

MINUTES

Thursday, May 19, 2011

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 9:00 a.m. at Expo Square, 4145 East 21st Street, Tulsa, Oklahoma in the QuikTrip Center, Upper Level, with the following members present: Chairman, Karen Keith; Vice Chairman, Daryl Woodard; John Smaligo, Member; Fred Perry, Member. Absent: Mike Spradling, Secretary. Others present: Mark Andrus, President/CEO; Thomas G. Hilborne, Jr., Counsel; Teresa Clayton, Deputy Secretary. A copy of the Revised Agenda was posted in the lobby of the Tulsa County Administration Building on May 17, 2011 at 3:21 p.m.

The meeting was called to order at 10:00 a.m. and the following business was transacted:

Briefing on Retrofits and Energy Conservation – Wayne Driggers

Moved by Perry, seconded by Smaligo, to approve Resolution Authorizing Application for 2012 Tulsa State Fair Live Race Meeting and Race Track Recipient License. Upon roll call, Perry, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Perry, to approve the Regular Minutes of the May 5, 2011 Meeting. Upon roll call, Perry, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Perry, to award bid for Tent Rental Service for 2011 Tulsa State Fair to Party Pro Rents. Upon roll call, Perry, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Woodard, to award bid for Tickets, Passes and Stickers for 2011 Tulsa State Fair to Premier Southern Ticket Company and Rydin Decal. Upon roll call, Perry, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Smaligo, to award bid for Visitor Guides Printing for 2011 Tulsa State Fair to Dimension Specialists. Upon roll call, Perry, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Smaligo, to approve permission to advertise for Request for Proposals for Scoreboard for Ford Truck Arena. Upon roll call, Perry, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Perry, to ratify Tulsa State Fair Lease Agreements, Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Upon roll call, Perry, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Woodard, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Upon roll call, Perry, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

President/CEO's Activity Report:

- Salary Administration Program is complete
- Updating Expo Employee Handbook & Conflict of Interest
- Next phase will be the Expo Policies and Procedures Manual
- 3% base salary increase to 60 employees who are not at the maximum of their pay grade, effective June 1, 2011
- Going to OKC with Brandi Herndon to meet with Secretary of Ag, Jim Reece to discuss the economic stimulus that Equine Events bring to Oklahoma
- Commended the Breeders Association and AgriBusiness Staff in taking a professional precaution in their proactive response in the matter of the Breeders Invitational being canceled due to the EHV-1 outbreak from other state events.

Chairs Report:

- No Report

Moved by Smaligo, seconded by Woodard, to adjourn the meeting. Upon roll call, Perry, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

The Chair adjourned the meeting at 10:44 a.m.

Chairman

Secretary