

## MINUTES

Thursday, August 1, 2013

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 9:00 a.m. at Expo Square, 3902 East 15<sup>th</sup> Street, Tulsa, Oklahoma in the Culinary Training Center at ExpoSERVE, with the following members present: Chairman, John Smaligo; Karen Keith, Member; Daryl Woodard, Vice Chairman. Absent: Mike Spradling, Secretary; Thomas G. Hilborne, Jr., Counsel. Others present: Mark Andrus, President/CEO; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Ray Jordan Tulsa County Administration Building on July 30, 2013 at 4:41 p.m.

The meeting was called to order at 9:02 a.m. and the following business was transacted:

Moved by Keith, seconded by Woodard, to approve Regular Meeting Minutes of July 11, 2013. Upon roll call, Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to receive and file May 2013 Financial Statement. Upon roll call, Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve the Expo Square Regular Employee Benefit Program with consultation of the chairman and on a year to year basis. Upon roll call, Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve permission to advertise for proposals for Expo Square Audio System Upgrade. Upon roll call, Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve permission to advertise for bids for Induction Lighting for Pavilion and Arenas. Upon roll call, Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

### Item #7 Deferred

(Sole Source Designation for Executive Network Technologies, Inc.)

Moved by Keith, seconded by Woodard, to approve Expo Square Biosecurity Protocol and to include “protective gloves and boots”. Upon roll call, Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve Expo Square Animal Welfare Policy. Upon roll call, Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve Tulsa State Fair Animal Welfare Policy. Upon roll call, Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to ratify Tulsa State Fair Lease Agreements, Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO’s miscellaneous file). Upon roll call, Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO’s miscellaneous file). Upon roll call, Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

### President/CEO’s Activity Report:

- Expo Square ahead of the curve
- Fair Safety Meeting – good turnout
- PSO - Food & Beverage supplied and served breakfast, lunch and dinner for the workers for four days during the restoring of electricity throughout Tulsa County

Chairs Report – “Happy Birthday to Mark!”

Moved by Keith, seconded by Woodard, to adjourn the meeting. Upon roll call, Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

The Chair adjourned the meeting at 9:42 a.m.