

MINUTES

Thursday, May 5, 2011

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 9:00 a.m. at Expo Square, 3902 East 15th Street, Tulsa, Oklahoma at the ExpoServe at Armory Hall, with the following members present: Chairman, Karen Keith; Vice Chairman, Daryl Woodard; John Smaligo, Member; Fred Perry, Member; Mike Spradling, Secretary. Others present: Mark Andrus, President/CEO; Thomas G. Hilborne, Jr., Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Tulsa County Administration Building on May 3, 2011 at 2:27 p.m. A copy of the Revised Agenda was posted in the lobby of the Tulsa County Administration Building on May 3, 2011 at 4:09 p.m.

The meeting was called to order at 9:02 a.m. and the following business was transacted:

Moved by Woodard, seconded by Spradling, to approve the Regular Minutes of the April 20, 2011 Meeting. Upon roll call, Perry, yes; Smaligo, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Perry, to accept and file the March 2011 Financial Statement. Upon roll call, Perry, yes; Smaligo, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Perry, to approve and accept Amended & Restated TCPFA Bylaws, **Article II, Section 1, Principal Office, Article IV, Section 1, Committees** and to add **Article III, Section 8, Gender** to reference gender neutrality. Upon roll call, Perry, yes; Smaligo, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Perry, to approve Oklahoma Correctional Industries Change Order #1 for Stalls for Livestock Barns. Upon roll call, Perry, yes; Smaligo, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Perry, to approve Sole Source designation and waiver of soliciting bids or quotes for Priefert Ranch Equipment. Upon roll call, Perry, yes; Smaligo, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to award bid for Wearable and Promotional Items for 2011 Tulsa State Fair to Dimension Specialist. Upon roll call, Perry, yes; Smaligo, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Perry, to award bid for Signage for 2011 Tulsa State Fair to Frederick Sommers & Western Sign Company. Upon roll call, Perry, yes; Smaligo, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Woodard, to award bid for Wraps for 2011 Tulsa State Fair to Frederick Sommers & Western Sign Company. Upon roll call, Perry, yes; Smaligo, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

A complete list of all information relating to the following bids is on file and available for public inspection in the office of the President/CEO.

The following sealed bids were received and opened for the 2011 Tulsa State Fair:

1. Tent Rental Service – The bidders were three in numbers as follows:

All Seasons Tent Rental	By Item
Mahaffey Fabric Structures	By Item
Party Pro Rents	By Item

2. Tickets, Passes and Stickers – The bidders were four in numbers as follows:

Globe Ticket & Label Company	By Item
Premier Southern Ticket Company	By Item
Rydin Decals	By Item
World Wide Ticketcraft	By Item

3. Visitor Guides Printing – The bidders were five in numbers as follows:

Allegra Print Mail Marketing	By Item
Dimension Specialists	By Item
Graphic Alliance	By Item
Meeks Group	By Item
Premiere Press & Graphics	By Item

Moved by Smaligo, seconded by Spradling, to refer opened bids to staff for review and recommendation. Upon roll call, Perry, yes; Smaligo, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to ratify Tulsa State Fair Lease Agreements, Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Upon roll call, Perry, yes; Smaligo, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Perry, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Upon roll call, Perry, yes; Smaligo, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

President/CEO's Activity Report:

- Expo will be hosting the County IT "Cinco De Mayo" Staff Luncheon today in the Culinary Training Center
- Consumer events winding down; livestock events upcoming
- September 16, 2011 – FOF Fair Party
- Live Meet Racing upcoming, this Saturday Kentucky Derby, Run for the Roses
- Rooster Days Parade in Broken Arrow – The TSF Goat will be representing the TSF

Chairs Report:

- Thanks to Expo staff for making the board shine

Moved by Perry, seconded by Smaligo, to convene to Executive Session to discuss the employment of chief executive officer pursuant to Title 25, Oklahoma Statutes 2001, Section 307 (B)(1). Upon roll call, Perry, yes; Smaligo, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Executive Session began at 9:45 a.m.

Executive Session ended at 9:56 a.m.

[Trustees returned to regular open session]

Moved by Smaligo, seconded by Perry, to award maximum bonus allowed under the CEO's contract (Incentive Compensation) to Mark Andrus. Upon roll call, Perry, yes; Smaligo, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

The Chair adjourned the meeting at 9:57 a.m.

Moved by Woodard, seconded by Smaligo, to adjourn the meeting. Upon roll call, Perry, yes; Smaligo, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Chairman

Secretary