

## MINUTES

Thursday, September 6, 2012

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 9:00 a.m. at Expo Square, 3902 East 15<sup>th</sup> Street, Tulsa, Oklahoma at ExpoServe at Armory Hall, with the following members present: Chairman, Fred Perry; John Smaligo, Member; Karen Keith, Member; Mike Spradling, Vice Chairman; Daryl Woodard, Secretary. Others present: Mark Andrus, President/CEO; Thomas G. Hilborne, Jr., Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Tulsa County Administration Building on September 5, 2012 at 8:34 a.m.

The meeting was called to order at 9:00 a.m. and the following business was transacted:

Moved by Smaligo, seconded by Spradling, to approve the August 2, 2012 Regular Meeting Minutes. Upon roll call, Spradling, yes; Smaligo, yes; Keith, yes; Woodard, yes; Perry, yes. Motion carried.

Moved by Smaligo, seconded by Keith, to receive and file the June 2012 Financial Statement. Upon roll call, Spradling, yes; Smaligo, yes; Keith, yes; Woodard, yes; Perry, yes. Motion carried.

Moved by Spradling, seconded by Keith, to receive and file the 2011 Independent Audit Report. Upon roll call, Spradling, yes; Smaligo, yes; Keith, yes; Woodard, yes; Perry, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to ratify Tulsa State Fair Lease Agreements, Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Upon roll call, Spradling, yes; Smaligo, yes; Keith, yes; Woodard, yes; Perry, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Upon roll call, Spradling, yes; Smaligo, yes; Keith, yes; Woodard, yes; Perry, yes. Motion carried.

[Smaligo left the meeting at 9:04 a.m.]

President/CEO's Activity Report:

- Gratifying Audit Report done by Stanfield & O'Dell P.C.
- Mustang wall up & going for the Arabian Show (only 8 days allowed for construction)
- Miniatures showing 2,000 entries, the week-long event will begin this Sunday
- House Beautiful Show this weekend
- Fair preparations are ongoing
- Roller Coaster is now going up on the Midway
- 55 full time Expo employees
- Visitors Guides to be handed out at the Howdy Huts

Chairs Report:

- Considering reviving the Drillers Stadium Committee in efforts to promote the facility in the next couple of months

Moved by Spradling, seconded by Keith, to adjourn the meeting. Upon roll call, Spradling, yes; Smaligo, yes; Keith, yes; Woodard, yes; Perry, yes. Motion carried.

The Chair adjourned the meeting at 9:13 a.m.

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Chairman

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Secretary