide Printing for the 2013 Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Perry, to accept the following bids for Tickets, Passes and Stickers for the 2013 Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

MEI Labels	Worldwide Ticketcraft	Consolidated Printing
Advance Gate Admission Ticket	Event Badge	Advance Discount Ride Coupon Books
General Service Ticket		Livestock Exhibitor/Trailer ID Sticker
Limited Service Ticket		Scale Permit Sticker
Gate Ticket Mon-Thurs		Preferred Exhibit Windshield Sticker A (1 st Weekend)
Gate Ticket Fri-Sun		Preferred Exhibit Windshield Sticker B (2 nd Weekend)
Gate Ticket Discount: Youth/Military/Senior/Student		Parking/Access Windshield Sticker
Opening Night Admission Ticket		Grooming Shute Sticker

Midway Ride Coupons (Sheets of 20)		Livestock Exhibitor Windshield Sticker A (1 st Weekend)
Midway Ride Coupons (Rolls of 2000)		Livestock Exhibitor Windshield Sticker B (2 nd Weekend)
Preferred Parking Tickets (Rolls of 250)		
Season Pass Wallet Holder		
5-Day Pass Wallet Card, Livestock Exhibitor		

Moved by Keith, seconded by Woodard, to accept Midwest Decorating Company bid for Decorator Service for the 2013 Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to accept Whirley Drinkworks/Technimark LLC bid for Souvenir Cups for the 2013 Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Perry, to ratify Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

President/CEO's Activity Report:

- Introduced Clark Burbank with County/Expo HR
- 32 New Midway Rides for the 2013 Tulsa State Fair
- 2 Roller Coasters will be included on the Mega Ride Pass
- Painted grass for the Home & Garden Show

Chairs Report – No Report

Moved by Perry, seconded by Woodard, to convene to Executive Session to discuss the employment, appointment, and/or compensation of President/Chief Executive Officer of the Authority pursuant to Title 25, Oklahoma Statutes 2001, Section 307(B)(1). Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Executive Session began at 9:32 a.m.

Executive Session ended at 10:05 a.m.

[Trustees returned to regular open session]

Moved by Woodard, seconded by Perry, to approve Mark Andrus, President/CEO a \$12,000 bonus for 2012. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to adjourn the meeting. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

The Chair adjourned the meeting at 10:07 a.m.

Chairman

Secretary