

## SPECIAL MINUTES

Friday, April 12, 2013

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 9:00 a.m. at Expo Square, 3902 East 15<sup>th</sup> Street, Tulsa, Oklahoma at ExpoServe at Armory Hall, with the following members present: Chairman, John Smaligo; Fred Perry, Member; Karen Keith, Member; Daryl Woodard, Vice Chairman. Absent: Mike Spradling, Secretary. Others present: Mark Andrus, President/CEO; Thomas G. Hilborne, Jr., Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Ray Jordan Tulsa County Administration Building on April 10, 2013 at 8:20 a.m.

The meeting was called to order at 9:12 a.m. and the following business was transacted:

PSO Energy Efficiency Coordinator Kerry Rowland presented a check in the amount of \$97,000 to the TCPFA Board for the retrofit of all the lighting in the barns.

Moved by Keith, seconded by Woodard, to approve Regular Meeting Minutes of March 7, 2013. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Woodard, to receive and file the December 2012 Financial Statement. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to receive and file the January 2013 Financial Statement. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Keith, to amend Capital Improvement Resolution, Section 5 to insert wording "The net present value savings from this transaction shall not be less than two percent (2%)". Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve as amended the Resolution authorizing the issuance of not to exceed \$22,000,000 Tulsa County Public Facilities Authority Capital Improvement Refunding Revenue Bonds, Series 2013; waiving competitive bidding on said bonds and authorizing the sale of the bonds at a discount; authorizing a Projects Agreement and such other documents and agreements as may be necessary or required; and containing other provisions relating thereto. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve request for Waiver of Soliciting Bids or Quotes & Sole Source Designation for Automated Building Systems. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve request to advertise for bids for Livestock Awards for the 2013 Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve request to advertise for bids for Carpet for 2013 Pinto World Horse Championship Horse Show. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Perry, to approve request to advertise for bids for Lease-Purchase for Forklifts. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Woodard, to approve request to advertise for proposals for Ticket Booths for Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Woodard, to accept OCE Mechanical proposal received for BAC Cooling Tower Project. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, second by Perry, to accept the following bids received for Wearable's & Promotional Items for the 2013 Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Awarded	Items
MEI Labels	1-54, 67-70, 121-122
E.G. Staats Company	55-66, 71-118, 123, 127, 129, 131-136, 138-142
Dimension Specialists	119-120, 124-126, 128
No bid prices received; will seek quotes for these items	130, 137
Reject all bids for these items	143-148

Moved by Keith, seconded by Perry, to accept Cloud Nine Productions proposal received for Video Production for the 2013 Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Woodard, to accept Allflex USA bid received for Livestock Ear Tags for the 2013 Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to accept David Bailey Rodeo Company proposal for Rodeo Stock Contractor for the 2013 Tulsa State Fair. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to accept All Purpose Mobile Detail proposal for Power Washing Services. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Woodard, to ratify Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

President/CEO's Activity Report:

- Introduced Ryan Marrs – Expo IT Support
- Drillers Stadium – Soccer Agreement
- 2013 Financial Goals - \$600,000 plus

Chairs Report – No Report

Moved by Woodard, seconded by Perry, to adjourn the meeting. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

The Chair adjourned the meeting at 10:11 a.m.