

REGULAR MEETING

MINUTES

Thursday, July 14, 2016

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:00 a.m. at Expo Square, 3902 East 15th Street, Tulsa, Oklahoma in the Culinary Training Center at ExpoSERVE, with the following members present: Chairman, John Smaligo; Karen Keith, Vice Chairman; Ron Peters, Member; Mike Spradling, Secretary; Daryl Woodard, Member. Absent: Thomas G. Hilborne, Jr., Counsel. Others present: Mark Andrus, President/CEO; Teresa Clayton, Deputy Secretary; Melissa Westfall, Counsel. A copy of the Agenda was posted in the lobby of the Ray Jordan Tulsa County Administration Building on July 11, 2016 at 1:13 p.m.

The Chairman called the meeting to order at 8:00 a.m.

Moved by Peters, seconded by Spradling, to approve the Regular Meeting Minutes of June 2, 2016 and Special Meeting Minutes of June 24, 2016. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to receive and file the May 2016 Financial Statements. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Peters, seconded by Spradling, to accept bid received for Soft Serve Freezer from Curtis Restaurant Supply in the amount of \$25,115. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Peters, seconded by Spradling, to approve Request for Waiver of Soliciting Bids or Quotes & Sole Source Designation for Dippin' Dots. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve request to advertise for bids for the following:

- Electrical Services
- Metal Fabrication Services
- Sand & Arena Dirt
- Carpet (for Wrestling/Pinto Show & as needed)
- Flatbed Trailer Rentals (for the Arabian Show)
- Welding Services
- Linen Services
- Popcorn Machines, Supplies & Service
- Cash Registers (for Food & Beverage locations)
- Handwashing Sinks (for Food & Beverage locations)
- Ford Transit Connect Wagon XLT

Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve 2016 Tulsa State Fair Lease Agreements, Facilities Lease Agreements and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Peters, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

President/CEO's Activity Report:

- BMX Meeting regarding separate land lease agreement
- Hotel #2
- Sky Ride operator in town to do preventative maintenance
- Six Flags in Maryland bomb threat – meeting with Chuck Jordan, Chief of Police and Vic Regalado, Tulsa County Sheriff
- Expo facilities & site are looking very good; will meet with Mark Hogan with the City to discuss the possibility of Expo adopting the areas north of 15th street and south of 21st street for lawn maintenance

Chairs Report: No Report

Moved by Keith, seconded by Peters, to convene to Executive Session to discuss the employment, and/or appointment, and compensation of President/Chief Executive Officer of the Authority pursuant to Title 25, Oklahoma Statutes 2001, Section 307 (B) (1). Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Executive Session began at 8:16 a.m.

Executive Session ended at 8:40 a.m.

Moved by Peters, seconded by Keith, to place Executive Session back on the August agenda to finalize. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Peters, seconded by Keith, to adjourn the meeting. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

The Chair adjourned the meeting at 8:41 a.m.