

REGULAR MEETING

MINUTES

Thursday, September 1, 2016

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at Expo Square, 3902 East 15th Street, Tulsa, Oklahoma in the Culinary Training Center at ExpoSERVE, with the following members present: John Smaligo, Chairman; Karen Keith, Member; Ron Peters, Member; Mike Spradling, Secretary; Daryl Woodard, Member. Absent: Thomas G. Hilborne, Jr., Counsel. Others present: Mark Andrus, President/CEO; Teresa Clayton, Deputy Secretary; Melissa Westfall, Counsel. A copy of the Agenda was posted in the lobby of the Ray Jordan Tulsa County Administration Building on August 29, 2016 at 4:04 p.m.

The Chair called the meeting to order at 8:32 a.m.

Moved by Woodard, seconded by Peters, to approve the Regular Meeting Minutes of August 4, 2016. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to receive and file the July 2016 Financial Statements. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Peters, to defer the 2017 Certificate of Regular Meetings. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve 2016 PRCA Rodeo Approval Application. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve WPRA/PRCA Event Application. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Spradling, seconded by Keith, to approve Pony of the Americas Club, Inc., Facilities Lease Agreement. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to accept bid received for Fair Meadows Grandstand Demolition from American Demolition in the amount of \$72,187. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Peters, to accept bid received for Ice Plant Service Provider from Donohue Commercial Services. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Peters, seconded by Keith, to approve Request for Waiver of Soliciting Bids or Quotes & Sole Source Designation for Advanced Systems Group, Inc. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Peters, to approve Request for Waiver of Soliciting Bids or Quotes & Sole Source Designation for Gladstone, Inc. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Peters, to approve motion to strike Roof Repairs. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Peters, seconded by Keith, to approve 2016 Tulsa State Fair Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Peters, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

President/CEO's Activity Report:

- 28 days until Fair
- Live Race Presentation – November Meeting
- 2015 Year of the Expo Employee; 2016 Year of the Healthier Expo Employee
- Brandi Herndon – Upcoming Jeans & Jewels Event, Friday, September 9, 2016

Chairs Report: No Report

Moved by Peters, seconded by Keith, to convene to Executive Session to discuss the employment, and/or appointment, and compensation of President/Chief Executive Officer of the Authority pursuant to Title 25, Oklahoma Statutes 2001, Section 307 (B) (1). Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Executive Session began at 9:03 a.m.

Executive Session ended at 9:26 a.m.

Moved by Peters, seconded by Spradling, to give the Chairman the authority to execute a new contract to extend the term to 2021. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Spradling, seconded by Keith, to adjourn the meeting. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

The Chair adjourned the meeting at 9:28 a.m.

Chairman

Secretary