

SPECIAL MEETING

MINUTES

Wednesday, August 29, 2018

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:00 a.m. at the Ray Jordan Tulsa County Administration Building, Room #315, with the following members present: Ron Peters, Chairman; Karen Keith, Member; Mike Craddock, Acting Member; Mike Spradling, Secretary. Absent: Daryl Woodard, Vice Chairman. Others present: Mark Andrus, President/CEO; Melissa Westfall, Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Ray Jordan Tulsa County Administration Building on August 21, 2018 at 2:54 p.m.

The Chairman called the meeting to order at 8:00 a.m.

Moved by Keith, seconded by Spradling, to approve Regular Meeting Minutes of July 26, 2018 and Special Meeting Minutes of August 8, 2018. Craddock, yes; Keith, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Spradling, seconded by Craddock, to receive and file July 2018 Financial Statements. Craddock, yes; Keith, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Spradling, to approve request to access Surcharge Fund Account in the amount of \$35,000 to be utilized as a one-time conversion fee for the purchase of Ungerboeck Accounting & Event Software Annual Subscription License. Craddock, yes; Keith, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Spradling, seconded by Keith, to approve First Amendment to Amended and Restated Agreement between Tulsa County Public Facilities Authority and ExpoServe Management Corporation. Craddock, yes; Keith, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Craddock, seconded by Keith, to accept the bid received for Paint Services received from Reiss Painting Company. Craddock, yes; Keith, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Craddock, to accept bid received for Framing & Sheetrock from Arrow Construction Resources, LLC. Craddock, yes; Keith, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Spradling, seconded by Keith, to accept bid received for Ticket Stock from National Ticket Company. Craddock, yes; Keith, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Craddock, seconded by Keith, to approve request for permission to advertise for bids for Tile & Granite. Craddock, yes; Keith, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Spradling, seconded by Keith, to approve Non Profit Service Group Contracts, Tulsa State Fair Lease Agreements, Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Craddock, yes; Keith, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Craddock, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Craddock, yes; Keith, yes; Spradling, yes; Peters, yes. Motion carried.

President/CEO's Activity Report:

- Tulsa State Fair in four weeks
- Arabian Site Visit
- Skyride

Chairman's Report: No Report

Moved by Keith, seconded by Spradling, to adjourn the meeting. Craddock, yes; Keith, yes; Spradling, yes; Peters, yes. Motion carried.

The Chair adjourned the meeting at 8:20 a.m.