

## MINUTES

Thursday, July 7, 2011

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 9:00 a.m. at Expo Square, 3902 East 15<sup>th</sup> Street, Tulsa, Oklahoma at ExpoServe at Armory Hall, with the following members present: Chairman, Karen Keith; John Smaligo, Member; Fred Perry, Member; Mike Spradling, Secretary. Absent: Daryl Woodard, Vice Chairman. Others present: Mark Andrus, President/CEO; Thomas G. Hilborne, Jr., Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Tulsa County Administration Building on July 5, 2011 at 3:32 p.m.

The meeting was called to order at 9:13 a.m. and the following business was transacted:

Positive Work Environment Committee Report was presented by Sarah Thompson

Moved by Perry, seconded by Spradling, to approve the Regular Minutes of the June 16, 2011 Meeting. Upon roll call, Perry, yes; Spradling, yes; Smaligo, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Spradling, to accept and file the May 2011 Financial Statement. Upon roll call, Perry, yes; Spradling, yes; Smaligo, yes; Keith, yes. Motion carried.

Moved by Perry, seconded by Spradling, to approve Request for Waiver of Soliciting Bids, Quotes & Sole Source Designation for Equi-Turf, Inc. for permanent rubber flooring system installation to protect horses from slipping, while providing necessary cushion to their feet. Upon roll call, Perry, yes; Spradling, yes; Smaligo, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Spradling, to approve Addendum #1 for Wayfinding and Signage for Expo Square. Upon roll call, Perry, yes; Spradling, yes; Smaligo, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Spradling, to approve Addendum #1 for Induction Lighting System for QuikTrip Center. Upon roll call, Perry, yes; Spradling, yes; Smaligo, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Spradling, to approve Addendum #1 for Annual Fiscal Audit. Upon roll call, Perry, yes; Spradling, yes; Smaligo, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Perry, to award proposal for Scoreboard for Ford Truck Arena to First Team Video in the amount of \$386,000 for having the lowest and best proposal. Upon roll call, Perry, yes; Spradling, yes; Smaligo, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Perry, to ratify Tulsa State Fair Lease Agreements, Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Upon roll call, Perry, yes; Spradling, yes; Smaligo, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Spradling, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Upon roll call, Perry, yes; Spradling, yes; Smaligo, yes; Keith, yes. Motion carried.

President/CEO's Activity Report:

- Tulsa State Fair Creative Brand is posted on the front cover of the IAFE Fair & Expo's Magazine

Chairs Report:

- Armory Video Presentation

Moved by Smaligo, seconded by Spradling, to convene to Executive Session to discuss confidential communications between the Trustees of the Authority and its attorney concerning pending claims and/or actions by Charlene Thielenhaus vs. TCPFA, Case Number CJ-08-8517, District Court, Tulsa County, the Authority hereby determining, on advice of its attorney, that

disclosure will seriously impair the ability of the Authority to process the claim in the public interest pursuant to Title 25, Oklahoma Statutes 2001, Section 307 (B) (4). Upon roll call, Perry, yes; Spradling, yes; Smaligo, yes; Keith, yes. Motion carried.

Executive Session began at 9:38 a.m.

Executive Session ended at 9:23 a.m.

[Trustees returned to regular open session]

Moved by Smaligo, seconded by Spradling, to grant Trustee Keith settlement authority up to the amount discussed in Executive Session. Upon roll call, Perry, yes; Spradling, yes; Smaligo, yes; Keith, yes. Motion carried.

The Chair adjourned the meeting at 10:26 a.m.

Moved by Smaligo, seconded by Perry, to adjourn the meeting. Upon roll call, Perry, yes; Spradling, yes; Smaligo, yes; Keith, yes. Motion carried.

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Chairman

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Secretary