

## MINUTES

Tuesday, April 6, 2010

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 9:00 a.m. at Expo Square, 3902 East 15th Street, Tulsa, Oklahoma at ExpoServe at Armory Hall, with the following members present: Chairman, John Smaligo; Fred Perry; Member; Karen Keith, Vice Chair; Daryl Woodard, Member. Absent: Mike Spradling, Secretary; Teresa Clayton, Deputy Secretary. Others present: Mark Andrus, President/CEO; Thomas G. Hilborne, Jr., Counsel; Ron Shotts (Minutes). A copy of the Agenda was posted in the lobby of the Tulsa County Administration Building on April 1, 2010 at 3:50 p.m.

The meeting was called to order at 9:00 a.m. and the following business was transacted:

Moved by Keith, seconded by Woodard, to approve the Minutes of the March 16, 2010 Regular Meeting. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve the Beene Plumbing & Utility Contractors Change Order #1 for the Renovation of the Ford Explorer Barn in the amount of \$16,012.50. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve the Builders Supply Change Order #1 for the Renovation of the Ford Explorer Barn in the amount of \$560.00. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve the Vanguard Builders, Inc., Change Order #2 for the Renovation of the Ford Explorer Barn in the amount of \$15,290.00. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve the Vanguard Builders, Inc., Change Order #3 for the Renovation of the Ford Explorer Barn in the amount of \$395.00. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Woodard, to strike the funds request for the Public Information Officer (PIO). Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Keith, to approve the funds request to be transferred from the 2007 bond funds to be used for Fair Meadows Grand Stand Project in the amount up to \$100,000 and East Sky Ride Building Roof Project in the amount up to \$60,000. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Keith, to approve the transfer of excess excise funds to the surcharge account in the amount up to \$500,000 to be used for the Central Plant Boiler Replacement Project. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve request to advertise for bids for Central Plant Boiler Replacement Project. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve Resolution Authorizing Application for 2011 Tulsa State Fair Live Race. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Perry, to award contract for Sound, lights, & Staging for 2010 Tulsa State Fair to Stage Pro. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve request to advertise for bids for Park-N-Ride Shuttle Service for 2010 Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve request to advertise for bids for Ribbons, Rosettes & Banners for 2010 Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve request to advertise for bids for Port-A-John Rental, Related Equipment & Service for 2010 Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve request to advertise for bids for Rodeo Stock Contractor for 2010 Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve request to advertise for bids for Concession Trailers, Box Truck & Refresher Cart Wraps Project for 2010 Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

A complete listing of all information relating to the following proposals and bids are on file and available for public inspection in the office of the President/CEO.

Sealed bids were received and opened for Promotional Items for the 2010 Tulsa State Fair. The bidders were four in numbers as follows:

Dimension Specialists, Inc.	By Item
Insignia Promo	By Item
Meeks Group	By Item
Stillwater Screen	By Item

Moved by Woodard, seconded by Keith, to refer opened bids to staff for review and recommendation. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to ratify Facilities Lease Agreements, and Miscellaneous Contracts (complete listings in President/CEO's miscellaneous file). Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve Personnel Actions (complete listing in President/CEO's miscellaneous file). Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Keith, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

President/CEO's Activity Report:

- Explorer Barn construction completed
- AKC Show is pleased with Expo's experienced staff and facilities

Chairman's Report:

- No Report

Moved by Keith, seconded by Perry, to adjourn the meeting. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

The Chairman adjourned the meeting at 9:11 a.m.

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Chairman

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Secretary