

REGULAR MEETING

Thursday, April 20, 2017

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at Expo Square, 3902 East 15th Street, Tulsa, Oklahoma in the Culinary Training Center at ExpoSERVE, with the following members present: Karen Keith, Chairman; Ron Peters, Vice Chairman; John Smaligo, Member; Daryl Woodard, Secretary; Mike Spradling, Member. Others present: Mark Andrus, President/CEO; Melissa Westfall, Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Ray Jordan Tulsa County Administration Building on April 18, 2017 at 9:13 a.m.

The Chair called the meeting to order at 8:30 a.m.

Moved by Smaligo, seconded by Spradling, to approve Regular Meeting Minutes of March 16, 2017. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Spradling, to receive and file January 2017 Financial Statements. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Spradling, to approve AIA Document B121-2014 Standard Form of Master Agreement between TCPFA and CJC Architects, Inc., for architectural and engineering services for various projects at Expo Square. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Spradling, to approve AIA Document B101-2007 Standard Form of Agreement between TCPFA and GH2 Architects, LLC for architectural and engineering services for various projects at Expo Square. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion Carried.

Moved by Smaligo, seconded by Spradling, to approve Facilities Lease Agreement (multi-year) for Kansas Paint Horse Association dba World Wide Paint Horse Congress. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion Carried.

Moved by Woodard, seconded Spradling, to approve American Demolition & Site Services, LLC Change Order #1 for Fair Meadows Grandstand Demolition in the amount of \$10,800. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion Carried.

Moved by Spradling, seconded by Peters, to approve CBS Constructors Change Order #2 for the Bleacher Replacement in the amount of \$39,950. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion Carried.

Moved by Peters, seconded by Woodard, to accept proposal received from Intent Productions for Video Production. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion Carried.

Moved by Peters, seconded by Spradling, to accept bid received from Process Equipment Company for the BAC Cooling Tower Fill Replacement Project. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion Carried.

Moved by Peters, seconded by Spradling, to accept bid received from Allflex USA for TSF Livestock Ear Tags. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion Carried.

Moved by Peters, seconded by Smaligo, to accept bid received from The Roark Group for TSF Visitor's Guides. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion Carried.

Moved by Smaligo, seconded by Peters, to accept bid received from Sooner Site Services for Street Sweeper Services. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion Carried.

Moved by Peters, seconded by Spradling, to accept bid received from ELOHI Trucking, LLC for Hauling of Mulch. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion Carried.

Moved by Peters, seconded by Smaligo, to reject all bids received for Used Vehicles due to exceeding budget constraints. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion Carried.

Moved by Peters, seconded by Spradling, to accept bid received from L&M Office Furniture for Office Furniture. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion Carried.

Moved by Peters, seconded by Spradling, to reject all bids received for Portable restrooms & Related Equipment due to exceeding budget constraints. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion Carried.

Moved by Woodard, seconded by Spradling, to accept bid received from Whirley Drinkworks/Technimark for TSF Souvenir Cups. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion Carried.

Moved by Peters, seconded by Smaligo, to accept the following bids received for TSF Wearable's and Promotional Items: Advertising Anything (Items #1-190, 194-196, 201-207, 210-212, 222-230, 252, 345); Dimension Specialists (Items #191-193, 197-200, 208-209, 213-221, 244, 250-251); and Admiral Express (Items #231-243, 245-249, 253-344, 346-351). Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion Carried.

Moved by Woodard, seconded by Smaligo, to approve request to advertise for bids for Portable Restrooms and Related Equipment. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion Carried.

Moved by Smaligo, seconded by Woodard, to approve request to advertise for bids for Tractor Rentals for Live Race. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion Carried.

Moved by Woodard, seconded by Smaligo, to approve TSF Facility Lease Agreement, Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion Carried.

Moved by Peters, seconded by Spradling, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion Carried.

Moved by Peters, seconded by Smaligo, to convene executive session pursuant to 25 O.S. § 307(B)(3) for the purpose of discussing and considering the purchase of real property. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion Carried.

Executive Session began at 8:54 a.m.

Executive Session ended at 9:37 a.m.

Moved by Peters, seconded by Smaligo, to reconvene to regular session. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion Carried.

Moved by Smaligo, seconded by Peters, to authorize Mr. Andrus to negotiate contract for the land up to the amount discussed in the Executive Session and to authorize the Chairman to execute any documents necessary for the acquisition. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion Carried.

Moved by Smaligo, seconded by Peters, to amend previous motion to add the Secretary on signatures. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion Carried.

President/CEO's Activity Report: No Report

Chairs Report: No Report

Moved by Smaligo, seconded by Peters, to adjourn the meeting. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion Carried.

The Chair adjourned the meeting at 9:39 a.m.

Chairman

Secretary