

REGULAR MEETING

MINUTES

Thursday, June 21, 2018

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:00 a.m. at Expo Square, 3902 East 15th Street, Tulsa, Oklahoma in the Culinary Training Center at ExpoSERVE, with the following members present: Ron Peters, Chairman; Karen Keith, Member; Mike Craddock, Acting Member. Absent: Mike Spradling, Secretary; Daryl Woodard, Vice Chairman. Others present: Mark Andrus, President/CEO; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Ray Jordan Tulsa County Administration Building on June 18, 2018 at 3:15 p.m.

The Chairman called the meeting to order at 8:00 a.m.

Moved by Keith, seconded by Craddock, to approve Regular Meeting Minutes of May 17, 2018. Craddock, yes; Keith, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Craddock, to receive and file May 2018 Financial Statements. Craddock, yes; Keith, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Craddock, to access Surcharge Account in the amount of \$158,537 for the following projects:

- \$4,039 for Replacement AC Unit in Simulcast
- \$5,529 for Replacement Motor/Pump Assembly for Water Truck
- \$7,540 for Replacement Valve/Pump for RSE Pump House
- \$3,679 for Fire Hydrant Repair
- \$137,750 for Concession Stand Upgrades for Stands 1, 2, 3 & 6

Craddock, yes; Keith, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Craddock, to approve Resolution Authorizing Application for 2019 Tulsa State Fair Live Race and Recipient Gaming License. Craddock, yes; Keith, yes; Peters, yes. Motion carried.

Moved by Craddock, seconded by Keith, to approve and accept donation received from Crossland Construction Company, Inc., for (54) 12.5" ODOT rated concrete barriers valued at \$23,600. Craddock, yes; Keith, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Craddock, to approve Long Term Facilities Lease Agreement with National Snaffle Bit Association (2018-2022). Craddock, yes; Keith, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Craddock, to rescind bid for Backlit Can Signs for Concession Stand Remodels due to no responses received. Craddock, yes; Keith, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Craddock, to accept bid received from Quik Service Steel Company of Tulsa for Steel for Various Projects. Craddock, yes; Keith, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Craddock, to reject the sole bid received from Satellite Shelters for Mobile Office Trailers for being significantly higher in cost than 2017 for the same trailers. Craddock, yes; Keith, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Craddock, to approve request to advertise for bids/proposals for the following:

- Backlit Can Signs for Concession Stand Remodel
- Epoxy Flooring for Concession Stand Remodel
- Fabrication and Installation of Exhaust Fans for Expo
- Stainless Steel Fabricator
- Custom Tents

Craddock, yes; Keith, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Craddock, to approve 2018 Tulsa State Fair Lease Agreements, Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Craddock, yes; Keith, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Craddock, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Craddock, yes; Keith, yes; Peters, yes. Motion carried.

President/CEO's Activity Report:

- Brandi Herndon is at the Nebraska State Fairgrounds and stated that the bathrooms get a D-
- Jen Haddix and Expo Square received a "Thank You" in the form of a Shadow Box from Nitro Arena Cross

Chairs Report: No Report

Moved by Keith, seconded by Craddock, to adjourn the meeting. Craddock, yes; Keith, yes; Peters, yes. Motion carried.

The Chair adjourned the meeting at 8:19 a.m.