

## MINUTES

Thursday, August 2, 2012

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 9:00 a.m. at Expo Square, 3902 East 15<sup>th</sup> Street, Tulsa, Oklahoma at ExpoServe at Armory Hall, with the following members present: Chairman, Fred Perry; John Smaligo, Member; Daryl Woodard, Secretary. Absent: Karen Keith, Member; Mike Spradling, Vice Chairman. Others present: Mark Andrus, President/CEO; Thomas G. Hilborne, Jr., Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Tulsa County Administration Building on July 31, 2012 at 3:39 p.m.

The meeting was called to order at 9:04 a.m. and the following business was transacted:

Moved by Smaligo, seconded by Woodard, to approve the July 5, 2012 Regular Meeting Minutes. Upon roll call, Smaligo, yes; Woodard, yes; Perry, yes. Motion carried.

Moved by Woodard, seconded by Smaligo, to receive and file the May 2012 Financial Statement. Upon roll call, Smaligo, yes; Woodard, yes; Perry, yes. Motion carried.

Moved by Smaligo, seconded by Woodard, to accept bid from Cherokee Pride Construction for the Mustang Arena Retaining Wall in the amount of \$129,000. Excess Excise funds will be used for this project. Upon roll call, Smaligo, yes; Woodard, yes; Perry, yes. Motion carried.

Moved by Smaligo, seconded by Woodard, to approve Request for Waiver of Soliciting Bids or Quotes & Sole Source Designation for The SEC Group to produce the custom printed vinyl gable fills for the Tulsa State Fair tents. Upon roll call, Smaligo, yes; Woodard, yes; Perry, yes. Motion carried.

Moved by Woodard, seconded by Smaligo, to ratify Tulsa State Fair Lease Agreements, Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Upon roll call, Smaligo, yes; Woodard, yes; Perry, yes. Motion carried.

Moved by Woodard, seconded by Smaligo, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Upon roll call, Smaligo, yes; Woodard, yes; Perry, yes. Motion carried.

### Discussion of 2012 Tulsa State Fair – Amanda Blair

- New this year will be the Laser Light Show (Friday the 29<sup>th</sup> thru Saturday the 6<sup>th</sup>) & the Live Shark Exhibit
- Muscogee Stage – Miss Tulsa State Fair; Street Beat; Tulsa Indian Club; OK State Picking & Fiddling Championships; A Different Spin Fire Show
- Disney on Ice – Dare to Dream
- Featured Attractions – Sugar Arts Show; Veggie Foodscape; Agriculture Education; PSO Energy Exhibit
- PRCA Rodeo – Friday, 10/05 @ 7:00pm, Jake Owen; Saturday, 10/06 @ 7:00 pm, Randy Rogers Band
- Promotions - Ford Family Fun Night: Thurs., Sept. 27; Collector's Pin: Fri., Sept. 28; Mazzio's Ride-A-Thon: Mon., Oct. 1; 2 for Tuesday: Tues., Oct. 2; Arby's Ride-A-Thon: Wed., Oct. 3; Coca-Cola T-Shirt Day: Thurs., Oct. 4; Sunday Funday: Sun., Oct. 7
- Fair Transit System (FTS) - Monday - Thursday: 6pm - 11pm; Friday: 6pm – Midnight; Saturday & Sunday: 12pm – Midnight
- Corn Dog Classic 9/22
- Howdy Huts at 5 locations (coupon books)
- Dizzy – Special Olympics
- Ford – Donates Quilts for Kids – St. Francis
- Team Pumpkin Carving Contests
- Sig's Cantina – South of the Pavilion

### President/CEO's Activity Report:

*(Mark asked Sig to comment on the tour that he led the Business Regional Manufactures Group on throughout the fairgrounds and the facilities. They were very impressed with the overall appearance and the cleanliness*

- Horse Racing near the end
- Baseball Stadium – take out event asset inventory

### Chairs Report – No Report

Moved by Smaligo, seconded by Woodard, to adjourn the meeting. Upon roll call, Smaligo, yes; Woodard, yes; Perry, yes. Motion carried.

The Chair adjourned the meeting at 9:37 a.m.

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Chairman

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Secretary