

REGULAR MEETING

MINUTES

Thursday, March 15, 2018

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:00 a.m. at Expo Square, 3902 East 15th Street, Tulsa, Oklahoma in the Culinary Training Center at ExpoSERVE, with the following members present: Ron Peters, Chairman; Mike Spradling, Secretary; John Smaligo, Member; Karen Keith, Member. Absent: Daryl Woodard, Vice Chairman. Others present: Mark Andrus, President/CEO; Melissa Westfall, Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Ray Jordan Tulsa County Administration Building on March 12, 2018 at 4:28 p.m.

The Chairman called the meeting to order at 8:00 a.m.

Moved by Keith, seconded by Smaligo, to approve Regular Meeting Minutes of February 15, 2018 and Special Meeting Minutes of February 21, 2018. Spradling, yes; Keith, yes; Smaligo, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Spradling, to accept and file December 2017 Financial Statement. Spradling, yes; Keith, yes; Smaligo, yes; Peters, yes. Motion carried.

Moved by Smaligo, seconded by Keith, to approve rescinding the transfer of \$25,000 to Tulsa County that was previously approved on November 16, 2017. Spradling, yes; Keith, yes; Smaligo, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Spradling, to authorize payment to Dewberry Architects Inc., for payment of the architect services of the new Tulsa County Extension Center in the amount of \$22,500. Spradling, yes; Keith, yes; Smaligo, yes; Peters, yes. Motion carried.

Moved by Spradling, seconded by Keith, to approve A133-2009 Standard Forms of Agreement between TCPFA and Crossland Construction Company, Inc., and A201-2007 General Conditions of the Contract for Construction for Expo Square Small Projects. Spradling, yes; Keith, yes; Smaligo, yes; Peters, yes. Motion carried.

Moved by Smaligo, seconded by Keith, to approve A133-2009 Standard Forms of Agreement between TCPFA and Crossland Construction Company, Inc., and A133-2009 Exhibit A Guaranteed Maximum Price Amendment for Expo Square Stage & Entry Signage. Spradling, yes; Keith, yes; Smaligo, yes; Peters, yes. Motion carried.

Moved by Smaligo, seconded by Spradling, to approve A133-2009 Exhibit A Guaranteed Maximum Price Amendment between TCPFA and Crossland Construction Company, Inc., for Expo Square Projects. Spradling, yes; Keith, yes; Smaligo, yes; Peters, yes. Motion carried.

Moved by Smaligo, seconded by Spradling, to access Surcharge Account in the amount of \$111,500 for the following projects:

- \$45,000 for additional stalls for the Arabian Horse Show
- \$12,000 for new scissor lift for Maintenance Department
- \$7,000 for Exhibit Hall stairs
- \$11,500 for new flooring in the Livestock Offices
- \$16,000 for new flooring in the Livestock Offices
- \$20,000 for the demolition of the old Livestock Offices

Spradling, yes; Keith, yes; Smaligo, yes; Peters, yes. Motion carried.

Moved by Smaligo, seconded by Keith, to accept bid received from Southwest Stalls for Horse Stall Rentals. Spradling, yes; Keith, yes; Smaligo, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Spradling, to accept bid received from Aim Right Temporary Site Services, a Division of PakAll, Inc. Spradling, yes; Keith, yes; Smaligo, yes; Peters, yes. Motion carried.

Moved by Smaligo, seconded by Keith, to accept bid received from Staats Awards for TSF Ribbons, Rosettes & Banners. Spradling, yes; Keith, yes; Smaligo, yes; Peters, yes. Motion carried.

Moved by Spradling, seconded by Smaligo, to reject all bids received for TSF Visitor's Guide Printing due to significantly higher pricing than 2017; staff will seek quotes with the amount being less than bid requirements. Spradling, yes; Keith, yes; Smaligo, yes; Peters, yes. Motion carried.

Moved by Smaligo, seconded by Keith, to accept bid from Maynard Buckles for TSF Livestock Awards. Spradling, yes; Keith, yes; Smaligo, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Spradling, to approve request to advertise for bids/proposals for the following:

- Office Furniture
- Wearable's/Promotional Items
- Lease-Purchase for Golf Carts

Spradling, yes; Keith, yes; Smaligo, yes; Peters, yes. Motion carried.

Moved by Smaligo, seconded by Spradling, to approve Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Keith, yes; Smaligo, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Smaligo, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Spradling, yes; Keith, yes; Smaligo, yes; Peters, yes. Motion carried.

President/CEO's Activity Report:

- Farewell to Smaligo and introduction to Mike Craddock as Acting Commissioner beginning on April 3, 2018

Chairs Report: No Report

Moved by Spradling, seconded by Smaligo, to adjourn the meeting. Spradling, yes; Keith, yes; Smaligo, yes; Peters, yes. Motion carried.

The Chair adjourned the meeting at 8:23 a.m.