

MINUTES

Thursday, June 7, 2012

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 9:00 a.m. at Expo Square, 3902 East 15th Street, Tulsa, Oklahoma at ExpoServe at Armory Hall, with the following members present: Chairman, Fred Perry; Karen Keith, Member; John Smaligo, Member; Daryl Woodard, Secretary; Mike Spradling, Vice Chairman. Others present: Mark Andrus, President/CEO; Thomas G. Hilborne, Jr., Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Tulsa County Administration Building on June 5, 2012 at 3:08 p.m.

The meeting was called to order at 9:05 a.m. and the following business was transacted:

Moved by Keith, seconded by Smaligo, to approve the May 3, 2012 Regular Meeting Minutes and May 29, 2012 Special Meeting Minutes. Upon roll call, Smaligo, yes; Keith, yes; Spradling, yes; Perry, yes. Motion carried.

Moved by Spradling, seconded by Smaligo, to receive and file the March 2012 Financial Statement. Upon roll call, Smaligo, yes; Keith, yes; Spradling, yes; Perry, yes. Motion carried.

[Trustee Woodard entered the meeting at 9:08 a.m.]

Moved by Spradling, seconded by Smaligo, to receive and file the April 2012 Financial Statement. Upon roll call, Smaligo, yes; Keith, yes; Woodard, yes; Spradling, yes; Perry, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve request to access Excess Excise Funds in the amount of \$125,000 to be used for the Tulsa Convention & Visitors Bureau \$25,000 and Tulsa State Fair \$100,000 (Howdy Huts, Picnic Tables and Signage). Upon roll call, Smaligo, yes; Keith, yes; Woodard, yes; Spradling, yes; Perry, yes. Motion carried.

Moved by Spradling, seconded by Woodard, to approve Request for Waiver of Soliciting Bids or Quotes & Sole Source Designation for Modspace (Office Trailers for the Tulsa State Fair). Upon roll call, Smaligo, yes; Keith, yes; Woodard, yes; Spradling, yes; Perry, yes. Motion carried.

Moved by Smaligo, seconded by Keith, to approve TCPFA 2012-2013 Premium Renewal of Community Care Health Insurance. There was no increase in health and vision premiums. TCPFA will absorb 100% of the dental premium increase. Upon roll call, Smaligo, yes; Keith, yes; Woodard, yes; Spradling, yes; Perry, yes. Motion carried.

Moved by Spradling, seconded by Keith, to ratify Tulsa State Fair Lease Agreements, Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Upon roll call, Smaligo, yes; Keith, yes; Woodard, yes; Spradling, yes; Perry, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Upon roll call, Smaligo, yes; Keith, yes; Woodard, yes; Spradling, yes; Perry, yes. Motion carried.

President/CEO's Activity Report:

- Pinto Show – Daryl Bilke quoted that there was a 10% increase in registrations from last year
- Some of the Arabian National Board is currently at Expo Square for a pre planning and site visit for their upcoming show in October. Of the board, there are 5 commissioners and 2 reps of the arena committee. Bob Kaiser is their dirt expert.
- TAEMA – Roger Joliff has been updating Expo Square's Emergency Preparedness Manual. There will be a tabletop exercise in August including Expo Managers and staff along with area safety heads to troubleshoot potential incidents during consumer events and the fair.

Chairs Report:

- Public Information Officer, Michael Willis has an additional new title of Chief Deputy.

Moved by Spradling, seconded by Smaligo, to adjourn the meeting. Upon roll call, Smaligo, yes; Keith, yes; Woodard, yes; Spradling, yes; Perry, yes. Motion carried.

The Chair adjourned the meeting at 9:17 a.m.

Chairman

Secretary