

REGULAR MEETING MINUTES

Thursday, March 30, 2023

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at the Armory Conference Center, 3902 East 15th Street with the following members present: Kelly Dunkerley, Member; Stan Sallee, Member; Mike Spradling, Secretary. Absent: Karen Keith, Chair; Daryl Woodard, Vice Chair; Mark Andrus, CEO. Others present: Amanda Blair, COO; Melissa Westfall, Counsel; Teresa Talley, Deputy Secretary. A copy of the agenda was posted on March 27, 2023, at 2:58 p.m.

BOCC Chair Dunkerley called the meeting to order at 8:30 a.m.

Moved by Sallee, seconded by Spradling, to approve Regular Meeting Minutes of February 23, 2023. Spradling, yes; Sallee, yes; Dunkerley, yes. Motion carried.

Moved by Spradling, seconded by Sallee, to receive and file February 2023 Financial Statements. Spradling, yes; Sallee, yes; Dunkerley, yes. Motion carried.

Moved by Sallee, seconded by Spradling, to approve Request for Waiver of Soliciting Bids or Quotes & Sole Source Designation for Anheuser-Busch Sales of Oklahoma. Spradling, yes; Sallee, yes; Dunkerley, yes. Motion carried.

Moved by Spradling, seconded by Sallee, to approve Request for Waiver of Soliciting Bids or Quotes & Sole Source Designation for LDF Sales & Distributing, Inc. Spradling, yes; Sallee, yes; Dunkerley, yes. Motion carried.

Moved by Sallee, seconded by Spradling, to approve Request for Waiver of Soliciting Bids or Quotes & Sole Source Designation for Dippin' Dots, LLC. Spradling, yes; Sallee, yes; Dunkerley, yes. Motion carried.

Moved by Sallee, seconded by Spradling, to accept and award bid received from Aaron Fence for Fence Installation & Repairs for RV Park Fence Project. Spradling, yes; Sallee, yes; Dunkerley, yes. Motion carried.

Moved by Spradling, seconded by Sallee, to accept and award bid received from Merck Animal Health Intelligence-Allflex for TSF Livestock Ear Tags. Spradling, yes; Sallee, yes; Dunkerley, yes. Motion carried.

Moved by Sallee, seconded by Spradling, to accept and award bid received from E.G. Staats & Company for TSF Ribbons, Rosettes, and Banners. Spradling, yes; Sallee, yes; Dunkerley, yes. Motion carried.

Moved by Spradling, seconded by Sallee, to accept and award bid received from Riverside Ford of Tulsa for five (5) new trucks for the maintenance department and an SUV for staff. Spradling, yes; Sallee, yes; Dunkerley, yes. Motion carried.

Moved by Spradling, seconded by Sallee, to approve request for permission to advertise for bids for the following:

- TSF Ice Provider
- TSF Shuttle Service
- Boiler Maintenance & Repairs
- Electric Pallet Jacks
- Concession Container Cube

Spradling, yes; Sallee, yes; Dunkerley, yes. Motion carried.

Moved by Sallee, seconded by Spradling, to approve Fair Meadows Import Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Dunkerley, yes. Motion carried.

Moved by Spradling, seconded by Sallee, to approve Facilities Lease Agreements, (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Dunkerley, yes. Motion carried.

Moved by Sallee, seconded by Spradling, to approve 2023 Tulsa State Fair Lease Agreements, (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Dunkerley, yes. Motion carried.

Moved by Spradling, seconded by Sallee, to approve Miscellaneous Contracts and Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Dunkerley, yes. Motion carried.

Moved by Sallee, seconded by Spradling, to receive and file all claims, including payroll, and to ratify all handwritten checks (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Dunkerley, yes. Motion carried.

COO's Activity Report:

- Security Building under remodel and should be completed by end of April 2023
- Bedding & Feed Store up and operating for livestock shows
- March Shows recap
- Acknowledges staff and their efforts

Chair's Report: No Report

Moved by Spradling, seconded by Sallee, to adjourn the meeting. Spradling, yes; Sallee, yes; Dunkerley, yes. Motion carried.

The BOCC Chair Dunkerley adjourned the meeting at 8:41 a.m.