

REGULAR MEETING

MINUTES

Monday, September 24, 2018

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:00 a.m. at Expo Square, 3902 East 15th Street, Tulsa, Oklahoma in the Culinary Training Center at ExpoSERVE, with the following members present: Ron Peters, Chairman; Karen Keith, Member; Mike Craddock, Acting Member; Daryl Woodard, Vice Chairman; Mike Spradling, Secretary. Others present: Mark Andrus, President/CEO; Tom Hilborne, Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Ray Jordan Tulsa County Administration Building on September 21, 2018 at 8:33 a.m.

The Chairman called the meeting to order at 8:00 a.m.

Moved by Craddock, seconded by Spradling, to approve Special Meeting Minutes of August 29, 2018. Woodard, yes; Keith, yes; Craddock, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Keith, to receive and file August 2018 Financial Statements. Woodard, yes; Keith, yes; Craddock, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve request to access Surcharge Fund Account in the amount of \$51,144 for the following projects:

- \$13,144 for Replacement Fire Alarm Panel in Central Park Hall
- \$38,000 for Temporary Roof Repair on the Pavilion

Woodard, yes; Keith, yes; Craddock, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Spradling, to approve A101-2007 Standard Form of Agreement between TCPFA and Supreme Roofing Done Right, LLC for Expo Square Pavilion Roof Repairs. Woodard, yes; Keith, yes; Craddock, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Woodard, to reject Vendor Change from Bit Controls, LLC to The Building Automation Company for HVAC Programming. Woodard, yes; Keith, yes; Craddock, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Craddock, seconded by Woodard, to approve Tulsa State Fair Lease Agreements, Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Woodard, yes; Keith, yes; Craddock, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Woodard, yes; Keith, yes; Craddock, yes; Spradling, yes; Peters, yes. Motion carried.

President/CEO's Activity Report:

- NAME Welcome Dinner
- Thursday the 27th – Fair Begins at 11:00 a.m.
- Barn will be ready for move
- Oklahoma Stage is complete

Vice Chairs Report: No Report

Moved by Craddock, seconded by Woodard, to adjourn the meeting. Woodard, yes; Keith, yes; Craddock, yes; Spradling, yes; Peters, yes. Motion carried.

The Chair adjourned the meeting at 8:15 a.m.