

MINUTES

Thursday, September 15, 2011

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 9:00 a.m. at Expo Square, 3902 East 15th Street, Tulsa, Oklahoma at ExpoServe at Armory Hall, with the following members present: Chairman, Karen Keith; Fred Perry, Member; John Smaligo, Member; Mike Spradling, Secretary; Daryl Woodard, Vice Chairman. Others present: Mark Andrus, President/CEO; Thomas G. Hilborne, Jr., Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Tulsa County Administration Building on September 13, 2011 at 4:02 p.m.

A copy of the Revised Agenda was posted in the lobby of the Tulsa County Administration Building on September 13, 2011 at 4:02 p.m.

The meeting was called to order at 9:04 a.m. and the following business was transacted:

Discussion of the American Miniature Registry National Show Update – Leonard Davenport

Discussion of Emergency Management Tabletop Exercise - Roger Joliff

Discussion of TSF Livestock Show Update – Brandi Herndon

Moved by Perry, seconded by Smaligo, to approve the Regular Minutes of the August 18, 2011 and Special Meeting Minutes of September 6, 2011. Upon roll call, Perry, yes; Smaligo, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to receive and file the July 2011 Financial Statement. Upon roll call, Perry, yes; Smaligo, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Spradling, to approve Memorandum of Understanding for Public Information Officer. Upon roll call, Perry, yes; Smaligo, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to ratify Tulsa State Fair Lease Agreements, Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Upon roll call, Perry, yes; Smaligo, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Smaligo, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Upon roll call, Perry, yes; Smaligo, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

President/CEO's Activity Report:

- Introduced Dick Edwards, Inventory Specialist - Dick was led by Steve Helt, County IT, to a Public Surplus Inventory website which auctions Expo's surplus
- Fair Update & Commemorative TSF Goat Cups – Amanda Blair

Chairs Report:

- Acknowledged Trustee Spradling and his Scottish apparel

Moved by Smaligo, seconded by Perry, to adjourn the meeting. Upon roll call, Perry, yes; Smaligo, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

The Chair adjourned the meeting at 9:34 a.m.

Chairman

Secretary