

MINUTES

Thursday, June 16, 2011

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 9:00 a.m. at Expo Square, 3902 East 15th Street, Tulsa, Oklahoma at ExpoServe at Armory Hall, with the following members present: Chairman, Karen Keith; Vice Chairman, Daryl Woodard; Fred Perry, Member; Mike Spradling, Secretary. Absent: John Smaligo, Member. Others present: Mark Andrus, President/CEO; Thomas G. Hilborne, Jr., Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Tulsa County Administration Building on June 14, 2011 at 3:45 p.m.

The meeting was called to order at 9:07 a.m. and the following business was transacted:

Consumer Event Season Reports were presented by Jenn Haddix and Tim Welch

Moved by Woodard, seconded by Perry, to approve the Regular Minutes of the May 19, 2011 Meeting. Upon roll call, Perry, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to accept and file the April 2011 Financial Statement. Upon roll call, Perry, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Perry, to approve the Memorandum of Understanding relating to sharing the use and funding of a Public Information Officer (Michael Willis) between the TCPFA, BOCC and the TCBB. TCPFA will fund the position of the PIO in the annual amount of \$20,000. Upon roll call, Perry, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Perry, seconded by Woodard, to approve request to access Surcharge Funds up to the amount of \$207,000 for Livestock projects as listed on the Board memo. Upon roll call, Perry, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Perry, to approve TCPFA 2011-2012 Premium Renewal of Community Care Health Insurance. TCPFA will absorb 4.8% of the 8% increase and the employee will pay 3.2% of the increase. Upon roll call, Perry, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Perry, seconded by Woodard, to approve the Amended TCPFA/Expo Square Employee Handbook. Upon roll call, Perry, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Woodard, to approve the Amended Conflict of Interest Policy. Upon roll call, Perry, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve permission to advertise for Bids for Induction Lighting System for the QuikTrip Center. Upon roll call, Perry, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve permission to advertise for Request for Proposals for Wayfinding and Signage. Upon roll call, Perry, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve permission to advertise for Request for Proposals for Annual Fiscal Audit. Upon roll call, Perry, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Woodard, to approve permission to advertise for Bids for Clear Span Tent Rental for 2011 Arabian Show. Upon roll call, Perry, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Perry, seconded by Woodard, to approve Addendum #1 for Scoreboard for Ford Truck Arena. Upon roll call, Perry, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

A complete list of all information relating to the following proposals is on file and available for public inspection in the office of the President/CEO.

Sealed proposals were received and opened for Scoreboard for Ford Truck Arena. The proposals were two in numbers are follows:

Daktronics	By Item
First Team Video	By Item

Moved by Perry, seconded by Woodard, to refer opened proposals to staff for review and recommendation. Upon roll call, Perry, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Woodard, to ratify Tulsa State Fair Lease Agreements, Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Upon roll call, Perry, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Perry, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Upon roll call, Perry, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

President/CEO's Activity Report:

- Painting of the Golden Driller completed
- ExpoServe has two interns for the summer

Chairs Report:

- No Report

Moved by Perry, seconded by Woodard, to adjourn the meeting. Upon roll call, Perry, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

The Chair adjourned the meeting at 9:43 a.m.

Chairman

Secretary