

MINUTES

Wednesday, September 8, 2010

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 9:00 a.m. at Expo Square, 3902 East 15th Street, Tulsa, Oklahoma at ExpoServe at Armory Hall, with the following members present: Chairman, John Smaligo; Karen Keith, Vice Chair; Fred Perry, Member; Daryl Woodard, Member. Absent: Mike Spradling, Secretary; Thomas G. Hilborne, Jr., Counsel. Others present: Mark Andrus, President/CEO; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Tulsa County Administration Building on September 2, 2010 at 2:47 p.m.

The meeting was called to order at 9:00 a.m. and the following business was transacted:

Moved by Keith, seconded by Woodard, to approve the Minutes of the August 17, 2010 Regular Meeting. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to accept and file the July 2010 Financials. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

A complete listing of all information relating to the following bids are on file and available for public inspection in the office of the President/CEO.

Sealed bids were received and opened for Clear Span Tent Rental for 2010 Arabian Horse Show. The bidders were four in numbers as follows:

<u>Company</u>	<u>40' X 140'</u>	<u>83' X 183'</u>
All Seasons Event Rental	\$12,009.25	\$31,660.75
American Tent	\$ 7,350.00	\$20,500.00
Mahaffey Fabric Structures	\$ 6,595.00	\$18,650.00
Party Pro Rents	\$ 3,080.00	\$18,986.25

Moved by Woodard, seconded by Perry, to refer opened bids to staff for review and recommendation for Clear Span Tent Rental for 2010 Arabian Horse Show. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Perry, to ratify Facilities Lease Agreements, Miscellaneous Contracts, and Tulsa State Fair Lease Agreements (complete listings in President/CEO's miscellaneous file). Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve Personnel Actions (complete listing in President/CEO's miscellaneous file). Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Perry, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

Item #9 was deferred (Armory Video)

President/CEO's Activity Report:

- Fair is in 22 days
- Expo Square was awarded The Best of the Best 2010 by Oklahoma Magazine

Chairman's Report:

- No Report

Moved by Perry, seconded by Keith, to adjourn the meeting. Upon roll call, Keith, yes; Perry, yes; Woodard, yes; Smaligo, yes. Motion carried.

The Chairman adjourned the meeting at 9:16 a.m.

Chairman

Secretary