

MINUTES

Tuesday, July 7, 2010

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 9:00 a.m. at Expo Square, 3902 East 15th Street, Tulsa, Oklahoma at ExpoServe at Armory Hall, with the following members present: Chairman, John Smaligo; Karen Keith, Vice Chair; Fred Perry; Member; Daryl Woodard, Member. Absent: Mike Spradling, Secretary. Others present: Mark Andrus, President/CEO; Thomas G. Hilborne, Jr., Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Tulsa County Administration Building on July 2, 2010 at 9:28 a.m.

The meeting was called to order at 9:00 a.m. and the following business was transacted:

Moved by Keith, seconded by Perry, to approve the Minutes of the June 15, 2010 Regular Meeting and June 21, 2010 Special Meeting. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Woodard, to accept and file the May 2010 Financial Statement. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Perry, to approve Request for Waiver of Soliciting Bids or Quotes & Sole Source Designation for Allflex USA, Inc., for ear tags for the livestock department. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve Request for Waiver of Soliciting Bids or Quotes & Sole Source Designation for Dippin' Dots, Inc., to sell in the Dippin' Dots stand for the food & beverage department. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve Cleaning Services Addendum #1 for 2010 Tulsa State Fair. . Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve Cleaning Services Addendum #2 for 2010 Tulsa State Fair. . Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

A complete listing of all information relating to the following proposals/bids are on file and available for public inspection in the office of the President/CEO.

Sealed proposals were received and opened for Cleaning Services for 2010 Tulsa State Fair. The proposals were five in numbers as follows:

<u>Company</u>	<u>Amount</u>
Can-Do Enterprises, LLC	\$278,000.00
Command Center	\$131,369.51
Extreme Clean USA, Inc.	\$224,115.00
Jani-King of Tulsa, Inc.	\$114,659.29
*Waldon Company	\$ 82,500.00

**(can't consider due to lack of Filing with Competitive Bid affidavit per legal counsel)*

Moved by Perry, seconded by Woodard, to refer opened proposals to staff for review and recommendation. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Sealed bids were received and opened for East Skyride Building Roof Retrofit. The bids were three in numbers as follows:

<u>Company</u>	<u>Amount</u>
Barton Construction Co., Inc.	\$64,454.00
*Morehead Construction	\$84,200.00
Vanguard Builders, Inc.	\$51,233.00

**(can't consider due to Business Relationships Affidavit filled out incorrectly)*

Moved by Perry, seconded by Keith, to refer opened bids to staff for review and recommendation. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Woodard, to ratify Facilities Lease Agreements, Miscellaneous Contracts, and Tulsa State Fair Lease Agreements (complete listings in President/CEO's miscellaneous file). Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve Personnel Actions (complete listing in President/CEO's miscellaneous file). Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Perry, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Discussion of TCPFA 2011 Meeting Dates – Commissioner Keith will visit with Mark Andrus and staff for input and consider the pros and cons of holding just one meeting a month.

President/CEO's Activity Report:

- Fair website is up and running

Chairman's Report:

- No Report

Moved by Perry, seconded by Keith, to adjourn the meeting. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

The Chairman adjourned the meeting at 9:31 a.m.

Chairman

Secretary